

# Center for Educational Performance and Information (CEPI)

*Michigan Education Information System*  
(MEIS)

## School Infrastructure Database (SID)

### Record Layout

### End-of-Year 2019 Submission

Questions?

Email: [CEPI@Michigan.gov](mailto:CEPI@Michigan.gov)

Phone: 517-335-0505 x3



## Record Layout

SID data will be submitted to CEPI using a comma-delimited file format. This is commonly referred to as a comma separated value (CSV) file. Please note the following items pertaining to the layout of the file:

1. Fields A, B, and C must be submitted at the beginning of each record followed by the numbered fields as defined in the SID Data Field Descriptions.
2. Each field must be separated by a comma.
3. The reserved fields must be separated by a comma and should not contain any data.
4. Completed lines should end with the value of the last field, followed by a carriage return/line feed character pair.
5. A comma will always be treated as a field separator, so be sure that field values do not contain any comma characters.

For your convenience, changes that are effective beginning the 2017 EOY SID collection are marked as underlined Arial font (new requirement or clarification) on the following page.

Size in Bytes Field Specification		Field Name	
<b>Crime and Safety Fields</b>			
10	A	Collection Date	Character
5	B	School/Facility Number	Character
1	C	Shared Administrative Unit	Integer
4 Integer	4A	School Disciplinary Problems- Bullying	(Required)
3 Integer	44	Students Who Are Victims of Violent Criminal Offenses	(Required)
3 Integer	50	Instances of Administration of an Opioid Antagonist to a Pupil	(Required)
3 Integer	51	Instances of Administration of an Epinephrine Auto-Injector to Pupil in a School Year	(Required)
3 Integer	52	Pupils Who Were Administered an Epinephrine Auto-Injector Not Known to be Severely Allergic	(Required)
3 Integer	53	Pupils Who Were Administered an Epinephrine Auto-Injector Using the School's Stock	(Required)

**Reserved Fields**

1	Reserved
2	Reserved
3	Reserved
_4B	Reserved
4C	Reserved
5	Reserved
6	Reserved
7	Reserved
8	Reserved
9	Reserved
10	Reserved

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11	Reserved
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