

REPORT TO THE LEGISLATURE  
Pursuant to P.A. 59 of 2013  
Section 216  
FY 2013 Out of State Travel Report  
Department of Corrections

| Travel Dates |          | Employee Name        | Destination      | Purpose for Travel  | Auth. Code | GF/GP      | Source of Funds |          |       | Total Cost |
|--------------|----------|----------------------|------------------|---|------------|------------|-----------------|----------|-------|------------|
| Begin        | End      |                      |                  |   |            |            | Restricted      | Federal  | Other |            |
| 10/15/13     | 10/19/13 | Vallad, Edward       | Norman, OK       | Construction & Maintenance Inst. for Criminal Justice Agencies. Conference goal is to share knowledge, education and advancement of all professionals employed in the construction as well as maintenance fields.   | B, E       | \$127.45   |                 |          |       | \$127.45   |
| 10/18/12     | 10/19/12 | Flack, Dave          | Norman, OK       | Construction & Maintenance Inst. for Criminal Justice Agencies. Conference goal is to share knowledge, education and advancement of all professionals employed in the construction as well as maintenance fields.   | B, E       | \$61.18    |                 |          |       | \$61.18    |
| 10/19/12     | 10/25/12 | Steive, Jeffrey      | Las Vegas, NV    | National Commission on Correctional Health Care and Society of Correctional Physicians conferences.   | B, E       | \$888.44   |                 |          |       | \$888.44   |
| 10/29/12     | 10/02/12 | Vallad, Edward       | Plainfield, IN   | Second Annual Symposium on Sustainability in Corrections Training addresses sustainability technology, products, and services related to correctional facility physical plant operations.   | B, C, E    | \$57.65    |                 |          |       | \$57.65    |
| 11/03/12     | 11/11/12 | Travelbee, Brently   | Garden Grove, CA | Training to identify and manage security threat group members. Necessary to secure specialized training for staff.  | B, E       | \$448.60   |                 |          |       | \$448.60   |
| 11/27/12     | 11/29/12 | Downs, David         | Aurora, CO       | Correctional Industries Director's Training.  |            |            |                 | \$14.37  |       | \$14.37    |
| 03/16/13     | 03/20/13 | Watts-George, LaDean | Columbia, MD     | Correctional Education Association 2013 Leadership Forum.   | B, E, F    |            |                 | \$976.11 |       | \$976.11   |
| 03/17/13     | 03/22/13 | Costello, Anthony    | Houston, TX      | NCCER Master Trainer Certification Training Program. Necessary to the continued NCCER accreditation of prisoner building trades programs.   | B, C, E, F |            |                 | \$647.65 |       | \$647.65   |
| 03/23/13     | 03/28/13 | Ketcik, Jay          | Charlotte, NC    | NCIA - Jay has been selected as the President of the Central Region and has been asked to attend an orientation for new board members before the actual conference starts on the 24th. This conference provides information about correctional industries, as well as training in current practices for leaders in this field. This conference will provide opportunities for professional growth, while strengthening and building partnerships, and create many networking opportunities. | B, E       | \$1,077.26 |                 |          |       | \$1,077.26 |
| 03/23/13     | 03/28/13 | Gay, Heather         | New Orleans, LA  | COABE - Commission on Adult Basic Education Conference.   | B, E, F    |            |                 | \$50.00  |       | \$50.00    |
| 04/07/13     | 04/08/13 | Gay, Heather         | Washington, DC   | Vera Institute Meeting on Adult Corrections Education and Reentry.  | B, E, F    |            |                 | \$713.80 |       | \$713.80   |
| 04/07/13     | 04/08/13 | Mize, Edward         | Washington, DC   | Vera Institute Meeting on Adult Corrections Education and Reentry.  | B, E, F    |            |                 | \$888.70 |       | \$888.70   |
| 04/17/13     | 04/18/13 | Patterson, Jonathan  | Chicago, IL      | To attend a conference on Labor Law and Labor Arbitration.  | B, E       | \$6.40     |                 |          |       | \$6.40     |
| 04/17/13     | 04/18/13 | Warner, Kathy        | Chicago, IL      | To attend a conference on Labor Law and Labor Arbitration.  | B, E       | \$6.40     |                 |          |       | \$6.40     |

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| 04/19/13     | 04/23/13 | Stieve, Jeffrey      | Denver, CO       | National conferences to interact with Corrections health care professionals, attend educational meetings, and present information on the MDOC to others. Society of Correctional Physicians and National Commission on Correctional Health Care. | B, E       | \$1,163.40      |            |            | \$1,163.40 |
| 04/23/13     | 04/26/13 | Sheldon, Joanne      | Aurora, CO       | Attendance at ACA meeting.   | B, E       | \$49.50         |            |            | \$49.50    |
| 04/28/13     | 04/30/13 | Gay, Heather         | Washington, DC   | Correctional Education Summit.   | B, E, F    |                 |            | \$713.80   | \$713.80   |
| 04/28/13     | 04/30/13 | Mize, Edward         | Washington, DC   | Correctional Education Summit.   | B, E, F    |                 |            | \$751.80   | \$751.80   |
| 05/05/13     | 05/07/13 | Hart, Wendy          | Philadelphia, PA | PREA Resource Center Audit Tool Training - Training to ensure compliance with Federal Prison Rape Elimination Act.   | B, E, F    |                 |            | \$633.10   | \$633.10   |
| 05/05/13     | 05/07/13 | Polhemus, Jennifer   | Philadelphia, PA | PREA Resource Center Audit Tool Training - Training to ensure compliance with Federal Prison Rape Elimination Act.   | B, E, F    |                 |            | \$632.60   | \$632.60   |
| 06/03/13     | 06/05/13 | Loxton, James        | Newport, NH      | Ruger Armorer - Every three years, Ordinance Unit staff must attend armorer class updates in order to maintain certification through the manufacturers to teach MDOC classes and order parts.  | B, E       | \$244.07        |            |            | \$244.07   |
| 06/03/13     | 06/05/13 | Walker, Paul         | Newport, NH      | Ruger Armorer - Every three years, Ordinance Unit staff must attend armorer class updates in order to maintain certification through the manufacturers to teach MDOC classes and order parts.  | B, E       | \$231.82        |            |            | \$231.82   |
| 06/09/13     | 06/12/13 | Matson, Don          | Annapolis, MD    | National Association of Extradition Officials Annual Training Conference. Training necessary to ensure Michigan remains in compliance with the Federal laws pertaining to the borrowing of our prisoners for trial purposes in other states.     | B, D, E    | \$905.07        |            |            | \$905.07   |
| 06/09/13     | 06/12/13 | Polhemus, Jennifer   | Atlanta, GA      | PREA Specialized Investigator Training. Training to ensure MDOC compliance with Federal Prison Rape Elimination Act, specifically the Specialized Investigator Training portion of the requirements.   | B, D, E, F |                 |            | \$1,047.42 | \$1,047.42 |
| 06/09/13     | 06/12/13 | Richardson, LaChelle | Atlanta, GA      | PREA Specialized Investigator Training. Training to ensure MDOC compliance with Federal Prison Rape Elimination Act, specifically the Specialized Investigator Training portion of the requirements.   | B, D, E, F |                 |            | \$937.36   | \$937.36   |
| 06/09/13     | 06/12/13 | Schiebner, James     | Atlanta, GA      | PREA Specialized Investigator Training. Training to ensure MDOC compliance with Federal Prison Rape Elimination Act, specifically the Specialized Investigator Training portion of the requirements.   | B, D, E, F |                 |            | \$1,301.86 | \$1,301.86 |
| 06/29/13     | 07/03/13 | Costello, Anthony    | Cleveland, OH    | 68th CEA International Conference and Training Event.  | B, E, F    |                 |            | \$13.73    | \$13.73    |
| 07/08/13     | 07/11/13 | Johnson, Daphne      | Columbia, SC     | National Institute of Corrections Conference. This is the national meeting of all states DOC Chief Legal Counsels.   | B, E, F    |                 |            | \$67.57    | \$67.57    |

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| 07/10/13     | 07/12/13 | Marlan, Russell       | Atlanta, GA    | Attend a Criminal and Juvenile Justice Policy Forum. The Pew Charitable Trusts and Council of State Governments Justice Center sponsored the forum to allow for review of recent national trends in sentencing and corrections policy.  | B, E       | \$27.67         |            |            | \$27.67    |             |
| 07/14/13     | 07/18/13 | Gay, Heather          | Baltimore, MD  | GED Administrator attendance at the annual conference is a contractual mandate.   | B, D, E, F |                 | \$295.80   |            | \$295.80   |             |
| 07/14/13     | 07/18/13 | Corcoran, Kim         | Baltimore, MD  | GED Administrator attendance at the annual conference is a contractual mandate.   | B, D, E, F |                 | \$884.30   |            | \$884.30   |             |
| 07/14/13     | 07/18/13 | Watts-George, LaDean  | Baltimore, MD  | GED Administrator attendance at the annual conference is a contractual mandate.   | B, D, E, F |                 | \$749.60   |            | \$749.60   |             |
| 08/05/13     | 08/07/13 | Kosinski, Doug        | Chicago, IL    | National Forum on Criminal Justice Section staff responsible for conducting necessary research to evaluate Prisoner Reentry and MDOC Programs, validate assessment instruments, assist in development and implementation of Evidence-Based Practices and develop and maintain data bases for Section, office and general use. | B, E, F    | \$541.29        |            |            | \$541.29   |             |
| 08/11/13     | 08/15/13 | Attar, Leonard        | Dallas, TX     | To receive specialized training, instruction, and information needed to protect children from offenders in our community.   | B, E, F    |                 | \$607.78   |            | \$607.78   |             |
| 09/09/13     | 09/12/13 | Featherstone, LaQuita | Raleigh, NC    | National Correctional Industries Association - This workforce development training is geared specifically toward Correctional Industry staff focusing on four areas: Assessments, Employment Readiness, Career Resource Center, Retention.  | B, E, F    |                 | \$1,083.80 |            | \$1,083.80 |             |
| 09/15/13     | 09/20/13 | Hoffner, Bonita       | Columbia, SC   | NIC New Warden Training.  | B, E, F    | \$141.20        |            |            | \$141.20   |             |
| 09/19/13     | 09/22/13 | Heyns, Daniel         | Des Moines, IA | Meet with the DOC Directors from the midwest region to share best practices, etc.   | B          | \$408.59        |            |            | \$408.59   |             |
| Totals       |          |                       |                |   |            | \$6,385.99      | \$0.00     | \$6,993.21 | \$6,017.94 | \$19,397.14 |

**Legend:**

ACA - American Corrections Association  
 NCIA - National Correctional Industries Association  
 NCCER - National Center for Construction Education and Research  
 CEA - Correctional Education Association  
 COABE - Commission on Adult Basic Education  
 PREA - Prison Rape Elimination Act  
 GED- General Educational Development  
 NIC - National Institute of Corrections

**Authorization Codes:**

- (A) Required by legal mandate or court order or for law enforcement purposes.
- (B) Necessary to protect the health or safety of Michigan citizens or visitors or to assist other states in similar circumstances.
- (C) Necessary to produce budgetary savings or to increase state revenues, including protecting existing federal funds or securing additional federal funds.
- (D) Necessary to comply with federal requirements.
- (E) Necessary to secure specialized training for staff that is not available within this state or cannot be brought to, or performed in, Michigan at a lesser cost.
- (F) Financed entirely by federal or non-state funds.

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(G) Other.