

MICHIGAN AERONAUTICS COMMISSION

Minutes of Meeting

Lansing, Michigan

May 14, 2020

Pursuant to Section 31 of Act 327 of the Public Acts of 1945 and Executive Directive 2020-75, the Commissioners of the Michigan Aeronautics Commission met via video conference call, on Thursday, May 14, 2020.

Members Present

Roger Salo, Chair
Rick Fiddler, Vice Chair
Dr. Brian Smith, Commissioner
Russ Kavalhuna, Commissioner
Kelly Burris, Commissioner
Brig. Gen. Bryan Teff, Designee – MDMVA
Kevin Jacobs, Designee – MDNR
F/Lt. Brian Bahlau, Designee – MSP
Mike Trout, Director
Bryan Budds, Commission Advisor
Alicia Morrison, Commission Assistant

Members Absent

Laura Mester, Designee - MDOT

I. OPENING REMARKS

Director Mike Trout began by explaining the special meeting was being held today via video conference call in accordance with Executive Directive 2020-75, enacted to allow teleconference public meetings due to the COVID-19 pandemic. He welcomed all who were participating and asked for their patience while navigating through the video conferencing meeting format.

Director Trout stated the primary purpose of the special meeting was to address and vote on the transfer of Coronavirus Aid Relief and Economic Security (CARES) Act funding to airports. He noted he would not be giving his normal Director's Report, however, there will be time given for Commissioner and public comment. He also thanked the Commissioners for coming together on short notice and encouraged anyone with questions related to the Covid-19 outbreak to visit www.michigan.gov/coronavirus.

Director Trout then turned the meeting over to Chairperson Roger Salo.

The May 14, 2020 special Michigan Aeronautics Commission (MAC) meeting was officially called to order by Chair Roger Salo at 10:00 a.m.

Chair Salo thanked the Commissioners and all participants for joining the meeting.



Chair Salo stated this is a critical time in our history and we are mindful of the impact Covid-19 has had on Michigan families, businesses, and industries. He stated aviation is a key component in the supply chain, critical to the economy, and the hope is that the CARES Act relief will help keep these vital transportation centers operating effectively and supporting local communities into the future.

Chair Salo asked for a formal roll call. Roll call was taken. It was announced there were 8 Commissioners present, which is a quorum.

II. COMMISSION BUSINESS

A. Request for Approval and Transfer of CARES Act Funds

Chairperson Salo called on Alissa VanHoof to present the CARES Act transfers, he noted the detailed information was emailed to Commissioners and posted on the Office of Aeronautics website prior to the meeting.

Ms. VanHoof explained the CARES Act included \$10 billion in funds to be awarded as economic relief to US airports. She explained that general aviation airports will receive funds based on their airport categories from the current NPIAS; commercial service airports will receive funds based on the number of enplanements, amount of debt, and the amount of money the airport has.

Ms. VanHoof stated there are 94 Michigan airports eligible for the program with one (1) airport not accepting the funding. She then explained the funds can be used for any lawful purpose, though development projects would require additional steps and reviews, therefore airports were strongly encouraged to use funds for operational purposes, such as payroll, utility bills, supplies, service contracts and debt payments.

Item Nos 1-18 below are airports whose transfers are direct with FAA for a transfer total of \$254,300,769. Item Nos 1-75 below are airports whose transfers are part of the State Block Grant Program for a transfer total of \$2,628,000. The total transfer amount is \$256,928,769.

Chair Salo asked if there were any further questions or comments. Commissioner Kevin Jacobs asked if Sawyer International was using their funds as development or operational. Ms. VanHoof answered they are the only airport considering using the funds for development and noted their process will take much longer.

Chair Salo asked if the airports could share funds not used. Ms. VanHoof responded if the funds were not accepted, they would be redistributed through FAA and if the airports had the same owner, they would be able to share funding, however she was unsure of how future years would work.

Commissioner Brian Smith asked how the general aviation amounts were determined. Ms. VanHoof responded by category as follows: National \$157,000,

Regional \$69,000, Local \$30,000, Basic \$20,000 and Unclassified \$1,000. She also stated a future audit was likely.

CARES Act Transfers – Federal Aviation Administration Direct

1. Alpena County Regional Airport, Alpena
2. Capital Region International Airport, Lansing (Clinton Township)
3. Willow Run Airport, Detroit
4. Detroit Metropolitan Wayne County Airport, Detroit
5. Delta County Airport, Escanaba
6. Bishop International Airport, Flint
7. Gerald R. Ford International Airport, Grand Rapids
8. Grayling Army Airfield, Grayling
9. Sawyer International Airport, Marquette (Gwinn)
10. Houghton County Memorial Airport, Hancock
11. Ford Airport, Iron Mountain
12. Kalamazoo – Battle Creek International Airport, Kalamazoo
13. Muskegon County Airport, Muskegon
14. Pellston Regional Airport of Emmet County, Pellston
15. Presque Isle County Airport, Rogers City
16. MBS International Airport, Saginaw
17. Chippewa County International Airport, Sault Ste. Marie
18. Cherry Capital Airport, Traverse City

CARES Act Transfers – State Block Grant Program

1. Lenawee County Airport, Adrian
2. Padgham Field, Allegan
3. Gratiot Community Airport, Alma
4. Ann Arbor Municipal Airport, Ann Arbor
5. Atlanta Municipal Airport, Atlanta
6. Huron County Memorial, Bad Axe
7. W. K. Kellogg Airport, Battle Creek
8. James Clements Municipal Airport, Bay City
9. Beaver Island Airport, Beaver Island
10. Antrim County Airport, Bellaire
11. Southwest Michigan Regional Airport, Benton Harbor
12. Roben – Hood Airport, Big Rapids
13. Wexford County Airport, Cadillac
14. Tuscola Area Airport, Caro
15. Charlevoix Municipal Airport, Charlevoix
16. Fitch H. Beach Municipal Airport, Charlotte



17. Cheboygan County Airport, Cheboygan
18. Clare Municipal Airport, Clare
19. Branch County Memorial, Coldwater
20. Coleman A. Young Municipal Airport, Detroit
21. Dowagiac Municipal Airport, Dowagiac
22. Drummond Island Airport, Drummond Island
23. Ewart Municipal Airport, Ewart
24. Dow Memorial Field, Frankfort
25. Fremont Municipal Airport, Fremont
26. Gaylord Regional Airport, Gaylord
27. Gladwin Zettel Memorial Airport, Gladwin
28. Grand Haven Memorial Airpark, Grand Haven
29. Abrams Municipal Airport, Grand Ledge
30. Greenville Municipal Airport, Greenville
31. Grosse Ile Municipal Airport, Grosse Ile
32. Oceana County Airport, Hart – Shelby
33. Hastings City Barry County Airport, Hastings
34. Hillsdale Municipal Airport, Hillsdale
35. West Michigan Regional Airport, Holland
36. Roscommon County Blodgett Memorial Airport, Houghton Lake
37. Livingston County Spencer J. Hardy Airport, Howell
38. Ionia County Airport, Ionia
39. Gogebic – Iron County Airport, Ironwood
40. Jackson County Reynolds Field, Jackson
41. Lakeview – Griffith Field, Lakeview
42. DuPont – Lapeer Airport, Lapeer
43. Mason County Airport, Ludington
44. Mackinac Island Airport, Mackinac Island
45. Manistee County Blacker Airport, Manistee
46. Schoolcraft County Airport, Manistique
47. Marlette Township Airport, Marlette
48. Brooks Field, Marshall
49. Mason Jewett Field, Mason
50. Menominee Airport, Menominee
51. Jack Barstow Airport, Midland
52. Oscoda County Dennis Kauffman Memorial Airport, Mio
53. Monroe Custer Airport, Monroe
54. Mount Pleasant Municipal Airport, Mount Pleasant
55. Oakland Southwest Airport, New Hudson
56. Luce County Airport, Newberry



57. Jerry Tyler Memorial Airport, Niles
58. Ontonagon County Airport – Schuster Field, Ontonagon
59. Oscoda – Wurtsmith, Oscoda
60. Owosso Community, Owosso
61. Canton – Plymouth – Mettetal Airport, Plymouth
62. Bois Blanc Island Airport, Bois Blanc Island (Pointe Aux Pins)
63. Oakland County International Airport, Pontiac
64. Saint Clare County International Airport, Port Huron
65. Romeo State Airport, Romeo
66. Saginaw County H. W. Browne Airport, Saginaw
67. Sandusky City Airport, Sandusky
68. South Haven Area Regional Airport, South Haven
69. Paul C. Miller – Sparta Airport, Sparta
70. Mackinac County Airport, Saint Ignace
71. Kirsch Municipal Airport, Sturgis
72. Three Rivers Municipal Dr. Haines Airport, Three Rivers
73. Oakland Troy Airport, Troy
74. West Branch Community Airport, West Branch
75. White Cloud Airport, White Cloud

Chair Salo asked if there were any further comments or questions. Hearing none, he entertained a motion to approve item Nos. 1-18 and item Nos. 1-75 of the CARES Act transfers, as reported. The motion was moved by Commissioner Brian Smith and seconded by Commissioner Rick Fiddler to approve the transfers. A majority roll call vote was conducted. **All voted in favor. Chair Salo announced the motion carried.**

III. COMMISSION COMMENTS

Chair Salo asked if any Commissioner would like to make a comment.

Commissioner Brian Smith stated he appreciated the video meeting; however, he missed the face to face interaction with the other Commissioners and meeting attendees.

IV. PUBLIC COMMENTS

Chair Salo asked if anyone would like to make a public comment.

There was a public question whether the state would be providing written guidelines for reimbursement. Ms. VanHoof stated this was being worked on, along with an explanation of the process. Mr. Bryan Budds also noted this guidance would be sent via GovDelivery message and encouraged all to sign up if they had not already done so.



Chair Salo stated Michigan having block grant status and having experts to assist would be key. He thanked the Office of Aeronautics staff for their hard work and expertise with this funding.

CLOSING

The next Michigan Aeronautics Commission meeting is scheduled for Wednesday, May 27, 2020, via video conference.

Chair Salo thanked the Commissioners, Office of Aeronautics staff, and the public for their participation today.

The meeting was adjourned at 10:23 a.m.

Roger Salo, Chairman

Michael G. Trout, Director

