

CEPI Helpful Hint – MSDS Collections

What are the differences in the MSDS Collections?

General Collections (Three a Year)

The MSDS General collections are a primary means of submitting student data to the Michigan Student Data System (MSDS) for Local Education Agencies (LEA) and Public School Academies (PSA). This collection occurs three times a year: Fall, Spring and End of Year (EOY). The reporting dates and purpose for all three collections are:

- The Fall collection is reported no later than six weeks after the legislative fall pupil membership count day (first Wednesday in October). This collection is used to report any students enrolled in the district on this count day or exited prior to count day.
- The Spring collection must be reported no later than six weeks after the legislative supplemental pupil membership count day (the second Wednesday in February). This collection is used to report any students enrolled in the district on this count day or exited prior to count day.
- The EOY collection is not a membership collection but the means for reporting all students that entered the district *since* the Spring General Collection and anyone who has exited the district since they were last reported. This collection is also the time to exit students who graduated with a diploma as well as English Learners who test proficient if test results are in before the EOY deadline. The EOY Collection must be submitted by June 30 every year.

The Fall and Spring collections are the primary means for submitting student membership Full-Time Equivalency (FTE) for the state foundation payments.

SRM Collection (Ongoing)

The Student Record Maintenance (SRM) collection is used to update student data throughout the school year but is not a required collection. Data may be submitted in this collection for the following reasons:

- Submit exit status corrections, summer graduates, or updates for the calculation of graduation and dropout rates during the Graduation Rate Appeals window
- Submit English Learner exits for those students that tested proficient, and weren't exited in the EOY collection during the Graduation Rate Appeals window
- Submit Primary Education Providing Entity (PEPE) changes
- Submit enrollment records between general collections to obtain access to a newly enrolled student history records
- Submit exit records
- Submit Section 23a claims for students in a Dropout Recovery Program
- Submit Section 25e transfer requests

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- Update student demographics and program participation data as necessary for another program (e.g., Assessment Rosters) prior to the next general collection

Early Childhood Collections (Three a year)

The early childhood (EC) collections are used to report data related to participation in EC programs or services. Children receiving EC services funded by the State of Michigan or federal government should be reported.

You are required to report children participating in the Great Start Readiness Program (GSRP), GSRP/Head Start Blend, Sec. 32p Early Childhood Block Grant, or Section 32p (4) Home Visitation programs. It is a federal expectation that children participating in a Head Start, Early Head Start or Early Head Start-Child Care Partnership program be reported. MDE's Office of Great Start encourages you to report students participating in other early childhood programs to assist in longitudinal program evaluations, although it is not a requirement.

The three collections are:

- The Early Childhood Fall collection opens mid-September and data must be submitted and certified by mid-November
- The Early Childhood Spring collection opens at the end of November, and data must be submitted and certified by mid-February
 - This collection is used as the official GSRP counts for grant allocation determinations
- The Early Childhood End of Program collection opens in mid-March, and data must be submitted and certified by mid-August

Early Roster Collection

The Early Roster collection is an optional collection for public schools that *does not* have to be certified. This collection is used for:

- Submitting projected student enrollment
- Pre-Identification of students for Fall Assessments
- Direct Certification for Public and Nonpublic Schools

Public Schools that report data via the Early Roster Collection, along with students reported as continuing in their EOY Collection, are used to generate the initial Direct Certification reports. Public Schools may submit data in this collection through mid-October. After the SRM collection opens for the new school year, public schools no longer use the Early Roster Collection.

Nonpublic Schools that participate in the National School Lunch Program are required to submit their entire student enrollment, including new enrollees and existing students, in the Early Roster Collection.

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TSDL Collection

The Teacher Student Data Link (TSDL) collection reports links between students and the teachers who provide instruction to them.

The TSDL Collection is an ongoing collection. Districts must submit student's full course data for the following populations:

- Migrant education participants (Grades 9-12)
- Dual enrollment participants (Grades 9-12)
- Early Middle College participants (Grades 9-12)
- Advanced and accelerated learning (AP/IB) participants (All Grades)
 - Advanced Placement participants (Grades 9-12)
 - International Baccalaureate participants (All Grades)
- Virtual/online learning participants (All Grades)

If your student fits into one of these categories, you must report every class the student took during the entire school year.

For additional information on MSDS Collections, please reference the [MSDS Homepage](#).