

Michigan Envirothon Resource Professional Timeline & Check List

September

- Review learning objectives for your subject(s), making sure they are up-to-date.
- Make contact with your subject “partner”. If you do not have a partner, work with the Envirothon Coordinator to find one.
- Gather resource materials which you feel address the learning objectives for your subject and/or provide information you want the students to learn. Provide the Envirothon Coordinator with hard copies, Internet addresses, and/or contact information for acquiring resource materials for distribution to teams.

October

- Meet with Envirothon Coordinator at the State Competition site to choose training and testing sites.
- Work with your subject partner to divide work load. Decide on which parts of the test(s) you will write, who will conduct training sessions, who will score tests, etc.

November

- Review statistics from previous year’s test. Look at which questions were very easy or very hard for the students to answer and get correct. Develop a strategy for writing test questions for this year based on the previous year’s test statistics.
- Begin writing test questions.

December

- Continue working with subject partner on writing test questions.

January

- Submit rough draft of test questions to the Envirothon Coordinator.

Test Questions Needed			
Competition	# of Questions	% Site Specific	Indoors/Outdoors
Regional (March)	4 to 6 questions. (worth 2-8 points each)	0%	If any questions are intended to be worked on outdoors, there MUST be an alternative provided in case of inclement weather.
State (May)	16-32 questions. 99 Points total per subject, no more than 40 points per station.	50% approximately, depending on your subject and the testing site for which you are writing questions.	All questions should be written to be worked on outdoors, but alternatives need to be provided in the case of inclement weather.

February

- Work with Envirothon Coordinator to finalize and approve Regional Test.
- Work with subject partner and Envirothon Coordinator to fine tune State Test.

March

- Regional Envirothon events include training (3, 35-40 minute presentations) and testing.

April

- Finalize State Test.
- Finalize needs for the State Test such as equipment needed, signs needed for specific questions, etc.

May

- Attend the State Competition.
 - Thursday, May 3, 2007: Conduct outdoor training sessions.
 - Thursday, May 4, 2007: Grade tests and attend awards ceremony.

Teresa Salveta, MI Envirothon Coordinator • 517-241-7861 • salvetat@michigan.gov