



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

**FISCAL YEAR 2006
CHILD AND ADULT CARE FOOD PROGRAM
FAMILY DAY CARE HOME SPONSOR MEMO #9**

TO: Family Day Care Home Sponsors

FROM: Mary Ann Chartrand, Director
Grants Coordination and School Support

DATE: August 4, 2006

SUBJECT: CACFP Application Renewal

The FY 2007 Child Nutrition Application Program (CNAP) for the Child and Adult Care Food Program (CACFP) is scheduled to be available for Family Day Care Home Sponsors on August 7, 2006, for Fiscal Year 2007. CNAP can be accessed through the link on the MEIS website: <http://michigan.gov/meis>.

You should complete your renewal on CNAP and print a copy of the completed application to keep in your current files or have it accessible onsite in an electronic file.

Per FY 2006 Operational Memo #16, security access forms for the CNAP application are not renewed annually if there are no changes to the currently authorized Level 3 user. If an institution does have changes, please refer to this operational memo for instruction.

Please note the following changes in CNAP:

- Institutions are no longer required to print, sign and send two copies of the Program Certification. When the authorized official submits the application, that person will certify that they understand and will adhere to all program regulations and requirements.
- Questions were added to the Management Plan in the budget, out of state conference, compliance, and processing provider payments sections.

Fiscal Year 2007 CACFP CNAP applications must be submitted, complete and correct, by September 1, 2006.

If you have questions, please call the CACFP office at (517) 373-7391.

STATE BOARD OF EDUCATION

KATHLEEN N. STRAUS – PRESIDENT • JOHN C. AUSTIN – VICE PRESIDENT
CAROLYN L. CURTIN – SECRETARY • MARIANNE YARED MCGUIRE – TREASURER
NANCY DANHOF – NASBE DELEGATE • ELIZABETH W. BAUER
REGINALD M. TURNER • EILEEN LAPPIN WEISER

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3324