

REQUEST FOR QUALIFICATIONS (RFQ)

Professional Airport Consulting Services

CLOSING DATE: January 9, 2013.

Airport/Location: South Haven Area Regional Airport – South Haven, Michigan

South Haven Area Regional Airport Authority intends to select a consultant to assist in the continued preservation and growth of the South Haven Area Regional Airport. Interested consulting firms are requested to submit a statement of qualifications (SOQ) no more than thirty (30) pages in length, not including cover letter, table of contents and section dividers, if used. This SOQ should demonstrate their interest in providing airport planning, design, and construction administration services focused primarily on the Pavement rehabilitation; fuel system; acquisition of snow removal equipment; and T-Hangar specification and construction. These projects will likely require the following types of services:

- Planning and programming of airport projects
- Aviation fuel system installation
- Airfield pavement construction & rehabilitation
- Airfield drainage improvements
- Snow Removal equipment acquisition
- Airport pavement preventative maintenance
- Airport environmental projects (NEPA)
- Approach clearing
- Additional projects as may be related to the items listed above

Projects listed above are expected to be funded in part by grants, over several years, from the Federal Aviation Administration, the Michigan Aeronautics Commission and/or with local funding. The selected firm will be subject to all state and federal requirements. Services for every contract will be negotiated independently. Not all the services or development items listed may be required. The Airport reserves the right to initiate additional procurement action for any services beyond those listed in this RFQ. Additional projects, such as hangar development and terminal improvements, may be contracted outside of the federally funded projects noted above, and may be considered as part of this consultant selection.

Firms will be ranked on their demonstration of a familiarity and understanding of the airport needs; corporate history and background in aviation consulting; and demonstrated experience with similar projects in the past 5 years. They will also be evaluated on the quality of key personnel including their ability to provide a contact person with demonstrated aviation experience and overall project coordination at airports in Michigan. Each firm's familiarity with state and federal aviation agency staff and funding issues will also need to be addressed. The quality of recent projects undertaken, i.e. awards or special recognition that have been presented to the firm should also be highlighted. Firms should demonstrate their reputation with other airports by providing at least 3 airport references within the State of Michigan. Additional information may be requested from the top selected firm or firms. Interviews may be conducted at the discretion of the Authority.

Interested consultants should submit Three (3) sealed copies of their SOQ to the address below **not later than January 9, 2013 by 4:00 PM**

David Johnson, Airport Manager  
South Haven Area Regional Airport  
73020 CR 380  
South Haven, MI 49090  
(269) 637-7343

-MDOT website (via Amanda Hopper)