

STATE OF MICHIGAN
DEPARTMENT OF ATTORNEY GENERAL



BILL SCHUETTE
ATTORNEY GENERAL

**Meeting
of the
Michigan Human Trafficking Commission**

**April 22, 2015
Williams Building
Lansing, Michigan**

Called to order: 10:12 a.m.

Members present:

Carol Isaacs, Chairwoman
Beth Emmitt
Mark Jansen
Kenneth Kurtz
David Leyton
Kathy Maitland
Cheryl Pezon
Edward Price
Michelle Rick
Herbert Smitherman, Jr.
Tom Tiderington

Quorum is present.

Members absent:

Elizabeth Hertel

Special guests and speakers:

Attorney General Bill Schuette
Representative Kurt Heise
Representative Eileen Kowall
Colleen Pero, Project Manager
Barb Teszlewicz, Senior Executive Management Assistant
Tom Quasarano, Assistant Attorney General
Dan Sonneveldt, Assistant Attorney General
Kelly Carter, Assistant Attorney General

Agenda item:

Open Meetings Act & Freedom of Information Act. Tom Quasarano, Assistant Attorney General, reported on the Commission's function under both statutes. Handouts provided to Commissioners of each statute and the Department of Attorney General's Open Meetings Act Handbook.

Agenda item:

Election of Vice Chair. Chairwoman Carol Isaacs called for a motion for the election of a Vice Chair. Tom Tiderington moved for David Leyton as Vice Chair. Michelle Rick seconded the motion. Hand vote was unanimous.

Chairwoman Carol Isaacs called for a motion to appoint Barb Teszlewicz as the person responsible for all public postings on behalf of the Commission. Herbert Smitherman, Jr. moved Barb Teszlewicz's appointment. Mark Jansen seconded the motion. Hand vote was unanimous.

Agenda item:

Administrative matters. Dan Sonneveldt, Assistant Attorney General, informed the Commissioners of the Department's policy regarding reimbursement of expenses. The Commissioners were provided (1) EFT New Vendor Letter and (2) Expense Reimbursement Form.

Agenda item:

Commission overview. Chairwoman Carol Isaacs introduced the Department of Attorney General staff that agreed to work with the Commission as volunteers: Andrea Bitely, John Lazet, Deb Carley, Molly Jason, Kelly Carter, Dan Sonneveldt, Tom Quasarano, Jim Kelly, John Pallas, Michelle Brya, Tom Marks, David Dwyer. She also introduced Colleen Pero as Project Manager of the Commission.

Kelly Carter, Assistant Attorney General, presented the PowerPoint "Human Trafficking in Michigan."

Agenda item:

Subcommittee Discussion. Chairwoman Carol Isaacs presented the proposed Subcommittees: Victim Services; Funding & Resources; Data Collection & Research; Training & Education; Public Awareness; Policy & Legislation as set forth in the bylaws.

Agenda item:

Review of the Bylaws. Chairwoman Carol Isaacs presented the proposed Bylaws. Herbert Smitherman, Jr. moved for the adoption of the proposed Bylaws. Mark Jansen seconded the motion. Hand vote was unanimous.

Agenda item:

Establish meeting times and dates. Chairwoman Carol Isaacs proposed two additional meetings for 2015: June 25, 2015 and October 13, 2015. Commissioners agreed on a starting time of 10:00 a.m. with the goal of the meetings will lasting two hours.

Adjournment: The meeting was adjourned at 12:33 p.m.