



STATE OF MICHIGAN

JENNIFER M. GRANHOLM
GOVERNOR

EMERGENCY TELEPHONE SERVICE COMMITTEE
EAST LANSING

SHERIFF DALE GRIBLER
CHAIR

ETSC MEETING
State Capitol Building
Room 426
Lansing

June 15, 2004
10 a.m.

MEETING MINUTES

MEMBERS PRESENT	REPRESENTING
Sheriff Dale Gribler, Chair	Michigan Sheriffs' Association
Ms. Suzan Hensel	National Emergency Number Association
Chief Kay Hoffman	Michigan Association of Chiefs of Police
Mr. William Charon	Michigan Communications Directors Assoc.
Mr. Steve Berenbaum	Telecommunications Association of Michigan
Ms. Patricia Coates	Assn. of Public Safety Comm. Officials
Mr. Charles Nystrom	Public Member, House Appointee
Tpr. Michael Moorman	Michigan State Police Troopers Association
Undersheriff Jim Hull	Deputy Sheriff's Association
Mr. Lloyd Fayling	Public Member, Senate Appointee
Ms. Norene Lind	Dept. of Labor and Economic Growth
Mr. Scott Temple	Commercial Mobile Radio Service
Mr. Hugh Crawford	Michigan Association of Counties
Mr. Leonard Norman, representing Mr. John Buczek	Fraternal Order of Police
Mr. Daniel Kearney	Michigan Public Service Commission
Chief Paul Trinko	Michigan Association of Fire Chiefs
Mr. John Hunt	Public Member, Governor's Appointee
Mr. Monty Nye, representing Mr. Paul Hufnagel	Michigan Professional Firefighters Union
Mr. Jim Loeper, representing Mr. Robert Struck	UP Emergency Medical Services Corporation
MEMBERS ABSENT	REPRESENTING
Lt. Col. Peter Munoz, Vice Chair	Department of State Police
Mr. Dale Berry	Michigan Association of Ambulance Services
STAFF SUPPORT	REPRESENTING
Sgt. Matt Bolger	Michigan State Police
Ms. Mary Jo Hovey	Michigan State Police
Ms. Jodie Frese	Michigan State Police

The Emergency Telephone Service Committee (ETSC) meeting was called to order by Sheriff Dale Gribler at 10 a.m. Roll call was taken and a quorum was present for the meeting.

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Labor and Economic Growth • Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services • Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association • Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriffs' Association • Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

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APPROVAL OF MINUTES

A **MOTION** was made by Mr. Charles Nystrom to approve the minutes of the April 29, 2004, ETSC meeting. Supported by Ms. Suzan Hensel, the motion carried.

OLD BUSINESS

A. State Administrator Update

Sheriff Gribler reported that five candidates have been interviewed. The lead candidate's information is now going through processing and once complete a job offer will be extended. It is anticipated an announcement will be forthcoming in the next few days.

NEW BUSINESS

A. Selection of Chair for Dispatcher Training Subcommittee

Mr. Charles Nystrom has agreed to remain as Chair of the Dispatcher Training Subcommittee until after the State Administrator is in place.

B. Wireless ANI Display

Mr. William Charon noted there is a need to standardize the wireless ANI display as it typically appears in one of two different locations, i.e. the phone number section or the call back number section. This creates an issue for dispatchers, making it difficult for them to locate the correct number. It had been the understanding that Phase II would offer a solution, but that has not yet occurred.

Ms. Pat Anderson from SBC indicated that wireless carriers currently deliver calls to phone companies in different manners. To date, there are no controls on how this information is delivered. Many PSAPs cannot take a 10-digit display, with over 25 sites that still have not upgraded.

Telephone companies have no control over how the carrier delivers the call. The way a call is delivered from the wireless carrier to the phone company is the way it appears at the dispatch center. Until calls are delivered in one format, there will be problems with the ANI display. The idea would be to have the number displayed in the same location for both wireline and wireless. Mr. Lloyd Fayling indicated there might be systems or software available that can be massaged to accept the 10-digit format. His center worked with it and he would be willing to help others.

Sheriff Gribler requested that the Wireless Implementation Subcommittee work on this issue.

CMRS SUBCOMMITTEE REPORT

A. Review of Invoices

Chief Kay Hoffman noted that ETSC members were provided with copies of the invoices. Support staff had previously removed all information identifying the CMRS suppliers from the documents. Contact was made by support staff with the Department of Treasury representative to confirm the CMRS suppliers are registered with the State of Michigan and if funding has been contributed under the Federal identification numbers provided by the suppliers.

A **MOTION** was made by Lt. Jim Hull to approve payment of **INVOICE 04-0030** in the amount of \$34,995.23, **INVOICE 04-0032** in the amount of \$8,250.00, **INVOICE 04-0040** in the amount of \$94,614.23, and **INVOICE 04-0041** in the amount of \$8,250.00, for a total of \$146,069.46 for this supplier. Supported by Ms. Patricia Coates, the motion carried.

A **MOTION** was made by Chief Kay Hoffman to approve payment of **INVOICE 04-0031** in the amount of \$59,113.25 and **INVOICE 04-0038** in the amount of \$51,655.38, for a total of \$110,768.63 for this supplier. Supported by Mr. Hugh Crawford, the motion carried.

A **MOTION** was made by Chief Kay Hoffman to approve payment of **INVOICE 04-0033** in the amount of \$22,883.20, **INVOICE 04-0034** in the amount of \$13,602.18, **INVOICE 04-0035** in the amount of \$117,316.46, **INVOICE 04-0037** in the amount of \$136,110.09, and **INVOICE 04-0042** in the amount of \$94,729.24, for a total of \$384,641.17 for this supplier. Supported by Ms. Patricia Coates, the motion carried.

A **MOTION** was made by Chief Kay Hoffman to approve payment of **INVOICE 04-0039** in the amount of \$99,246.36. Supported by Mr. Scott Temple, the motion carried.

A **MOTION** was made by Chief Kay Hoffman to approve payment of **INVOICE 04-0029** in the amount of \$3,943.23. Supported by Tpr. Michael Moorman, the motion carried.

A **MOTION** was made by Chief Kay Hoffman to approve payment of **INVOICE 04-0036** in the amount of \$79,359.70. Supported by Mr. Scott Temple, the motion carried.

B. Review of Guidelines for CMRS Pre-Expenditure Approval

Chief Kay Hoffman reviewed the Guidelines for CMRS Pre-Expenditure Approval. Rep. Ken Bradstreet and Sen. Bruce Patterson have expressed satisfaction with the way the ETSC has handled the 125 percent issue. A **MOTION** was made by Chief Kay Hoffman to adopt the Guidelines for CMRS Pre-Expenditure Approval and supported by Lt. Jim Hull. A roll-call vote was taken as follows:

FOR (Yes)	AGAINST (No)
Coates	Nystrom
Hull	Charon
Temple	Norman
Lind	Trinka
Hunt	Gribler
Crawford	Moorman
Hoffman	Fayling
Nye	Loeper
Berenbaum	Hensel
Kearney	

With a vote of 10 yes and 9 no, the motion carried.

C. Submission of Opting Out by Suppliers

Since the last meeting, Verizon has indicated they will continue to seek cost recovery from the fund and Cingular will opt out of the fund.

Discussion was held regarding interpretation of the Act. MCL 484.1408, Sec. 408 (3) reads:

“Before July 1, 2004, all CMRS suppliers shall notify the committee in writing whether they will seek reimbursement from the CMRS emergency telephone fund for costs incurred until December 31, 2005 in implementing the wireless emergency service order and this act.”

Staff will contact CMRS carriers the Department of Treasury has on file as contributing to the fund to advise of the July 1 date to send in notification.

A question was raised regarding new companies coming into the wireless business. Do they also fall under the above criteria? A request for clarification of the language will be forwarded to the Attorney General's Office for review.

CALL MANAGEMENT SUBCOMMITTEE REPORT

Tpr. Michael Moorman provided an overview of the subcommittee's purpose:

“...to identify selective types of police calls for service that are non-emergency in nature, and develop general solutions and protocols that can be used as a model policy for those dispatch centers and police agencies that lack current call management guidelines.”

Discussion was held by the subcommittee regarding call management within police agencies and dispatch centers. Call management was defined as:

“A streamlined system to manage selective calls for non-emergency police services that provide for a more effective use of police resources through alternatives to the traditional mobile response.”

Approximately 20 to 30 calls for service were identified. The subcommittee will be drafting a policy which should be available by late summer or early fall. The subcommittee and ETSC restrict their efforts to 9-1-1 calls, which is where the draft policy will be directed. If a department opts to use the policy elsewhere within their organization, that will be their option.

LEGISLATIVE ACTION SUBCOMMITTEE REPORT

A. Draft Position Paper

Ms. Harriet Miller-Brown has been leading a workgroup in drafting a position paper. The workgroup has identified four key issues to be addressed:

- Operational expenses
- Parity
- Dedicated funding
- Sunset clause

More information on the position paper will be available at the next ETSC meeting.

Sgt. Matt Bolger received a bill draft on the multi-line issue today. He will forward it to Mr. Mike Sexton (workgroup leader) for input.

Sheriff Gribler encouraged attendees at today's meeting to visit their Legislators after the meeting.

RE-CERTIFICATION SUBCOMMITTEE REPORT

A. Quarterly Reporting to Treasury

Mr. William Charon noted that the Act now requires the ETSC to certify counties that have a final 9-1-1 plan in place to the Department of Treasury on a quarterly basis. A **MOTION** was made by Mr. William Charon to certify all counties for second quarter disbursement. Supported by Mr. Charles Nystrom, the motion carried.

B. Status of Counties to Receive Funding

Mr. William Charon advises that while most counties are compliant and ready to deploy, some wireless carrier(s) are not. Mr. Scott Temple offered to contact carriers to explore what the hold-ups may be and see if other options are available.

The subcommittee has drafted correspondence to send to counties, reminding them of the June 30, 2004 deadline for Phase I compliance. Future deadlines for Phase II compliance are also included. A short survey will be included to assess Phase I and II status and that of wireless companies also. The hope is for the subcommittee to help any counties that may not be moving forward.

A **MOTION** was made by Mr. William Charon to forward a letter and questionnaire to each county reminding them of the June 30, 2004, compliance deadline for Phase I and include future deadlines for Phase II. Supported by Mr. Paul Trinka, the motion carried.

PUBLIC COMMENT

Mr. Temple expressed concern with the close vote today on the preapproval guidelines. He stressed that if people have concerns, they need to bring those concerns to the attention of the subcommittee to address. The information contained in the guidelines was that received from ETSC members.

NEXT MEETING

The next ETSC meeting is scheduled for September 21, 2004, 10 a.m., at the State Capitol, Room 426.

ADJOURN

A **MOTION** was made by Mr. Hugh Crawford to adjourn the meeting. Supported by Ms. Patricia Coates, the motion carried.

Approved:

SHERIFF DALE GRIBLER, CHAIR