

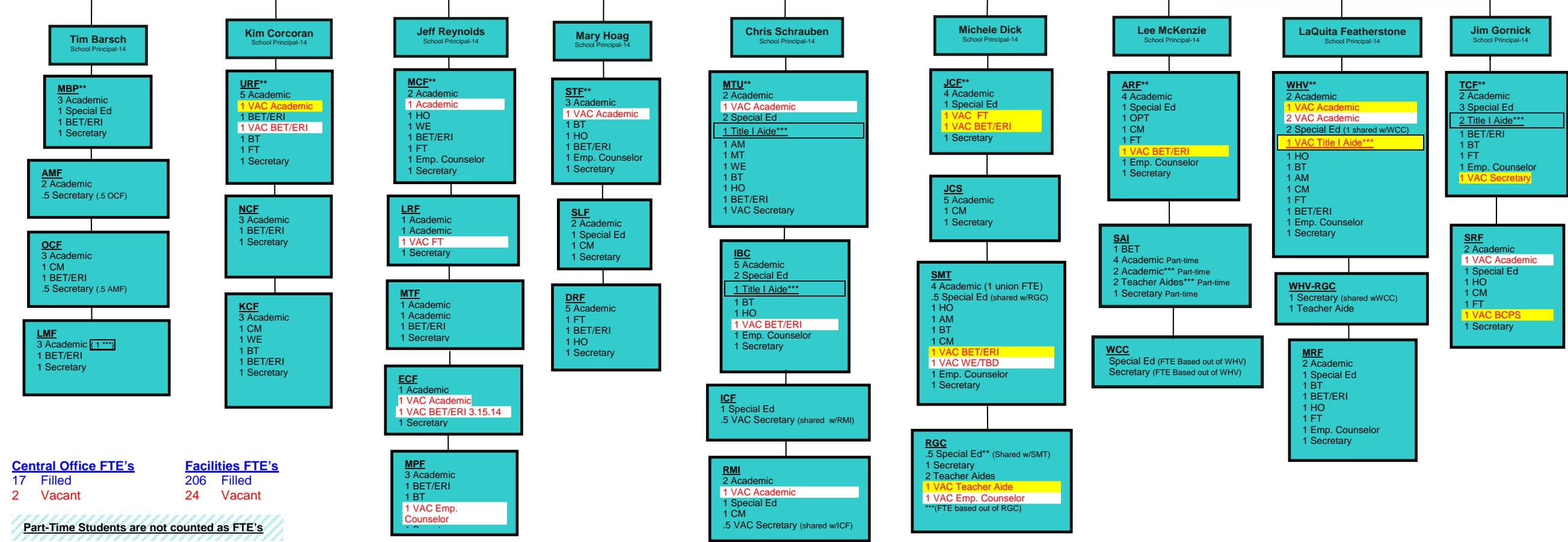
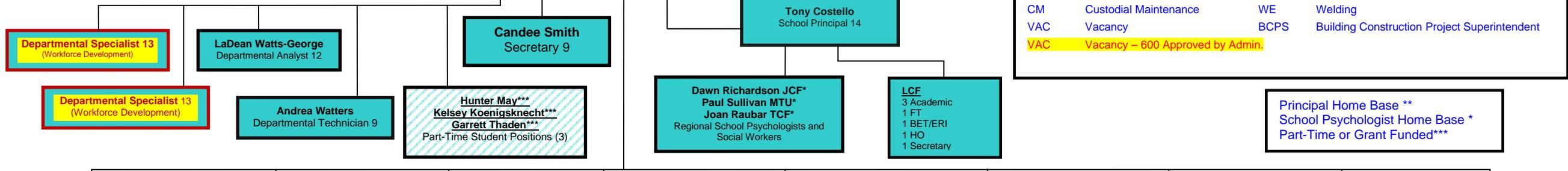
**REPORT TO THE LEGISLATURE**  
**Pursuant to PA 59 of 2013**  
**Section 907**  
**Academic/Vocational Report**

**Sec. 907.** The department shall report by March 1 to the senate and house appropriations subcommittees on corrections, the legislative ombudsman, the senate and house fiscal agencies, and the state budget director on academic and vocational programs. The report shall provide information relevant to an assessment of the department's academic and vocational programs, including, but not limited to, the following:

- (a) The number of instructors and the number of instructor vacancies, by program and facility.
- (b) The number of prisoners enrolled in each program, the number of prisoners completing each program, the number of prisoners who fail each program, the number of prisoners who do not complete each program and the reason for not completing the program, the number of prisoners transferred to another facility while enrolled in a program and the reason for transfer, the number of prisoners enrolled who are repeating the program by reason, and the number of prisoners on waiting lists for each program, all itemized by facility.
- (c) The steps the department has undertaken to improve programs, track records, accommodate transfers and prisoners with health care needs, and reduce waiting lists.
- (d) The number of prisoners paroled without a high school diploma and the number of prisoners paroled without a GED.
- (e) An explanation of the value and purpose of each program, e.g., to improve employability, reduce recidivism, reduce prisoner idleness, or some combination of these and other factors.
- (f) An identification of program outcomes for each academic and vocational program.
- (g) An explanation of the department's plans for academic and vocational programs, including plans to contract with intermediate school districts for GED and high school diploma programs.
- (h) The number of prisoners not paroled at their earliest release date due to lack of a GED, and the reason those prisoners have not obtained a GED.

# Heather Gay State Assistant Manager 15

| Key   |                               |      |  |
|---|-------------------------------|------|--|
| AB  | Auto Body                     | FT   | Food Technology                              |
| AM  | Auto Mechanics                | HO   | Horticulture                                 |
| BT  | Building Trades               | MT   | Machine Tool                                 |
| BET   | Business Education Technology | OPT  | Optical Technology                           |
| CM  | Custodial Maintenance         | WE   | Welding                                      |
| VAC   | Vacancy                       | BCPS | Building Construction Project Superintendent |
| <b>VAC</b> Vacancy – 600 Approved by Admin. |                               |      |  |



**Central Office FTE's**  
 17 Filled  
 2 Vacant

**Facilities FTE's**  
 206 Filled  
 24 Vacant

Part-Time Students are not counted as FTE's

**MICHIGAN DEPARTMENT OF CORRECTIONS**

**907 (b)(d) FY 2013 ENROLLMENT, COMPLETIONS, WAITING LIST**

| SCHOOL/FACILITY                                       | GED SUBTEST PASSED | GED PASSED COMPLETE | Number of PAROLED w/o GED PRISONERS | CTE COMPLETIONS | PRE-RELEASE COMPLETIONS | AVERAGE ENROLLMENT |              |              |                | AVERAGE NUMBER ON WAITING LIST |                |                |
|---|--------------------|---------------------|-------------------------------------|-----------------|-------------------------|--------------------|--------------|--------------|----------------|--------------------------------|----------------|----------------|
|   |                    |                     |                                     |                 |                         | Academic           | SP. ED       | Pre-Rel.     | VOC (CTE)      | Academic (GED)                 | Pre-Rel.       | VOC (CTE)      |
| <b>LMF</b> Alger Correctional Facility                | 225                | 38                  | 0                                   | 0               | 0                       | 133                | 0            | 0            | 0              | 11                             | 0              | 0              |
| <b>AMF</b> Baraga Correctional Facility               | 345                | 64                  | 4                                   | 0               | 61                      | 106                | 0            | 1            | 0              | 66                             | 14             | 0              |
| <b>IBC</b> Bellamy Creek Correctional Facility        | 805                | 116                 | 35                                  | 139             | 93                      | 356                | 37           | 15           | 40             | 3                              | 170            | 42             |
| <b>LRF</b> Brooks Correctional Facility               | 0                  | 15                  | 15                                  | 35              | 0                       | 59                 | 0            | 0            | 31             | 178                            | 0              | 434            |
| <b>DRF</b> Carson City Correctional Facility          | 264                | 94                  | 6                                   | 181             | 0                       | 200                | 0            | 0            | 90             | 181                            | 0              | 134            |
| <b>STF</b> Central Michigan Correctional Facility     | 486                | 110                 | 36                                  | 73              | 168                     | 264                | 0            | 0            | 35             | 107                            | 416            | 408            |
| <b>URF</b> Chippewa Correctional Facility             | 329                | 63                  | 2                                   | 274             | 20                      | 273                | 0            | 12           | 84             | 164                            | 47             | 133            |
| <b>JCS</b> Cooper Street Correctional Facility        | 1006               | 222                 | 64                                  | 49              | 0                       | 253                | 0            | 0            | 31             | 73                             | 16             | 172            |
| <b>JCF</b> Cotton Correctional Facility               | 505                | 70                  | 110                                 | 18              | 155                     | 318                | 29           | 14           | 28             | 97                             | 120            | 168            |
| <b>RGC</b> Egeler Reception and Guidance Center       | 0                  | 0                   | 0                                   | 0               | 0                       | 0                  | 0            | 0            | 0              | 0                              | 0              | 0              |
| <b>ARF</b> Gus Harrison Correctional Facility         | 519                | 90                  | 95                                  | 109             | 313                     | 188                | 7            | 53           | 57             | 295                            | 296            | 150            |
| <b>MTU</b> Handlon Correctional Facility              | 273                | 50                  | 47                                  | 211             | 26                      | 204                | 17           | 0            | 81             | 109                            | 58             | 96             |
| <b>WHV</b> Huron Valley Women's Correctional Facility | 391                | 73                  | 55                                  | 237             | 62                      | 251                | 4            | 0            | 180            | 373                            | 107            | 751            |
| <b>ICF</b> Ionia Correctional Facility                | 33                 | 16                  | 0                                   | 0               | 3                       | 78                 | 5            | 0            | 0              | 56                             | 0              | 0              |
| <b>KCF</b> Kinross Correctional Facility              | 351                | 62                  | 1                                   | 226             | 100                     | 92                 | 0            | 24           | 154            | 142                            | 96             | 516            |
| <b>LCF</b> Lakeland Correctional Facility             | 348                | 48                  | 21                                  | 53              | 70                      | 86                 | 0            | 15           | 51             | 0                              | 60             | 131            |
| <b>MRF</b> Macomb Correctional Facility               | 77                 | 27                  | 34                                  | 229             | 0                       | 161                | 18           | 0            | 176            | 247                            | 0              | 176            |
| <b>MBP</b> Marquette Branch Prison                    | 396                | 66                  | 5                                   | 29              | 170                     | 139                | 5            | 48           | 39             | 31                             | 271            | 307            |
| <b>RMI</b> Michigan Reformatory                       | 344                | 50                  | 4                                   | 77              | 15                      | 116                | 18           | 0            | 30             | 285                            | 0              | 244            |
| <b>MCF</b> Muskegon Correctional Facility             | 156                | 41                  | 11                                  | 29              | 67                      | 69                 | 0            | 14           | 61             | 90                             | 79             | 351            |
| <b>NCF</b> Newberry Correctional Facility             | 307                | 54                  | 3                                   | 0               | 211                     | 180                | 0            | 65           | 0              | 32                             | 60             | 103            |
| <b>ECF</b> Oaks Correctional Facility                 | 302                | 52                  | 3                                   | 14              | 10                      | 72                 | 0            | 0            | 18             | 200                            | 0              | 89             |
| <b>OCF</b> Ojibway Correctional Facility              | 371                | 59                  | 23                                  | 125             | 24                      | 179                | 0            | 17           | 59             | 13                             | 144            | 477            |
| <b>SMT</b> Parnall Correctional Facility              | 280                | 97                  | 94                                  | 112             | 143                     | 192                | 13           | 14           | 122            | 88                             | 31             | 135            |
| <b>MPF</b> Pugsley Correctional Facility              | 305                | 56                  | 147                                 | 81              | 53                      | 156                | 0            | 0            | 54             | 56                             | 4              | 59             |
| <b>SRF</b> Saginaw Correctional Facility              | 229                | 46                  | 47                                  | 95              | 8                       | 161                | 27           | 0            | 118            | 223                            | 111            | 112            |
| <b>SLF</b> St. Louis Correctional Facility            | 528                | 76                  | 0                                   | 63              | 10                      | 186                | 37           | 0            | 24             | 225                            | 0              | 38             |
| <b>TCF</b> Thumb Correctional Facility                | 112                | 115                 | 67                                  | 142             | 11                      | 342                | 74           | 0            | 59             | 221                            | 0              | 120            |
| <b>MTF</b> West Shoreline Correctional Facility       | 44                 | 45                  | 95                                  | 76              | 0                       | 110                | 0            | 0            | 29             | 111                            | 0              | 419            |
| <b>TOTAL</b>  | <b>9,331</b>       | <b>1,915</b>        | <b>1,024</b>                        | <b>2,677</b>    | <b>1,793</b>            | <b>4,924.0</b>     | <b>291.0</b> | <b>292.0</b> | <b>1,651.0</b> | <b>3,677.0</b>                 | <b>2,100.0</b> | <b>5,765.0</b> |



**MICHIGAN DEPARTMENT OF CORRECTIONS**  
**SECTION 907 (b)(H)**  
**ACADEMIC AND VOCATIONAL PROGRAMS**  
**NON-COMPLETIONS REPORT**

| Facility                                       | Academic                                   |   |            |            |          |              | Vocational (CTE)                           |   |           |           |          | GED/Parole Information |   |        |
|--|--|---|------------|------------|----------|--------------|--|---|-----------|-----------|----------|------------------------|---|--------|
|  | Number of Prisoners Not Completing Program | Number of Prisoners Not Completing Due To |            |            |          |              | Number of Prisoners Not Completing Program | Number of Prisoners Not Completing Due To |           |           |          |                        | Prisoners Not Paroled at Earliest Release Date Due to Lack of GED | Reason |
|  |  | Transfer                                  | Parole     | Discharge  | Deceased | Other        |  | Transfer                                  | Parole    | Discharge | Deceased | Other                  |   |        |
| LMF Alger Correctional Facility                | 232  | 106                                       | 0          | 0          | 0        | 126          | 0  | 0   | 0         | 0         | 0        | 0                      | 0   |        |
| AMF Baraga Correctional Facility               | 160  | 69  | 0          | 0          | 0        | 91           | 0  | 0   | 0         | 0         | 0        | 0                      | 0   |        |
| IBC Bellamy Creek Correctional Facility        | 313  | 174                                       | 36         | 2          | 0        | 101          | 0  | 0   | 0         | 0         | 0        | 0                      | 0   |        |
| LRF Brooks Correctional Facility               | 155  | 52  | 12         | 2          | 0        | 89           | 35   | 14  | 2         | 0         | 0        | 19                     | 0   |        |
| DRF Carson City Correctional Facility          | 197  | 108                                       | 15         | 0          | 0        | 74           | 125  | 62  | 7         | 2         | 0        | 54                     | 0   |        |
| STF Central Michigan Correctional Facility     | 251  | 166                                       | 39         | 0          | 0        | 46           | 67   | 29  | 2         | 0         | 0        | 36                     | 0   |        |
| URF Chippewa Correctional Facility             | 852  | 168                                       | 2          | 0          | 0        | 682          | 269  | 32  | 0         | 0         | 0        | 237                    | 0   |        |
| JCS Cooper Street Correctional Facility        | 278  | 159                                       | 64         | 1          | 0        | 54           | 51   | 11  | 2         | 0         | 0        | 38                     | 0   |        |
| JCF Cotton Correctional Facility               | 646  | 255                                       | 79         | 0          | 0        | 312          | 56   | 16  | 8         | 0         | 0        | 32                     | 0   |        |
| ARF Gus Harrison Correctional Facility         | 344  | 170                                       | 99         | 1          | 0        | 74           | 43   | 16  | 4         | 0         | 0        | 23                     | 0   |        |
| MTU Handlon Correctional Facility              | 387  | 262                                       | 47         | 0          | 0        | 78           | 142  | 82  | 2         | 0         | 0        | 58                     | 0   |        |
| WHV Huron Valley Women's Correctional Facility | 430  | 28  | 145        | 8          | 0        | 249          | 166  | 5   | 15        | 0         | 0        | 146                    | 0   |        |
| ICF Ionia Correctional Facility                | 312  | 56  | 0          | 14         | 0        | 242          | 9  | 0   | 0         | 0         | 0        | 9                      | 0   |        |
| KCF Kinross Correctinal Facility               | 235  | 96  | 0          | 1          | 0        | 138          | 220  | 100                                       | 0         | 0         | 0        | 120                    | 0   |        |
| LCF Lakeland Correctional Facility             | 174  | 122                                       | 10         | 1          | 0        | 41           | 55   | 34  | 1         | 0         | 0        | 20                     | 0   |        |
| MRF Macomb Correctional Facility               | 246  | 115                                       | 4          | 0          | 0        | 127          | 136  | 44  | 4         | 0         | 3        | 85                     | 0   |        |
| MBP Marquette Branch Prison                    | 162  | 76  | 1          | 0          | 0        | 85           | 84   | 37  | 0         | 0         | 0        | 47                     | 0   |        |
| RMI Michigan Reformatory                       | 198  | 165                                       | 0          | 0          | 0        | 33           | 13   | 11  | 0         | 0         | 0        | 2                      | 0   |        |
| MCF Muskegon Correctional Facility             | 154  | 62  | 2          | 0          | 0        | 90           | 84   | 13  | 0         | 0         | 0        | 71                     | 0   |        |
| NCF Newberry Correctional Facility             | 163  | 151                                       | 2          | 0          | 0        | 10           | 0  | 0   | 0         | 0         | 0        | 0                      | 0   |        |
| ECF Oaks Correctional Facility                 | 247  | 56  | 3          | 0          | 0        | 188          | 4  | 3   | 0         | 0         | 0        | 1                      | 0   |        |
| OCF Ojibway Correctional Facility              | 218  | 146                                       | 0          | 0          | 0        | 72           | 62   | 36  | 0         | 0         | 0        | 26                     | 0   |        |
| SMT Parnall Correctional Facility              | 228  | 125                                       | 66         | 0          | 0        | 37           | 97   | 34  | 11        | 0         | 0        | 52                     | 0   |        |
| MPF Pugsley Correctional Facility              | 284  | 119                                       | 13         | 0          | 0        | 152          | 89   | 38  | 5         | 0         | 0        | 46                     | 0   |        |
| SRF Saginaw Correctional Facility              | 403  | 118                                       | 17         | 2          | 0        | 266          | 180  | 79  | 2         | 1         | 0        | 98                     | 0   |        |
| SLF St. Louis Correctional Facility            | 240  | 89  | 0          | 0          | 0        | 151          | 33   | 20  | 0         | 0         | 0        | 13                     | 0   |        |
| TCF Thumb Correctional Facility                | 286  | 88  | 27         | 94         | 0        | 77           | 85   | 29  | 5         | 6         | 0        | 45                     | 0   |        |
| MTF West Shoreline Correctional Facility       | 188  | 63  | 70         | 3          | 0        | 52           | 94   | 36  | 10        | 1         | 0        | 47                     | 0   |        |
| <b>TOTAL</b>                                   | <b>7,983</b>                               | <b>3,364</b>                              | <b>753</b> | <b>129</b> | <b>0</b> | <b>3,737</b> | <b>2,199</b>                               | <b>781</b>                                | <b>80</b> | <b>10</b> | <b>3</b> | <b>1,325</b>           |   |        |

# 2013-14 Program Improvement Plan to Overcome Challenges and Increase GED Success

907 c

## ADMINISTRATION

### Program Oversight

| Year           | Improvement Plan  | Status         |
|----------------|---|----------------|
| 2011-12        | Continue to work with MDOE to meet standards and identify students to maximize funding. Aides will be allocated to schools with the highest Title I populations.  | Ongoing        |
| 2012-13        | Continue to maintain the improved monitoring to increase enrollment data to improve revenue.  | Ongoing        |
| <b>2013-14</b> | <b>Title I data collection will continue to be monitored to ensure students are accounted for.</b>  | <b>Ongoing</b> |
| 2011-12        | Finished 2011-12 audit cycle and will reevaluate the process and factors for the 2012-13 cycle starting in November.  | Ongoing        |
| 2012-13        | Three year audit cycle was completed and a new quality improvement monitoring plan is being developed.  | Ongoing        |
| <b>2013-14</b> | <b>Quality Improvement Monitoring Plan has been implemented and audit cycle is in progress.</b>   | <b>Ongoing</b> |
| 2011-12        | Looking at restructuring curriculum committees to find better alignment with outside agencies, capture new trends, and to maximize efficiency.  | Ongoing        |
| 2012-13        | Education has undergone a restructure in which roles of the committees are being redefined.   | Ongoing        |
| <b>2013-14</b> | <b>Committee roles have been defined and now include Data and School Psychologists Committees.</b>  | <b>Ongoing</b> |
| 2011-12        | Will attempt to use more computer based content in order to better prepare students for upcoming change to GED Testing in 2013. MDIT will control if this goal is possible.                                     | Ongoing        |
| 2012-13        | Steps are being taken to implement Computer Based GED Testing. Which is scheduled to be implemented January 1, 2014.  | Ongoing        |
| <b>2013-14</b> | <b>Computer Based GED Testing is being tested statewide for rollout infrastructure and terminals delivery is complete.</b>  | <b>Ongoing</b> |
| 2011-12        | TAG Team continues to meet and collaborate on projects.   | Ongoing        |
| 2012-13        | This committee has been repurposed to focus on employment readiness to increase work ready employment opportunities for prisoners.  | Ongoing        |
| <b>2013-14</b> | <b>Implemented Employment Readiness Curricula in CFA on January 13 for prisoners paroling. Committee comprised of Education, MSI, and Reentry. Committee will continue to meet regularly.</b>                   | <b>Ongoing</b> |
| 2011-12        | Continued representation on the Workforce Development Agency (WDA, formerly DELEG) task forces and attending free MAEPD professional development training to remain current on curriculum and teaching methods. | Ongoing        |
| 2012-13        | Prisoner Education continues to collaborate with Workforce Development and participate on state task forces.  | Ongoing        |
| <b>2013-14</b> | <b>Prisoner Education continues to partner with Workforce Development Agency, Michigan Adult Education Professional Development, and Michigan Association of Community and Adult Education.</b>                 | <b>Ongoing</b> |

## ADMINISTRATION - Continued

### Program Oversight

| Year    | Improvement Plan   | Status                   |
|---------|--|--------------------------|
| 2011-12 | Set new goals regarding academic and vocational completions at 30% of enrollment. Check progress through the school audit process and monthly reports.                   | Ongoing                  |
| 2012-13 | Scorecards have been developed at each facility school based on program completion standards set by education staff. Completions are monitored on a monthly basis.       | Ongoing                  |
| 2013-14 | <b>Scorecards/Metrics are being used at each facility to monitor progress towards goals.</b>   | <b>Ongoing</b>           |
| 2013-14 | <b>To increase efficiencies for GED obtainment, "fast track" prisoners are identified at reception centers to prioritize their enrollment and completion of the GED.</b> | <b>Ongoing</b>           |
| 2011-12 | Policies will be updated and resubmitted once reorganization plan takes place.   | Still awaiting approval. |
| 2012-13 | Policies were updated in January and will be submitted to the new administration for approval.   | Ongoing                  |
| 2013-14 | <b>Policies have been approved by administration and are awaiting release.</b>   | <b>Completed</b>         |
| 2011-12 | Grant funded training/professional development is taking place again with the support of the new Deputy Director. Doing most of the training through MAEPD.              | Ongoing                  |
| 2012-13 | The new administration has encouraged and supported professional development and plans for training are being developed.   | Completed/Ongoing        |
| 2013-14 | <b>The annual training calendar has been supported and approved.</b>   | <b>Completed</b>         |
| 2012-13 | Continue to develop collaborations with local community colleges.  | Ongoing                  |
| 2013-14 | <b>Several Memo's of Understanding have been approved with local colleges who are instructing college courses to eligible prisoners.</b>                                 | <b>Ongoing</b>           |

### DATA COLLECTION AND REPORTING Efficiency of Enrollment and Data Collection

| Year    | Improvement Plan   | Status         |
|---------|--|----------------|
| 2011-12 | Process of evaluating and updating OETS continues.   | Ongoing        |
| 2012-13 | OETS is being reviewed and updated to meet state mandates.   | Ongoing        |
| 2013-14 | <b>The Data Committee was created this year to continuously monitor our data systems.</b>  | <b>Ongoing</b> |
| 2013-14 | <b>To accommodate transfers, several facility administration hold students whom are close to completing a program.</b>   | <b>Ongoing</b> |
| 2012-13 | The administration has approved two school secretary trainings annually. Professional development will continuously be planned and implemented to improve data entry and collection. | Ongoing        |
| 2013-14 | <b>The biannual secretaries training continues to meet to improve data entry/collection.</b>   | <b>Ongoing</b> |

## DATA COLLECTION AND REPORTING - Continued

### Efficiency of Enrollment and Data Collection

| Year           | Improvement Plan   | Status                         |
|----------------|--|--------------------------------|
| 2011-12        | The Adult Learning Plan (ALP) has been revised and meets both MDOC and WDA needs.  | Completed                      |
| 2012-13        | The ALP has been revised to meet state/federal mandates and teachers are continuously trained on a regular basis to improve data collection. | Ongoing                        |
| <b>2013-14</b> | <b>A statewide training will be held to improve data collection in the areas of ALP, TABE Testing, and Education Program Plans.</b>          | <b>Ongoing</b>                 |
| 2011-12        | The need continues for a MDIT staff person assigned only to MDOC Education.  | No response to date.           |
| 2012-13        | Education Manager and DTMB meet regularly to discuss/remedy issues.  | Ongoing                        |
| <b>2013-14</b> | <b>DTMB has assigned a project manager for the Prisoner Program Information Network (PPIN)</b>   | <b>Ongoing</b>                 |
| 2011-12        | Continue to use the prisoner evaluation survey for continuous improvement.   | Ongoing                        |
| 2012-13        | Revision of the prisoner evaluation survey is pending.   | Ongoing                        |
| <b>2013-14</b> | <b>The Data Committee is reviewing the prisoner survey and implementation will be December 2014.</b>   | <b>Ongoing</b>                 |
| 2011-12        | Capture college completions and track college correspondence course enrollment.  | Starting this process in 2012. |
| 2012-13        | Principals currently track college correspondence courses. Education will work with DTMB to create a tab in OETS.                            | Ongoing                        |
| <b>2013-14</b> | <b>ADSS &amp; Prisoner Education is collaborating to build post-secondary tabs in OETS.</b>  | <b>Ongoing</b>                 |

## CURRICULUM

### Program Improvement through Curriculum Design

| Year           | Improvement Plan  | Status           |
|----------------|---|------------------|
| 2011-12        | Continue to review and monitor progress plotters for alignment with curriculum.   | Ongoing          |
| 2012-13        | Continuous review/monitoring is occurring. The plotters will be revised upon information disseminated by the GED Testing Service. | Ongoing          |
| <b>2013-14</b> | <b>The Academic Committee will revise plotters based on the new GED materials.</b>  | <b>Ongoing</b>   |
| <b>2012-13</b> | <b>ESL Teachers will attend Annual ESL training provided by Workforce Development (WDA).</b>                                      | <b>Completed</b> |
| <b>2013-14</b> | <b>To reduce waiting lists, schools are implementing "Volunteer Classes" or Institutional Correspondence GED Classes.</b>         | <b>Ongoing</b>   |
| 2011-12        | Only Food Technology and Hospitality still needs to be tiered. This will be done in 2012.   | Completed        |
| <b>2012-13</b> | <b>To accommodate transfers, all the trades (that can be) have been tiered including Food Technology and Hospitality.</b>         | <b>Completed</b> |
| 2011-12        | Special education forms are up to date, but need to be reviewed yearly to ensure compliance.                                      | Ongoing          |
| 2012-13        | Policy is being reviewed and submitted for administrative approval.   | Ongoing          |
| <b>2013-14</b> | <b>Policy has been approved by administration, waiting for release.</b>   | <b>Completed</b> |

**CURRICULUM - Continued**  
**Program Improvement through Curriculum Design**

| <b>Year</b>    | <b>Improvement Plan</b>   | <b>Status</b>    |
|----------------|---|------------------|
| 2011-12        | Identify one facility to pilot a new Mechatronics vocational curriculum.  | Ongoing          |
| 2012-13        | Welding and Business Education Technology vocational trades are being expanded.                                     | Ongoing          |
| <b>2013-14</b> | <b>Welding has been added at Muskegon. BET Curricula has been updated and transitioned to Employment Readiness.</b> | <b>Ongoing</b>   |
| 2012-13        | Eight new Skills Developers hired statewide to assist with transitioning prisoners to employment opportunities.     | Ongoing          |
| <b>2013-14</b> | <b>Nine Employment Counselors have been hired.</b>  | <b>Completed</b> |

**TESTING MANDATES**  
**Test Administration and Assessment Improvements**

| <b>Year</b>    | <b>Improvement Plan</b>   | <b>Status</b>    |
|----------------|---|------------------|
| 2012-13        | A calendar for training staff is being developed and fully supported by administration.             | Ongoing          |
| <b>2013-14</b> | <b>The training calendar was again approved by administration.</b>                                  | <b>Completed</b> |
| 2011-12        | Continue to monitor compliance through GED self-audits and school audits.                           | Ongoing          |
| 2012-13        | Continue monitoring of GED testing via self audits.   | Ongoing          |
| <b>2013-14</b> | <b>Due to the Computer Based GED Testing, this requirement may change.</b>                          | <b>Ongoing</b>   |
| 2011-12        | Work Keys Test vocational trades prisoners/students within a year of his/her earliest release date. | Ongoing          |
| 2012-13        | The Skills Developer will be facilitating the work keys test for prisoners.                         | Ongoing          |
| <b>2013-14</b> | <b>Currently piloting this credential at IBC. Depending on cost, will consider for expansion.</b>   | <b>Completed</b> |

907(e)

## OVERVIEW

The purpose of education is to increase the functional level of prisoners and prepare them with competencies that will increase their chances for success upon release. Once prisoners are assessed, MDOC education provides instruction to remediate low functioning prisoners. The goal is to give them the tools to complete the GED examination and/or vocational trade. The skills acquired through prisoner education programming will improve opportunities for furthering education or gaining employment in our communities, both of which show positive impact in recidivism reduction.

It must be recognized that many prisoners entering the system are cognitively low-functioning and have been unsuccessful in education and employment. It takes significant effort and time to bring them to a functional academic level and to create an interest in education.

There are many factors that contribute and/or impact recidivism. It is not a reasonable expectation that prisoner education will end recidivism when significant barriers (i.e. substance abuse, mental health, unstable living environment) are present. The primary programmatic focus is the attainment of job preparedness skills that will lead to employment. Education is essential to recidivism reduction. Additionally, it should be noted that there are ancillary benefits to the education programs for the institution, which include a trained prisoner workforce, the development of critical thinking skills, soft skills (which results in a more manageable population), and engagement in positive activities in soft skills.

### **Explanation of Value/Purpose of Each Program**

Approximately 50% of prisoners arrive in prison without a high school diploma or GED. According to research compiled by Michigan Economic Development Corporation-Office of Adult Education:

- Prisoners who participate in basic education programs while incarcerated have lower recidivism rates than those who do not.
- Prisoners who participate in basic education programs while incarcerated are more successful at finding and sustaining gainful employment upon release than those who do not.
- A Michigan male with a high school credential or equivalency earns \$6700 more annually than a male without a high school diploma.\*
- Persons with lower levels of education attainment are more likely to be unemployed than those with higher levels of education.\*\*

During the 2013 fiscal year, MDOC prisoners passed 9,331 GED subtests of which, 1,915 earned their GED. Using the wage differential cited above, the potential annual taxable income may increase nearly \$13 million for these graduates.

Research shows that by improving employees' basic skills:

- Employees work smarter and better
- Employees cope well with change in the workplace
- Union/management relations improve
- Output and profitability increase

In 2013, 43,163 prisoners were incarcerated in Michigan. (Does not include those housed in jails). At any given time, over 7,100 prisoners are enrolled in academic, career and technical education, and employment readiness programming.

\*Institute for Women's Policy Research, 2005

\*\*National Center for Education Statistics

The following educational programs are offered through MDOC Prisoner Education:

### **ACADEMIC EDUCATION**

Adult Basic Education (ABE) and General Education Development (GED) Preparation (including GED Testing) are provided for prisoners without a high school diploma or GED certificate. The curriculum focuses on writing skills, math, science, social studies and reading language arts. At the basic level it improves the academic functioning of the students, creating and improving their abilities to read materials such as job applications and doing mathematical operations such as counting currency and multiplication. The GED preparation classes lead to the obtainment of the GED.

### **SPECIAL EDUCATION**

Special Education programming is provided to eligible prisoners, under 22 years of age in accordance with the federal Individuals with Disability Education Improvement Act (IDEIA). Services are designed to assist prisoners with disabilities to have equal access to achieve the same goals as non-disabled students.

### **TITLE I**

Title I is a federally-funded education support service offered to prisoners who are under 21 years of age, do not have a high school or GED completion, and who are enrolled in an academic program.

### **ENGLISH AS A SECOND LANGUAGE**

English as a Second Language (ESL) is provided for students whose native language is other than English and who are functioning below a 5<sup>th</sup> grade level in reading.

### **CAREER & TECHNICAL EDUCATION (CTE)**

The purpose of Career and Technical Education (CTE) programs is to provide work skills that are marketable in the community. It is the expectation that all CTE programs will afford eligible students the opportunity to acquire and develop necessary job skills and aptitudes for meaningful, long-term, employment. The MDOC offers Auto Mechanics, Building Trades, Basic Computer Operations, Custodial Maintenance, Food Technology and Hospitality, Horticulture, Machine Tooling, Optical Technology and Welding. The programs offer state or national certification upon completion and involve community college and industry

input/influence. When combined with support services, MDOC prisoner education programs provide greater opportunities for success in the community upon release.

### **POST-SECONDARY EDUCATION**

Michigan received the Pathways from Prison to Post-Secondary Education grant. College courses are being offered to prisoners paroling to specific counties, as well as reentry wrap around services post release.

### **SERVICE LEARNING PROJECTS / STATE CORRECTIONAL OPPORTUNITIES REHABILITATION AND EDUCATION (SCORE) / PRISON BUILD - PRISON GROW**

Students in the CTE programs are given opportunities to enhance workplace readiness skills through the production of projects that “give back” to the community. Under the guidance of CTE instructors, prisoner students complete projects for the prisons, for other state agencies, for local municipalities, and for non-profit organizations. Projects include Habitat for Humanity housing and landscaping; reforestation (trees), native grasses and cabins for Department of Natural Resources; flowers for the Welcome Centers and other sites; playscapes for local parks; etc.. Prison Build/Prison Grow is a formalized relationship linking the CTE programs to state agencies and non-profits. A Memorandum of Understanding (MOU) was signed with Goodwill Industries so that MDOC Auto Mechanics programs refurbish cars donated to Goodwill and are returned to be given to eligible clients. Service learning projects allow prisoners to apply learned skills to meaningful projects that benefit the State of Michigan. Service Learning projects provide cost savings to the recipients.

### **EMPLOYMENT READINESS PROGRAM**

Employment Readiness programming provides prisoners an opportunity to participate in workplace employment, life skills, and other appropriate community reentry programming. MDOC Education is responsible for developing and coordinating this standardized programming as well as implementing workforce development referral packets.

### **CORRESPONDENCE COURSES**

Prisoners are permitted to enroll, (at their own expense) in correspondence courses in accordance with departmental policy. These courses should lead to a post-secondary or certificate program completion.

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### **Identification of Program Outcomes for each Academic and Vocational Program** **(See statistical report)**

Per state standards, students functioning below the 9<sup>th</sup> grade level are categorized as adult basic education students. Well over 80% of the current prisoner student enrollment is below this level in at least one subject area. For these students, the annual yearly progress standard set by the U. S. Department of Education is to gain one Education Functional Level.

According to the Offender Education Tracking System, during the 2013 fiscal year, MDOC prisoners passed 9,331 GED subtests of which 1,915 prisoners earned their GED.

Approximately 2,100 prisoners are enrolled in vocational programs at any given time, 2,677 of which completed a trade class. MDOC vocational training teaches soft skills, allows for work assignments within the prison (maintaining standards and reducing state costs) and prepares prisoners for return to work in the community with occupational skills that are marketable for meaningful, long-term employment.

MDOC Education continues to support and collaborate with State Correctional Opportunities Rehabilitation and Education (SCORE) /Habitat for Humanity and Michigan State Industries through vocational (CTE) programming. Activities have included:

- Habitat for Humanity housing projects: cabinets, walls, countertops, landscaping
- Department of Natural Resources projects: cabins, native grasses and trees
- Beautification of Michigan Welcome Centers
- Extensive Community Support Projects
- Produce donations to Community Food Banks

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#### **Academic and Vocational Program Plans**

- Create a five year plan for the effective and efficient use of all prisoner education resources, which will include responsible budgeting and optimum use of personnel.
- Assure post-secondary education is made available to prisoners, thus increasing their potential for making a positive transition to the workforce upon release and improving their management while incarcerated.
- Collaborate within the department, with other state agencies, and with community organizations to improve access to education, employment and support systems for prisoners upon reentry.
- Continue monitoring labor market trends and improve methods for statistical collection and analysis of the career and technical education provided by corrections education. Review and improve programs based on these analyses. Collect longitudinal employment data on released prisoners.
- Develop stronger connections with other state agencies, non-profits and various employers to increase job placement and program improvement.
- Ensure there is a smooth and complete transition to the new GED via planning, piloting and coordination between departments.
- Continue and improve the relationships with Habitat, DNR and other departments and agencies to provide opportunities for career and technical education students to gain hands-on experience and to link them to appropriate job opportunities.

- Establish working partnerships with post-secondary agencies to increase the number of articulation agreements for career and technical education programs.
- Use and improve the pilots currently developed with community colleges to provide courses offered to prisoners at their own expense.
- Support grant-seeking by community colleges to supplement costs for courses offered to prisoners at their own expense.
- Improve the integration of employability soft skills in both academic and career technical curricula.
- Establish a system for the collection of employment data from research and FOA.
- Designate staff to work directly with Habitat, DNR, other agencies and potential employers to place CTE graduates in specific job openings.
- Increase the level and means of communication and exchange of information with departments and agencies with which prisoners have contact upon release.
- Work with community representatives to implement job fairs and business contacts at prison facilities.
- Monitor closely the planned pilots for the new GED, and assure that required resources are available in the designated time frame.
- Partner with local intermediate school districts to provide literacy training to prisoners.