

Reed Act/Gates Foundation Grant Observation Form

Please use this tally sheet to keep track of patrons accessing employment resources on your library's public access computers.

Time period observed, From: _____ (date) To: _____ (date); Total number of hours observed = _____

Outcome #1	# of patrons who accessed Michigan unemployment sites (for example, www.michigan.gov/uai - located in MeL under Govt., Politics & Law/Michigan State & Local Govt./Michigan Unemployment Benefits)	
Outcome #2	# of patrons who accessed job search sites such as the ones located in MeL/Business, Economics & Labor OR MeL/Careers & Employment OR MeL/Michigan/Employment	
	# of patrons who found a potential employer and/or job listing	
Outcome #3	# of patrons who applied for a job online	
	# of patrons who created and/or printed a resume (if your library has word processing software on its public access computers)	
Outcome #4	# of patrons who used Learn-A-Test (located in MeL under Databases), or other resources that directly increase their ability to obtain employment	