

Lansing, Michigan

July 5, 2000

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Wednesday, July 5, 2000, at 11:00 a.m.

Present: Brian DeBano, Director of State Government Affairs, representing John Engler, Governor, Chairperson
Dan Gustafson, Chief of Staff, representing Dick Posthumus, Lt. Governor
Theodore Hughes, Assistant Attorney General for Law, representing Jennifer M. Granholm, Attorney General
Julie Croll, Deputy State Treasurer, representing Mark A. Murray, State Treasurer
A. Edwin Dore, Deputy Secretary of State, representing Candice Miller, Secretary of State
Jean Shane, Executive Assistant, representing Arthur Ellis, Superintendent of Public Instruction

Arlene Oisten, Secretary

Absent: None

Others Present: Socorro Guerrero, Michael J. Reilly, Anne-Marie Voice, of the Attorney General's Office; Wes Van Malsen of the Department of Career Development; Duane Berger, Sherry Bond, Joseph Chin Jr., Joette Yauk of the Department of Management and Budget; Julie Gee of the Department of Transportation; Karl G. Trautman, Senate Democratic Staff; Arthur Siegal of Jaffe, Reitt, Heuer & Weiss representing WDG Incorporated; Paul Egan of the Lansing State Journal.

1. CALL TO ORDER:

The meeting was called to order by Mr. DeBano. Reverend Alan Kamens of Grace Lutheran Church in Lansing gave the invocation. Mr. DeBano led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Hughes moved that the minutes of the State Administrative Board for the regular meeting of June 20, 2000, be approved as distributed. Mr. Dore supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

Mr. Siegal of Jaffe, Raitt, Heuer & Weiss, representing WDG Investment Company LLC., presented a protest action against the withdrawal of all bids by the Department of Management and Budget (DMB) Director for the lease of office space in the Grand Rapids area for the Family Independence Agency. He based his protest on the assertion that the action taken by the DMB Director was a procedural error and a substance error. He requested the retraction of the DMB Director's action to reject all bids and that the lease process continue through the normal avenues of approval.

Following discussion, Mr. Hughes moved that the State Administrative Board accept Mr. Siegal's comments as being WDG Investment Company's protest of the Department of Management and Budget's action regarding the Request for Proposals for the Family Independence Agency leased office space in Grand Rapids, and that the State Administrative Board take no action on this issue. Mr. Dore supported the motion and it was unanimously adopted.

4. COMMUNICATIONS:

Correspondence from Alan H. Van Noord, Department of Treasury, with the attached summary and detail investment holding reports for the Veterans Benefit Trust Fund as of March 31, 2000, and a report of investment transactions for the quarter ending March 31, 2000, in accordance with a resolution adopted by the State Administrative Board.

Mr. DeBano accepted the correspondence on behalf of the Board.

Receipt of a Summons and Complaint naming the State Administrative Board as a Defendant from Dykema Gossett PLLC representing the Plaintiff, Pro Care Health Plan, Inc.

Mr. DeBano acknowledged receipt of the communication.

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Retention and Disposal Schedules:

Department of Education, Government Services and Customer Satisfaction,
5/31/00

Department of State Police, Internal Affairs Unit, 6/6/00

Mr. Hughes moved that the Certified Retention and Disposal Schedule and the Retention and Disposal Schedules be approved and adopted. The motion was supported by Ms. Shane, and unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following page)

Ms. Croll presented the Finance and Claims Committee Report covering the regular meeting held June 27, 2000. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Finance and Claims Committee Report of June 27, 2000 be approved and adopted. The motion was supported by Mr. Hughes and unanimously approved.

Ms. Croll presented the Building Committee Report covering the regular meeting held June 28, 2000. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Building Committee Report of June 28, 2000 be approved and adopted. The motion was supported by Mr. Hughes and unanimously approved.

Mr. Dore gave the presentation of the Transportation and Natural Resources Committee Report for the regular meeting of June 28, 2000. After presentation and review of the forgoing Transportation and Natural Resource Committee Report, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the regular meeting held June 28, 2000 be approved and adopted with the withdrawal of item number 58 of the Transportation regular agenda at the request of the Department of Transportation. The motion was supported by Ms. Shane and unanimously approved.

7. MOTIONS AND RESOLUTIONS:

None

8. ADJOURNMENT:

Mr. Hughes moved the meeting be adjourned. The motion was supported by Mr. Dore and unanimously approved. Mr. DeBano adjourned the meeting.

SECRETARY

CHAIRPERSON