



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
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SUPERINTENDENT OF
PUBLIC INSTRUCTION

**FISCAL YEAR 2004
CHILD AND ADULT CARE FOOD PROGRAM
OPERATIONAL MEMO #26**

TO: Child and Adult Care Food Program Institutions

FROM: Mary Ann Chartrand, Director
Grants Coordination and School Support

DATE: October 7, 2004

SUBJECT: FISCAL YEAR 2004 OPERATIONAL MEMO INDEX

The following memos were mailed during Fiscal Year 2004:

- Memo #1: 60-Day Deadline and Late Claim Exceptions
- Memo #2: FY 2004 Child and Adult Care Food Program (CACFP) Center Claim for Reimbursement Instructions
- Memo #3: Mealtime Memo for Child Care
- Memo #4: Staff Changes
- Memo #5: Civil Rights Compliance Reminders
- Memo #6: Revised Time and Attendance/Time Distribution Form for Documenting Labor and Administrative Costs
- Memo #7: Claim Amendment Timeframes
- Memo #8: Administrative Reminders
- Memo #9: Household Income Eligibility Statement, Letter to Parent/Guardian, Income Eligibility Guidelines and Instructions
- Memo #10: Administrative Costs Claim Edit and Warning on Status Report (SM-4213-C)

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- Memo #11: Changes to Monthly Small Purchase Procurement
- Memo #12: Correction to Operational Memo #8 “Administrative Reminders”
- Memo #13: CACFP Fiscal Year 2005 Agreement and Application Renewal
- Memo #14: Mealtime Memo for Child Care
- Memo #15: Clarification Regarding Reimbursement of Infant Meals
- Memo #16: Medicare Prescription Drug Card
- Memo #17: Exclusion of the Housing Allowance for Military Households in Privatized Housing
- Memo #18: Who is an “Authorized Official?”
- Memo #19: New Reimbursement Rates – Effective July 1, 2004
- Memo #20: Providing Infant Formula and Age-Appropriate Infant Food
- Memo #21: Clarification Regarding Administrative Costs
- Memo #22: Horizon Organic Infant Formula with Iron
- Memo #23: Age Limits in the Child and Adult Care Food Program (CACFP)
- Memo #24: Updated CACFP Food Chart
- Memo #25: Federal Interim Rule: Child and Adult Care Food Program: Improving Management and Program Integrity
- Memo #26: FY 2004 Operational Memo Index