

REPORT TO THE LEGISLATURE
Pursuant to P.A. 114 of 2009
Section 909
GED Certification Rates

Sec. 909. As a condition of expending funds appropriated for academic/vocational programs under part 1, the department shall by January 31, 2009 provide a plan to contract with intermediate school districts for GED and high school diploma programs at correctional facilities to the members of the senate and house appropriations committees, the senate and house fiscal agencies, and the state budget director. The plan shall include detailed information on the development of the curriculum, how the program will be administered, how the program will improve employability, and how the program will be evaluated.

During the previous fiscal year, the Department of Corrections worked with the Department of Education and the Department of Energy, Labor and Economic Growth (DELEG) to provide an alternative delivery of education programming for the prisoner population. During this, the only school to have interest in participating was the Fulton School District. A memorandum of understanding was established and the performance objectives as reported to DELEG is attached.

The DOC Office of Employment Readiness, Education Section contracts with the Chelsea Public Schools to provide GED testing services at one facility. Chelsea is providing the administration of the GED exam to prisoners along with limited instruction. To date, the cost benefit of this is under review by DELEG including a review of 107 grant funds used by Chelsea Public Schools to off set costs.



Michigan Department of Energy, Labor and Economic Growth
OFFICE OF ADULT LEARNING
201 N. Washington, Victor Office Center, 3rd Floor, Lansing, Michigan 48909

STATE SCHOOL AID - SECTION 107 PROGRAM YEAR 2008-09
STATE CORRECTIONAL GRANT FINAL NARRATIVE REPORT

October 1, 2008 – September 30, 2009

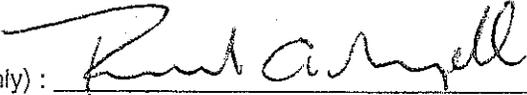
NOV 30 2009

MAILING INSTRUCTIONS:

- Required to submit a **signed original** of this report with all required sections to DELEG/Office of Adult Learning by close of business on **November 25, 2009**.
- Mail or hand deliver to the Michigan Department of Energy, Labor and Economic Growth, Office of Adult Learning, Victor Office Center, 3rd Floor, 201 N. Washington Square, Lansing, Michigan 48913

Legal Name of District: FULTON SCHOOLS		Recipient Code: 29-050
Address: 8060 ELY HWY		County: GRATIOT
City, State, Zip: MIDDLETON, MICHIGAN 48856		
Contact Person's Name: PHILIP GARCIA		
Mailing Address (Street): 8060 ELY HWY		
City, State, Zip: MIDDLETON, MICHIGAN 48856		
Telephone No: 989-236-5130	Fax No: 989-236-7301	E-mail Address: adaltedpg@yahoo.com

CERTIFICATION: The applicant certifies to the best of his/her knowledge and belief that the data in this report is true and correct.

District Superintendent's Signature (only) :  Date 11/19/09

Typed/Printed Name of District: FULTON SCHOOLS

AUTHORITY: Act 94, PA 1979 as amended. COMPLETION: Required. (Failure to file will result in reduction of funds.)	Michigan Department of Energy, Labor and Economic Growth OFFICE OF ADULT LEARNING 201 N. Washington, Victor Office Center, 3 rd Floor Lansing, Michigan 48913 2008-2009 ADULT EDUCATION PROGRAMS -- SECTION 107 STATE CORRECTIONAL GRANT PERFORMANCE OBJECTIVES --	Please direct questions regarding this form to the Office of Adult Learning at (517) 373-8800.
--	--	--

Educational Agency (Fiscal Agency)	Legal Name of District FULTON SCHOOLS	Recipient Code Number 29-050	Telephone Number 989-236-7300
	Address 8060 ELY HWY	City MIDDLETON	Zip Code 48856

MAILING INSTRUCTIONS: Return signed original by November 25, 2009, to the State address above.

- Indicate the number of participants enrolled in each program of enrollment as reported in the Michigan Adult Education Reporting System (MAERS).
- Data related to participants meeting performance objectives is required under Section 107(10)(b). Indicate the number of participants reaching the objectives during the period October 1, 2008 to September 30, 2009.
- The number of participants reported as meeting Performance Objectives for a specific program of enrollment cannot exceed the number of participants reported as enrolled and participating in the course(s) relating to the objective.

PROGRAM	NUMBER OF PARTICIPANTS ENROLLED	PERFORMANCE OBJECTIVE	MET PERFORMANCE OBJECTIVE
ABE	0	Achievement of at least one (1) grade level gain in reading or math as determined by a DLEG-approved pre- and post-test assessment	0
ESL	0	Achievement of basic English proficiency (Attainment of highest CASAS assessment scores as follows: Reading and Listening - 236 and above; Writing - 261 and above)	0
GED	0	Passage of one or more individual official GED tests, or	0
		Obtained GED	0
HSC	72	Passage of a course required to attain a high school diploma, or	10
		Attainment of a high school diploma	57
<i>OR: If a participant does not meet the specific performance criteria for his/her specific program of enrollment as indicated above, the participant may be counted in the "OR" category if the participant meets the performance criteria.</i>		Completion of a course and demonstration of proficiency in the academic skills to be learned in the course, as applicable. (A course is defined as a class approved by the local school board for adult education participants. Proficiency is defined as passing the course and the mastering of the skills required for the class.)	0
TOTALS	72		67

CERTIFICATION: I certify that the information submitted on this report is true and correct to the best of my knowledge.

District Superintendent's Signature: *Robert A. Angell* Date 11/9/09

Typed/Printed Name of District: FULTON SCHOOLS

Office of Adult Learning Director's Name: PHILIP GARCIA

Telephone: 989-236-5130 Fax: 989-236-7301 E-Mail: adaltedpg@yahoo.com

Part I: PROGRAM SUMMARY

A. Cooperative Arrangements and Program Coordination

For the Section 107 Prison Grant, the Fulton schools coordinated services with MDOC and DELEG personnel.

A Memorandum of understanding was established for responsibilities, arrangements, commitments, and program coordination with the Michigan Department of Corrections (MDOC) and Fulton Schools in implementing the State Correctional HSC/GED Adult Education Grant which was awarded to Fulton Schools by the Department of Energy, Labor and Economic Growth (DELEG) under Section 107 (14) of the 2008-2009 State School Aid Act (Public Act 268).

Highlights of the cooperative arrangements and program coordination from the MDOC were:

- Recommend eligible participants to participate in the 107 Pilot Project
- Provide instructional space and book storage at all pilot sites in accordance with operational needs.
- Partner with Fulton Schools to recruit and recommend eligible individuals for the 107 Pilot Project.
- Review the recommendations and run LEINs on the teachers and support staff from Fulton Schools prior to program implementation.
- Provide the appropriate pre-service training that will be required for Fulton staff to enter the correctional facilities, per MDOC guidelines in order to interact and instruct the prison's student population.
- Partner with Fulton Schools in doing follow-up of students who enroll, take classes, graduate, transfer to other facilities, or are released from the system to stay in compliance with the required (MAERS) guidelines.
- Maintain copies of program participation documents.

Highlights of the cooperative arrangements and program coordination from the Fulton Schools were:

- Partner with MDOC to recruit eligible individuals to participate in the 107 Pilot Project.
- Ensure all staff complete the required pre-service training to enter the correctional facilities per MDOC guidelines in order to interact and instruct the prison's student population.
- Ensure all staff entering the correctional facilities have been LEIN cleared.

- Recommend current Fulton instructional staff as teachers and support personnel for the 107 Pilot Project.
- Be responsible for the paid instructional, supervisory, and support personnel on the payroll at the correctional facilities.
- Monitor all financial records, expenses, and revenues incurred by the MDOC Adult High Schools Completion program.
- Maintain records for each participant and their status toward graduation requirements.
- Provide duplicate record to prisoner school office if participant transfers (within 5 business days).
- Comply with all custody, security, and programming requirements of the MDOC.
- Issue to prison school office a high school transcript and diploma within 5 business days to those MDOC participants who complete graduation requirements.
- Maintain, fill out, and keep on file the Adult Learning Plan, as required by Michigan Adult Education Reporting System (MAERS) with the assistance of MDOC in securing required information on the adult learners in the program, considering at all times the requirements of all entities involved. Any variances in MAERS program reporting will be documented for compliance in the event of program monitoring.
- Maintain accurate attendance and submit at the end of the month to the prison school office.
- Enroll all adult MDOC participants on MAERS including enrollment pre- and post-testing, outcomes, and follow up.
- Partner with MDOC in doing follow up of students to stay in compliance with the required federal guidelines.
- Develop a 363A upon enrollment, quarterly and upon completion or transfer.

B. Adult Education Program(s)

- The Fulton Schools served eligible MDOC participants as selected by MDOC officials.
- HSC programs were implemented to serve qualified MDOC participants. Those selected were to have a 7.0 reading level to be in the program.
- TABE tests were used to assess MDOC participants. The participants were given a pre-test at the beginning of the program and a post-test at the end of the program to determine educational functioning levels. MDOC and Fulton staff conducted testing.
- MDOC participants were determined eligible by testing and by a review of their educational development plans for high school completion classes needed to earn their high school diploma.

- Teachers employed various instructional methods/styles/practices in the delivery of instruction. These techniques included, but were not limited to lecture, student participation, testing and assessments, and one-on-one instruction.
- Technology used in the program depended on the site. At the Ionia Correctional facility, MDOC personnel taught a 40 hour technology class which students were given HSC credit for completion. At the St. Louis Correctional facility, Fulton instructors used the Beacon Mavis keyboarding program and basic reading and math skills programs. At the Carson City Correctional facility, Fulton staff reviewed technology skills of each participant and the MDOC staff provided instruction.
- Carson City facility hours: Saturday and Sunday, 8:30-10:30 a.m. and 2:00-4:00 p.m.
St. Louis facility hours: Monday through Friday, 12:15-3:30 p.m.
Ionia facility hours: Tuesday and Wednesday, 5:45-8:45 p.m. and Saturday from 9:00-3:45 p.m.
- Participants with special needs were served with one-on-one tutoring provided by the Fulton program, and identified Special Ed. Participants were provided extra services by MDOC staff. Students with eye problems had large print materials provided for instruction.

F. Measurable Program and Participant Outcome Goals

- The main goal for the Section 107 Prison Grant HSC programs was for participants to earn their high school diploma. 57 of the 72 (70.16%) earned their diplomas throughout the duration of the program.
- To measure participant learning and outcome goals, students were assessed with TABE. An EDP was developed for each student which indicated the courses participants needed to complete their diploma requirements. As each participant completed the program, their EDP's were updated, ALP's were completed, and all required elements for MAERS (Michigan Adult Education Reporting System) documented. All student information was then input on MAERS.
- To track and monitor progress and attainment of Section 107 and USDOE performance criteria, MDOC staff and Fulton staff coordinated efforts and shared information. The Fulton teachers kept attendance, individual student files (which included assessments, HS credits and transcripts, evidence of on-going evaluation, and course placements), taught classes needed by the participants, assessed course attainment, reported completed courses by report card in order to update the EDP, and diplomas were issued for those who completed the program. ALP's were used to input information on MAERS.

G. Adult Learning Plan

- A locally designed ALP was used to enroll students on MAERS. During the course of the program the official State of Michigan ALP was completely filled out and a copy of the ALP was then given to the MAERS coordinator in order to input all information on MAERS. Follow-up on Section 107 Prison Grant participants was limited to the attainment of their high school diploma or documentation if the participant left the program for any reason. The local EDP is used to fill out the ALP.

H. Staffing and Professional Development

- Fulton instructors, tutors and administrative staff completed 80 hours of MDOC training in order to implement the program.
- Local pre-service was conducted on testing, CRT, instructional development, EDP's, ALP's, and MAERS in addition to the MDOC training.
- No community college assessment was conducted on the effectiveness of instructional staff.
- Because of the short duration of the Section 107 prison grant, professional development opportunities were limited. All concerns or needs of the staff were addressed in staff meetings or by individual meetings with MDOC or Fulton administrative staff in order to support program goals.
- The majority of professional development needs were handled by specific MDOC administrators in working with this unique population. MDOC staff and personnel were cooperative in making this program a success for the participants as well as the MDOC and Fulton staffs.

I. Tuition/Fees

- No tuition or fees were charged.

J. Recruitment, Retention and Follow-Up

- Section 107 participants were recommended by MDOC staff.
- Section 107 participants were compensated for their successful participation in the program. The vast majority of participants indicated that they were pleased to be given the opportunity to earn their high school diploma as part of this project.
- All participants have required MAERS follow-up input on their individual records. Due to the special nature of these participants, only two follow up categories were used. They were: high school diploma attainment, and, if a participant did not complete the program, the section on dropped students was used.

K. Reporting

- Teachers used EDP's to determine which courses participants needed in order to attain their HSD. Teachers then filled out ALP's which were given to the MAERS coordinator to ensure accurate entry on MAERS.
- On site, teachers and teacher assistants collected data needed for MAERS and the MAERS coordinator input and cross checked all data for Section 107 Prison Grant HSC participants. Lists and data bases were in continual use between staff to ensure all participants were correctly documented on MAERS.

PART 2: ANALYSIS OF PERFORMANCE AGAINST USDOE NEGOTIATED LEVELS OF PERFORMANCE.

A. Significant findings

- As this was a uniquely designed grant for a very unique population (incarcerated males with seventh grade or above reading levels), EFL gains were minimal due to the short duration of the program.
- The participant outcome goal attainment was excellent. 67 of the 72 (93.05%) enrolled participants earned credits towards their high school diploma. 57 of the 67 (70.16%) participants earned their high school diploma which exceeds the state goal of 54%.

B. Program needs identified for improvement

- The intensity and special requirements of this grant (which is not renewable) has already sparked many changes towards improvement of the overall Fulton Adult Education program. The program administrator supports all changes for program improvement.
- Those changes include, but are not limited to:
 - i. Better and more complete staff training in all areas.
 - ii. Better understanding of ALP requirements.
 - iii. Better understanding of MAERS requirements.
 - iv. The importance of coordination with outside agency partners.

C. Significant finding on program's success

- The Fulton Adult Education Program is very pleased with the overall success of the administration of the Section 107 Prison Grant. Considering the short duration of the program, the extra staff needed to implement the program and the specific MDOC and DELEG training required to work with the identified prison participants, the results were outstanding. The FAE program would not hesitate to review all aspects and re-apply for this, or a similar grant, if it were to be offered in the future.

D. Improved Data

- This agency is conducting more staff trainings to improve data accuracy, completeness and validity. Staff are in contact with one another daily via telephone, email, and fax regarding any questions or concerns about data. Staff are also attending DELEG, MAERS, and MEGS trainings as offered, to improve all aspects of data collection and transmittal.

Michigan Department of Energy, Labor and Economic Growth
2008-2009 STATE CORRECTIONAL GRANT TOTAL ADULT EDUCATION BUDGET

[] ORIGINAL [X] AMENDMENT Amount of Change: \$12,431.00

INSTRUCTIONS: The final expenditures must reflect the TOTAL Adult Education expenditures. This form must be prepared by or with the cooperation of the Business Office using the School District Accounting Manual (Bulletin 1022). Explain each line item indicating function code and the description.

LEGAL NAME OF APPLICANT: FULTON SCHOOLS		RECIPIENT CODE: 29-050							
FUNCTION CODE	FUNCTION TITLE/DESCRIPTION	SALARIES	BENEFITS	PURCHASED SERVICES	SUPPLIES & MATERIALS	CAPITAL OUTLAY	OTHER EXPENSES	TOTAL EXPENSES	
132	Secondary learning exp. 7th grade abilities & above instruction 4.5 teachers total hrs=1845.5 3 hrs. @ \$19.00 per hr	\$35,065.00	\$7,695.00					\$42,760.00	
132	Secondary learning exp. Classroom aides, support staff 3 total hrs=							\$0.00	
132	1233.3 4 hrs @ \$15.00 per hr	\$18,500.00	\$4,482.00					\$22,982.00	
	Adult Education text books, teaching supplies, & materials for educational instruction & diploma purchase				\$6,135.00			\$6,135.00	
132	Mileage from St. Louis to Carson City to Ionia Prison Sites for instructional & administrative personnel						\$6,840.00	\$6,840.00	
212	Guidance & counselling educational transcripts, EDP development for diploma completion & graduation 551 hrs @ \$25.	\$13,775.00	\$3,334.00					\$17,109.00	
226	Supervision & direction of instructional staff, 1 professional coordinator & monitor 489 hrs @ \$35.00 per hr	\$17,115.00	\$4,147.00					\$21,262.00	
229	Other instructional support staff services MAERS coordinator & monitoring sites/entry 890.47 hrs @ \$15 per hr	\$5,857.00	\$1,424.00					\$7,281.00	
252	Fiscal Services Accounting Budget Bookkeeper 161.12 hrs @ \$18.00 per hour	\$2,900.00	\$700.00					\$3,600.00	
257	Internal Services Receptionist 108.42 hrs @ \$15.68 per hour	\$1,700.00	\$400.00					\$2,100.00	
TOTAL ADULT EDUCATION BUDGET:		\$94,912.00	\$22,182.00	\$0.00	\$6,135.00	\$0.00	\$6,840.00	\$130,069.00	
		FY2008-2009 Section 107 Funds						\$130,069.00	
		Tuition/Fees Revenues Charged to Adult Education Participants							\$0.00
		College's Share of Budget (Other funds not identified above)							\$0.00

Michigan Department of Energy, Labor and Economic Growth
 Adult Learning - State Section 107 Program
2008-2009 STATE CORRECTIONAL ADULT EDUCATION GRANT - FINAL EXPENDITURES FOR SECTION 107 FUNDS ONLY

[] ORIGINAL [X] AMENDMENT Amount of Change: \$ 12,431.00

LEGAL NAME OF APPLICANT: FULTON SCHOOLS		RECIPIENT CODE: 29-050						
FUNCTION CODE	FUNCTION TITLE/DESCRIPTION	SALARIES	BENEFITS	PURCHASED SERVICES	SUPPLIES & MATERIALS	CAPITAL OUTLAY	OTHER EXPENSES	TOTAL EXPENSES
132	Secondary learning exp. 7th grade abilities & above instruction 4.5							\$0.00
	teachers total hrs=1845.53 hrs. @ \$19.00 per hr	\$35,065.00	\$7,695.00					\$42,760.00
132	Secondary learning exp. Classroom aides, support staff 3 total hrs=							\$0.00
	1233.34 hrs @ \$15.00 per hr	\$18,500.00	\$4,482.00					\$22,982.00
132	Adult Education text books, teaching supplies & materials for educational instruction & diploma purchase				\$6,135.00			\$6,135.00
132	Mileage from St. Louis to Carson City to Ionia Prison Sites for instructional & administrative personnel							\$0.00
212	Guidance & counseling educational transcripts, EDP development for diploma completion & graduation 551 hrs @ \$25.	\$13,775.00	\$3,334.00				\$6,840.00	\$6,840.00
226	Supervision & direction of instructional staff, 1 professional coordinator & monitor 489 hrs @ \$35.00 per hr	\$17,115.00	\$4,147.00					\$0.00
229	Other instructional support staff services MAERS coordinator & monitoring sites/entry 390.47 hrs @ \$15 per hr	\$5,857.00	\$1,424.00					\$0.00
252	Fiscal Services Accounting Budget Bookkeeper 161.12 hrs @ \$18.00 per hour	\$2,900.00	\$700.00					\$3,600.00
257	Internal Services Receptionist 108.42 hrs @ \$15.68 per hour	\$1,700.00	\$400.00					\$0.00
TOTALS		\$94,912.00	\$22,182.00	\$0.00	\$6,135.00	\$0.00	\$6,840.00	\$130,069.00

INSTRUCTIONS: The final expenditures must ONLY reflect the Adult Education State Section 107 expenditures. This form must be prepared by or with the cooperation of the Business Office using the School District Accounting Manual (Bulletin 1022). Explain each line item indicating function code and the description.

