



Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
 Mailing Address: PO Box 30005, Lansing, MI 48909  
 Toll Free (866) 813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

## SERVER TRAINING CERTIFICATION

An applicant for a new on-premises license or transfer of more than 50% interest in an existing on-premises license must file with the MLCC proof of server training certification for at least supervisory personnel within 180 days of the issuance of the license if that is a condition imposed through the approval order. As a continuing requirement, the on-premises licensee must employ trained supervisory personnel on each shift and during all hours in which alcoholic liquor is served who have been trained through an approved server training program under MCL 436.1906. **Failure to provide Server Training Certification may result in fines, suspension, or revocation of the license.**

<b>LICENSEE NAME AND BUSINESS ADDRESS:</b>	<b>REQUEST ID:</b>

The undersigned certifies that the **supervisory** personnel listed below have successfully completed an approved server training program under MCL 436.1906.\*

<b>Name:</b>	<b>Date of Birth:</b>

Attach additional sheets if necessary.

**\*Required Attachments:** A copy of the server training certification card issued by the authorized administrator of the server training program **must** be attached. Copies of current and unexpired training certification cards for those supervisory personnel listed above and any other supervisory personnel employed after the submission of this documentation must be kept on the licensed premises at all times.

Hours alcoholic beverages are normally served (Example: 9:00 a.m. to 2:00 a.m.)						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

<b>The undersigned certifies this Server Training Certification complies with the provisions of MCL 436.1501(1) and MCL 436.1906.</b>	<b>Date:</b>	<b>Telephone No.:</b>
<b>Licensee Authorized Signature:</b>	<b>Type or Print Licensee Name:</b>	