



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



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**FISCAL YEAR 2005
CHILD AND ADULT CARE FOOD PROGRAM
OPERATIONAL MEMO #11**

TO: Child and Adult Care Food Program Institutions

FROM: Mary Ann Chartrand, Director
Grants Coordination and School Support

DATE: February 1, 2005

SUBJECT: **New Web Site Location for CACFP Operational Memos**

The Child and Adult Care Food Program Operational Memos are now easier to access. Directions for access are enumerated in the paragraph below. The Operational Memos have been placed in descending order by fiscal year, so the most current memo is at the top of the page. To access a prior fiscal year, simply depress the "Jump to a new category" drop-down menu to locate the desired fiscal year's memos.

Follow the steps below to easily access CACFP Operational Memos:

1. Log on to <http://www.michigan.gov/mde>
2. Select Programs & Offices in the light blue section, left column,
3. Select Grants Coordination and School Support in the dark blue section, left column,
4. Select Child Care Center Memos in the white section under Grants Coordination and School Support,
5. Select the memo desired,
6. Print a copy for your records.

Please keep this memo on file or in a notebook for quick and easy reference.

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3324