

# APPROVED

September 17, 2002

Michigan State  
Administrative Board

Lansing, Michigan

September 3, 2002

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, September 3, 2002, at 11:00 a.m.

Present: David Hildenbrand, Deputy Chief of Staff, representing Dick Posthumus, Lt. Governor, Chairperson  
Theodore Hughes, Assistant Attorney General for Law, representing Jennifer M. Granholm, Attorney General  
Julie A. Croll, Deputy State Treasurer, representing Douglas B. Roberts, State Treasurer  
A. Edwin Dore, Deputy Secretary of State, representing Candice Miller, Secretary of State  
Carol Wolenberg, Deputy Superintendent, representing Thomas D. Watkins, Superintendent of Public Instruction  
Leon Hank, Chief Administrative Officer, representing Greg Rosine, Director of the Department of Transportation

Arlene Oisten, Secretary of the State Administrative Board

Absent: John Engler, Governor

Others Present:

Deborah Devine, Department of Attorney General; Wes Van Malsen, Department of Career Development; Sherry Bond, James Burris, Jim Morrow, Department of Management and Budget; Pam Lavender, Darby Schlagheck of Department of Transportation; Tom Enright of Fahnestock and Company; Kevin A. Smith and Harold W. Bulger of Miller Canfield; Erwin L. Hollenquest, City of Ecorse; Jerry Crandall of MIRS; Monique Ellison of St. Paul's Episcopal Church

## 1. CALL TO ORDER:

Mr. Hildenbrand called the meeting to order. Reverend Gordon Weller of St. Paul's Episcopal Church in Lansing gave the invocation. Mr. Hildenbrand then led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Wolenberg moved that the minutes of the State Administrative Board for the regular meeting of August 20, 2002 be approved as distributed. Mr. Dore supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

Mr. Hollenquest, Controller of the City of Ecorse, explained the City's request for the Fiscal Stabilization Bonds. National Steel, one of the biggest employers in that area, has filed for Chapter 11 bankruptcy. The City of Ecorse and the City of River Rouge have been working closely together to work on a 5 to 10 year fiscal reduction plan. However, the events with National Steel would not leave the City the ability to alleviate the current crisis, necessitating the request for the Fiscal Stabilization Bonds.

4. COMMUNICATIONS:  
None

5. UNFINISHED BUSINESS:  
None

6. NEW BUSINESS:

Certified Retention and Disposal Schedule:

Tuscola County Health Department, 6/27/02

Retention and Disposal Schedules:

Department of Community health, Policy and Legal Affairs Administration,  
Research and Legal Affairs Division, Certificate of Need Section,  
7/15/02

Department of Transportation, Bureau of Aeronautics, 6/10/02

Mr. Hughes moved that the Certified Retention and Disposal Schedule and the Retention and Disposal Schedules be adopted by the Board. Supported by Ms. Croll the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

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Ms. Croll presented the Finance and Claims Committee Reports covering the regular meeting held August 27, 2002 and the special meeting of September 3, 2002. Ms. Croll moved that the regular Finance and Claims Committee Report of August 27, 2002 and the special Finance and Claims Committee Report of September 3, 2002 be approved and adopted noting the withdrawal of items 1 (17) and 43 (1) of the regular agenda and the withdrawal of the supplemental agenda. The motion was supported by Mr. Hughes and was unanimously approved.

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Ms. Croll presented the Building Committee Reports covering the regular meeting held August 28, 2002 and the special Building Committee of September 3, 2002. After presentation and review of the forgoing Committee Reports, Ms. Croll moved that the regular Building Committee Report of August 28, 2002 and the special Building Committee Report of September 3, 2002 be approved. The motion was supported by Mr. Dore and unanimously approved.

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Mr. Dore presented the Transportation and Natural Resources Committee Reports for the regular meeting of August 28, 2002 and the special meeting of September 3, 2002. After review of the forgoing Transportation and Natural Resources Committee Reports, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the regular meeting held August 28, 2002 and the special Transportation and Natural Resources Committee Report of September 3, 2002 be approved and adopted noting the withdrawals of items 7, and 51 at the regular meeting and the additional withdrawal of items 43, 75, 99, 100, and 102 at the request of the Department of Transportation. Supported by Ms. Croll, the motion was unanimously adopted.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Dore moved the meeting be adjourned. The motion was supported by Mr. Hughes and unanimously approved. Mr. Hildenbrand adjourned the meeting.

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SECRETARY

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CHAIRPERSON