MICHIGAN AERONAUTICS COMMISSION

Minutes of Meeting
Lansing, Michigan
March 24, 2016

Pursuant to Section 31 of Act 327 of the Public Acts of 1945, the Commissioners of the Michigan Aeronautics Commission, created by said act, met at the Aeronautics Building, 2700 Port Lansing Road, Lansing, Michigan on Thursday, March 24, 2016, commencing at the hour of approximately 10:30 a.m.

Members Present
Rick Fiddler, Chairman
Russ Kavalhuna, Vice Chairman
Roger Salo, Commissioner
J. David VanderVeen, Commissioner
Pete Kamarainen, Commissioner
Laura Mester, Designee – MDOT
Capt. Joe Gasper, Designee – MSP
BG Len Isabelle, Designee – MDMVA
Kevin Jacobs, Designee – MDNR
Jim Shell, Legal Counsel
Mike Trout, Director

Members Absent

Staff Present
Dave Baker
Judy Baker
Matt Brinker
Pauline Misjak
Mark Noel
Linn Smith
Betsy Steudle

Also Present
Bryan Budds, Aircraft Owners and Pilots Association
Jim Koslosky, Prein&Newhof
Brian Sadek, Wayne County Airport Authority
Tyrone Sanders, Public Affairs Associates

I. OPENING REMARKS

The March 24, 2016 Michigan Aeronautics Commission (Commission) Meeting was called to order by Chairman Rick Fiddler at 10:30 a.m.

Chairman Fiddler welcomed all those present. He asked everyone to rise, and the Pledge of Allegiance was cited.

Roll call was taken. All commissioners were present.

II. COMMISSION BUSINESS

A. Minutes of the January 27, 2016 Meeting

Chairman Fiddler asked if there were any revisions to the minutes of the meeting held on January 27, 2016. There were none. He entertained a motion and support to approve the minutes. A motion was moved by Commissioner David VanderVeen and supported by Commissioner Roger Salo to approve the minutes as written. **All voted in favor.**

B. Request for Approval and Transfer of Appropriated Funds

Chairman Fiddler asked Dave Baker to present the airport sponsor contracts. Mr. Baker proceeded to explain each contract.

1. Padgham Field, Allegan
2. Ann Arbor Municipal Airport, Ann Arbor
3. Ann Arbor Municipal Airport, Ann Arbor
4. Delta County Airport, Escanaba
5. Roscommon County Blodgett Memorial, Houghton Lake
6. Mason County Airport, Ludington
7. Oakland County International Airport, Pontiac

Chairman Fiddler asked if there were any further comments or questions. Hearing none, he entertained a motion and support to approve item Nos. 1 – 7. A motion was moved by Commissioner Kevin Jacobs and supported by Commissioner Salo to approve the airport sponsor contracts. **All voted in favor.**

Due to a potential conflict of interest, Commissioner VanderVeen abstained from voting on item No. 7, Oakland County International Airport, Pontiac.

A complete list of the contracts can be viewed in full at www.michigan.gov/aero. Under QuickLinks, select "Michigan Aeronautics Commission" and then "Contract Approvals."

Chairman Fiddler thanked Mr. Baker for his report.

III. REPORTS

A. MAC Director's Report

Chairman Fiddler asked Director Mike Trout to give his report. Director Trout welcomed everyone and proceeded to report on the following statistics:

- Aviation Fuel Tax – Fiscal Year End
  - 2015 = $6,878,486
  - 2016 = $5,500,000 (Treasury's estimate)
- Fuel Tax Revenue – Fiscal Year to Date (Oct. – Jan.)
  - 2015 = $1,667,628
  - 2016 = $1,768,210 (4.72% increase above five-year average)

- Tall Structure Permits – Year to Date (Jan. – Feb.)
  - 2015 = 463 (116 wind turbines)
  - 2016 = 587 (174 wind turbines)
- State Aircraft Flight Hours – Fiscal Year to Date (Oct. – Feb.)
  - 2015 = 395.5
  - 2016 = 329.6 (16.6% decrease)

Director Trout provided background information on the following Michigan Department of Transportation (MDOT) owned airports:

- Canton-Plymouth-Mettetal Airport, Plymouth
  - Purchased July 14, 1993
  - Managed by HESS Property Management, LLC
  - Contract date Sept. 23, 2014
    - Three-year term w/three-year renewal

- Romeo State Airport, Romeo
  - Purchased Nov. 9, 1998
  - Managed by Romeo Airport Management, LLC
  - Contract date Dec. 14, 2001
    - 25-year term w/25-year renewal

- Houghton Lake State Airport, Houghton Lake Heights
  - Government Exchange April of 1940 (USA to MDOT)
  - Managed by Roscommon Township
  - Lease date May 24, 1984
    - 50-year term

- Price's Airport, Linden
  - Purchased March 28, 2001
  - Managed by Fenton Township Airpark Development Corporation, LLC
  - Contract date May 4, 2001
    - 50-year term

Other state-owned airports:

- Mackinac Island Airport
  - Deeded to the State of Michigan in 1895
  - Owned by Mackinac Island State Park Commission

- Roscommon Conservation Airport
  - Deeded to the State of Michigan prior to 1994
  - Owned by Michigan Department of Natural Resources

The Office of Aeronautics (Aero) is able to provide further information about the airports. Director Trout stated that Aero is looking for direction from the Commission on how to proceed. Further discussion took place regarding the distribution of revenue for projects at these airports. Commissioner Laura Mester suggested an analysis of projects at the

state-owned airports could be compiled to alleviate concerns the commissioners or the public may have.

Coming soon will be the:

- MAC Meeting – May 25, Selfridge Air National Guard Base, Mt. Clemens
  - Sign up will be needed to gain access on the base. Information will be posted on the website
- AOPA Fly-In – Sept. 16-17, W.K. Kellogg Airport, Battle Creek
- Air Transportation Expo – Sept. 22, Oakland County Int'l. Airport, Pontiac

Director Trout recognized and congratulated the following employees:

- Brett Whitmore, Project Manager – Five Years of State Service
- Tera Fricke, Pilot – Promoted to Chief Pilot and Supervisor of the Transport and Safety Section

Director Trout's report can be viewed in full at www.michigan.gov/aero. Under QuickLinks, select "Michigan Aeronautics Commission" and then "Director's Updates."

Chairman Fiddler thanked Director Trout for his report.

B. General Aviation Committee

Chairman Fiddler asked Commissioner Pete Kamarainen to give his report on the General Aviation (GA) Committee.

Commissioner Kamarainen stated that the committee did not hold a meeting in February, but instead members attended the GA Roundtable held during the Airport Conference in East Lansing. One of the topics discussed was in regard to visual approaches, particularly nighttime approaches, at airports that are not authorized due to obstructions within the 20:1. This will be an issue the committee will continue to monitor.

The next GA Committee meeting is scheduled for April 20, 2016, to be held either at Aero's offices in Lansing or at Western Michigan University School of Aviation in Battle Creek. The location will soon be determined and posted on the website.

Chairman Fiddler thanked Commissioner Kamarainen for his report.

C. Commercial Air Service Committee

Chairman Fiddler asked Vice Chairman Kavalhuna to give his report on the Commercial Air Service (CAS) Committee.

Vice Chairman Kavalhuna began his report by stating the CAS Committee has been working on developing the Policy Plan for Michigan Air Service and drawing interest, inquiries, and feedback from the community, basically from commercially served airports. Being that the policy plan is focused on the federal government's Essential Air Service

(EAS) program, the current version of the document is subtitled "Analysis of Essential Air Service and Recommendations for Preservation of Access to the Nation's Air Transportation System." Due to feedback from EAS airports, sections specifically addressing ground transportation and potential alternatives to EAS were removed. Other than what was previously mentioned, the document is substantially the same as what was distributed to each of the commissioners a few months ago.

Vice Chairman Kavalhuna stated the he appreciates comments received from all and that he is now asking for Commission support to adopt the revised plan.

Chairman Fiddler asked if there were any further comments or questions. Hearing none, he entertained a motion and support to adopt the Policy Plan for Michigan Air Service. A motion was moved by Commissioner Salo and supported by Commissioner Kamarainen. **All voted in favor.**

The policy plan can be viewed in full at www.michigan.gov/aero. Under QuickLinks, select "Michigan Aeronautics Commission" and then "Reports."

Commissioner Jacobs commended Vice Chairman Kavalhuna for taking the time in making sure comments and feedback were considered in finalizing the policy plan.

Chairman Fiddler thanked Vice Chairman Kavalhuna for his report.

IV. PUBLIC COMMENTS

Chairman Fiddler asked if anyone would like to make a public comment. There were no public comments.

V. COMMISSION COMMENTS

Chairman Fiddler asked if any of the Commissioners would like to make a comment.

Commissioner VanderVeen stated that in 2013, the Commission appointed a task force (Aircraft Fleet Operations Task Force) to review the rules and operations of MDOT's aircraft, update the operations manual, and develop a management safety system. The task force was also pursuing International Standard for Business Aircraft Operations (IS-BAO) certification. Due to budget concerns, the task force was suspended. Being that Aero now has a new chief pilot and restored assets, Commissioner VanderVeen asked that the task force be reestablished. Commissioners agreed.

Chairman Fiddler asked if there were any comments or questions. Hearing none, he entertained a motion and support to reestablish the Aircraft Fleet Operations Task Force. A motion was moved by Commissioner Kavalhuna and supported by Commissioner Salo. **All voted in favor.**

Commissioner Len Isabelle spoke in reference to the next commission meeting to be held at Selfridge Air National Guard Base. He stated that the pre-authorization sign-up form being

circulated fills the security requirements for entering a federal facility. He welcomed anyone interested in attending the meeting to join us and encouraged those who plan to attend to fill out the form. Those who are unable to sign up beforehand will need to arrive early at the visitor center with up-to-date documentation (i.e., driver's license, registration, and proof of insurance). Weapons are not allowed on the base.

There were no further comments.

CLOSING

The next meeting is scheduled for Wednesday, May 25, 2016, 10:00 a.m., Selfridge Air National Guard Base, Mt. Clemens, Michigan.

Chairman Fiddler adjourned the meeting at 11:15 a.m.

Rick Fiddler, Chairman

Michael G. Trout, Director

Dated: MAY / 25 / 2016