

<p style="text-align: center;">MICHIGAN DEPARTMENT OF CORRECTIONS</p> <h1 style="text-align: center;">POLICY DIRECTIVE</h1>	<p>EFFECTIVE DATE 12/21/09</p>	<p>NUMBER 05.01.142</p>
<p>SUBJECT SPECIAL ALTERNATIVE INCARCERATION PROGRAM</p>	<p>SUPERSEDES 05.01.142 (06/13/08)</p>	
<p>AUTHORITY MCL 771.3b, 780.751 et seq., 791.234a, 791.236, 791.237, 791.238 et seq., 798.11 et seq., 800.33</p>		
<p>ACA STANDARDS 1-ABC-1E-09, 1-ABC-3D-01, 1-ABC-3D-07, 1-ABC-4A-01, 1-ABC-4A-04, 1-ABC-4B-07, 1-ABC-4G-01 through 03, 1-ABC-5D-08, 1-ABC-5D-11, 3-3219, 3-3222</p>		
<p>PAGE 1 OF 9</p>		

**POLICY STATEMENT:**

Offenders shall be reviewed for eligibility in the Special Alternative Incarceration Program (SAI) as set forth in this policy. Upon successful completion of SAI, prisoners shall be placed on parole and probationers shall be released to the jurisdiction of the sentencing court.

**POLICY:**

DEFINITIONS

- A. Qualified Mental Health Professional: A psychiatrist, psychologist, social worker, registered nurse, or other health professional who is trained and experienced in the area of mental illness, developmental disabilities, or cognitive impairments and is licensed by the State of Michigan or, if licensure is not required, certified to practice within the scope of his/her training.

GENERAL INFORMATION

- B. For purposes of this policy, "offender" means prisoners and probationers unless otherwise specified.
- C. SAI is offered at the SAI facility, which is supervised by the Warden of the Cooper Street Correctional Facility (JCS). It is designed to assist offenders in developing a sense of individual responsibility, self-discipline, and a positive work ethic through physically strenuous work, strict discipline, physical exercise, and programming (e.g., education, substance abuse awareness, basic life skills, anger management). SAI generally takes 90 calendar days to complete; however, it may be extended up to a total of 120 calendar days due to medical reasons as set forth in Paragraph BB or if the offender has not made adequate progress, as determined by the JCS Warden or designee.
- D. After successful completion of SAI, an offender shall either be paroled or placed on probation in the community, as appropriate, or be transferred to residential placement in the community not to exceed 120 calendar days. The latter is required if ordered by the Parole and Commutation Board or the sentencing court, as appropriate.
- E. Only offenders who are eligible for placement in SAI and agree to placement shall be accepted; however, a determination of eligibility does not guarantee SAI placement.
- F. All Department policy directives apply to SAI except those which exempt SAI in their application; however, requirements in policy directives issued prior to July, 2004 that specifically apply to CFA institutions do not apply, unless stated otherwise in the policy directive or as otherwise directed by the CFA Deputy Director. In addition, SAI requirements set forth in this policy directive shall control if in direct conflict with requirements set forth in another policy directive. All SAI staff reporting and authorization requirements in any policy directive shall be through the appropriate CFA chain of command.

DOCUMENT TYPE POLICY DIRECTIVE	EFFECTIVE DATE 12/21/09	NUMBER 05.01.142	PAGE 2 OF 9
-----------------------------------	----------------------------	---------------------	-------------

## ELIGIBILITY CRITERIA AND PLACEMENT

- G. Probationers convicted of a felony are eligible to be considered for placement in SAI if they meet all of the following requirements:
1. Have not served a previous sentence in a state prison.
  2. Do not have a verified pending felony or immigration detainer, a pending felony charge, or felony suspect information.
  3. Were not previously placed in SAI unless terminated for medical reasons or due to a pending felony detainer, felony charge, or felony suspect information verified while in SAI which has since been cleared.
  4. Are physically able to participate in SAI.
  5. Have no evidence of a mental handicap that would prevent participation in SAI.
  6. Would likely have been sentenced to imprisonment in a state prison.
  7. Are not being sentenced for an offense listed in Attachment A or an attempt to commit one of those offenses.
  8. The felony sentencing guidelines upper limit for the recommended minimum sentence for the offense is at least 12 months. This criterion does not apply if the offense is not covered by the felony sentencing guidelines or the probationer is being considered for placement in SAI due to probation violation.
- H. Prisoners are eligible to be considered for placement in SAI if they meet all of the following requirements:
1. Have not served a previous sentence in a federal or state prison.
  2. Do not have a verified pending felony or immigration detainer, a pending felony charge, or felony suspect information.
  3. Have not previously been placed in SAI as a prisoner or a probationer unless terminated for medical reasons or due to a pending felony detainer, felony charge, or felony suspect information verified while in SAI which has since been cleared. This does not apply to a prisoner placed in SAI prior to October 1, 2009.
  4. Are physically able to participate in SAI.
  5. Have no evidence of a mental disability that would prevent participation in SAI.
  6. Are serving an indeterminate sentence or sentences with a minimum sentence of 36 months or less, except that a prisoner serving for Breaking and Entering an Occupied Dwelling pursuant to MCL 750.110 or Breaking and Entering a Dwelling (Home Invasion) pursuant to MCL 750.110a is eligible only if the minimum sentence is 24 months or less.
  7. Are not serving a sentence for an offense identified in Attachment B or attempt, conspiracy, or solicitation to commit one of those offenses.
  8. Do not screen very high or potentially very high assault risk according to the most recent Assaultive Risk Screening sheet (CSJ-353).

DOCUMENT TYPE POLICY DIRECTIVE	EFFECTIVE DATE 12/21/09	NUMBER 05.01.142	PAGE 3 OF 9
-----------------------------------	----------------------------	---------------------	-------------

9. Do not have a true security level of IV or V.
  10. Do not have a prior or current conviction involving assaultive sexual behavior.
  11. Are not serving a sentence for any offense involving a death, including Negligent Homicide (MCL 750.324).
  12. If serving a sentence for a violation of MCL 333.7401 or 333.7403 of the Controlled Substances Act, must have served statutory minimum if there is a prior conviction for a violation of either MCL 333.7401 or 333.7403(2)(a), (b), or (e).
  13. If serving a sentence under the felony firearm law (MCL 750.227b) followed by an indeterminate sentence, must have served the two year felony firearm sentence and have a total minimum term of 36 months or less, including the felony firearm sentence.
- I. Questionable cases shall be referred to the JCS Warden for resolution. The Warden shall consult with the CFA Deputy Director, as necessary, who may exclude any offender determined not suitable for SAI.

#### SCREENING CASES

- J. As part of the pre-sentence investigation (PSI) and when updating a PSI report due to probation violation, Field Operations Administration (FOA) field agents shall screen offenders for possible placement in SAI, on OMNI if available, in accordance with PD 06.01.140 "Pre-Sentence Investigation and Report", using the eligibility criteria set forth in Paragraphs G and H. The FOA field agent shall indicate in the PSI report whether the offender is eligible to be considered for placement in SAI and, if eligible, recommend that the judge state on the Judgment of Sentence that placement in SAI is permitted or, for probationers, required as a condition of probation; if ineligible, the FOA field agent shall state in the PSI report or on OMNI the reasons for ineligibility.

#### Probationers

- K. Whenever a court orders a probationer to participate in SAI, the FOA field agent shall confirm the starting date with the JCS Warden or designee. SAI staff shall screen each probationer received, using the criteria set forth in Paragraph G to verify each probationer's eligibility.

#### Prisoners

- L. SAI staff shall use the Special Alternative Incarceration Program Eligibility Screen (CAJ-253) and the criteria set forth in Paragraph H to identify prisoners in CFA institutions who are eligible to be considered for placement in SAI, unless the Judgment of Sentence indicates that participation is prohibited. For newly received prisoners in a reception facility, this screening shall be completed prior to the prisoner transferring from the facility.
- M. SAI or other CFA institutional staff, as appropriate, shall review the Special Alternative Incarceration Voluntary Agreement and Waiver (CAJ-263) with each prisoner determined to be eligible for consideration for placement in SAI. The form shall include information on the limitations placed on prisoner privileges, as identified in Paragraph U, that prisoners are required to waive for placement in SAI. The form shall be signed by the prisoner if s/he understands and agrees to the conditions identified on the form for placement in SAI and voluntarily agrees to participate. The reviewing staff member also shall sign the form and distribute it as required.
- N. An eligible prisoner who agrees to placement in SAI shall be placed in SAI only if the sentencing judge or successor permits such placement. If the sentencing judge indicated in the Judgment of Sentence that SAI placement is permitted or if the Judgment of Sentence is silent as to placement, the sentencing judge or successor shall be contacted in writing to determine if the court objects to the placement; appropriate follow-up shall be conducted to ensure a written response is received. After receipt of

DOCUMENT TYPE POLICY DIRECTIVE	EFFECTIVE DATE 12/21/09	NUMBER 05.01.142	PAGE 4 OF 9
-----------------------------------	----------------------------	---------------------	-------------

written notification from the sentencing judge or successor that there is no objection to SAI placement, SAI staff shall arrange for the prisoner's transfer to SAI after eligibility is verified.

- O. Whenever a judge is being contacted pursuant to Paragraph N, the JCS Warden shall ensure that the Crime Victim Services Section, Office of the Parole and Commutation Board, is notified of the prisoner's proposed SAI placement date. In such cases, the Manager of the Crime Victim Services Section shall ensure that the prosecutor of the county from which the prisoner was sentenced and all victims of the crime who have submitted a request for notification under the William Van Regenmorter Crime Victim's Rights Act are notified of the proposed placement. The notice shall be sent at least 30 calendar days prior to the proposed placement date; the prisoner shall not be transferred to SAI prior to that date.
- P. The Crime Victim Services Section shall provide victim notification of a prisoner's transfer to SAI in accordance with PD 01.06.120 "Victim Notification".
- Q. A prisoner shall not be transferred to SAI unless s/he has provided a DNA sample. Upon receipt of approval for placement in SAI, the Warden of the sending facility shall ensure that the prisoner is referred to appropriate staff to collect the sample, unless a sample was previously collected. In CFA, the sample shall be taken by health care staff or, if health care staff is not on-site when the sample is required to be collected, by other trained institutional staff as designated in institutional procedures. In FOA, trained staff designated by the FOA Deputy Director shall collect the sample. A DNA Sample - Collection Record (CHJ-269) shall be completed indicating the prisoner's compliance with or refusal to provide the sample. If the prisoner refuses to provide the sample, the Warden of the sending facility or designee shall notify the SAI Deputy Warden immediately. In such cases, the prisoner shall not be transferred to SAI. The Warden of the sending facility shall ensure that the SAI Deputy Warden is notified if the sample is subsequently taken.

#### REQUIRED DOCUMENTATION FOR PROBATIONERS

- R. Each probationer received for placement in SAI shall be accompanied by the following documents:
  - 1. One copy of the probation order specifying placement in SAI.
  - 2. One copy of the completed Offender Health Questionnaire (CFJ-129).
  - 3. One copy of the completed Consent to Routine, Non-Surgical Medical Care of a Minor (CHJ-217) if the probationer is under 18 years of age.
- S. A probationer received without the required documentation shall be accepted if adequate documentation is received to confirm eligibility for SAI and that the court has ordered SAI participation. SAI staff shall contact local probation staff to ensure that the appropriate documentation is provided.
- T. The appropriate FOA field agent shall ensure that a certified copy of the Judgment of Sentence, the PSI report and the Sentencing Information Report are sent to the SAI Deputy Warden or designee within five business days after the probationer's arrival.

#### PRIVILEGES

- U. The following privileges are not afforded offenders in SAI:
  - 1. Access to general and law library.
  - 2. Visits, except from clergy, attorneys, and staff from the Office of the Legislative Corrections Ombudsman.
  - 3. Personal property, except for personal hygiene items issued by SAI and one plain ring or wedding band set. Photographs of family members, religious reading material, and personal

DOCUMENT TYPE POLICY DIRECTIVE	EFFECTIVE DATE 12/21/09	NUMBER 05.01.142	PAGE 5 OF 9
-----------------------------------	----------------------------	---------------------	-------------

and legal correspondence also are allowed provided they meet the requirements set forth in PD 05.03.118 "Prisoner Mail".

4. Mailing or receiving any packages with the exception of receiving one package of dress-out clothing within the two weeks prior to completion of SAI.
  5. Correspondence with other incarcerated persons.
  6. Telephone privileges, except for communicating with an attorney upon request of the attorney or with staff of the Office of the Legislative Corrections Ombudsman upon request of that Office. However, one 10 minute collect personal call per week may be permitted after six weeks, as determined by the JCS Warden or designee. Emergency telephone privileges shall be allowed for serious family emergencies as determined necessary by the JCS Warden or designee.
  7. Having beards, mustaches, goatees, or sideburns below the ear. Males shall be given a full haircut (i.e., head shaved with barber clippers) upon arrival and an appropriate haircut as determined by the JCS Warden or designee every two weeks thereafter. Females shall be required to wear their hair in compliance with standards established by the JCS Warden or designee; a full haircut shall not be required.
  8. Funds received from any source, including wages for work assignments, except that each offender shall be credited with a weekly amount for use in the commissary as set by the JCS Warden or designee. Balances shall not be carried forward.
- V. Prior to transfer for placement in SAI, incarcerated offenders must dispose of or mail home at their expense property prohibited in SAI. Pursuant to PD 04.02.105 "Prisoner Funds", prisoners' institutional accounts shall remain with the sending institution until the prisoner has completed or been terminated from SAI. Personal hygiene items shall be issued to offenders upon arrival at SAI and shall be available from the commissary thereafter. All allowable personal property shall be stored in the offender's footlocker in the designated areas. No more than the equivalent of ten first-class metered envelopes shall be allowed in an offender's possession at any time.
- W. SAI staff shall review all SAI rules and regulations with each offender during the SAI orientation process.

#### INTAKE ASSESSMENT

- X. A validated risk and needs assessment (e.g., COMPAS) shall be completed for each offender placed in SAI unless a similar assessment was completed within the preceding 12 months and there has been no change in circumstances warranting a new assessment. A Transition Accountability Plan shall be developed or updated for the offender to address the identified risk and needs, including identifying required programming to be provided the offender while in SAI.

#### IN-REACH SERVICES

- Y. In-reach services shall be provided to both probationers and prisoners while in SAI consistent with the requirements set forth in PD 03.02.101 "In-Reach Services".

#### MEDICAL CARE

- Z. Prisoners in SAI shall be provided access to health care services in accordance with PD 03.04.100 "Health Services". The Bureau of Health Care Services (BHCS), CFA, shall ensure routine outpatient care is provided for probationers in SAI. Probationers in need of inpatient care or with chronic or severe health problems shall be referred to the JCS Warden or designee to determine whether termination from SAI is appropriate. The CFA Deputy Director and/or designees and the Chief Medical Officer, BHCS, shall address issues involving the general health and welfare of SAI offenders as necessary.

DOCUMENT TYPE POLICY DIRECTIVE	EFFECTIVE DATE 12/21/09	NUMBER 05.01.142	PAGE 6 OF 9
-----------------------------------	----------------------------	---------------------	-------------

This shall include reviewing SAI procedures involving physical assessments, physical training, and disciplinary actions that include physical labor.

- AA. An offender who is believed to be at risk for suicidal or self-injurious behavior, as defined in PD 04.06.115 "Suicide Prevention", shall be immediately placed in the medical area of the Control Center building and a referral made to a qualified mental health professional. The offender shall remain on one-on-one direct observation until an evaluation is completed by a qualified mental health professional. The evaluation shall be completed as soon as possible but no later than 24 hours after the referral. If it is determined by a qualified mental health professional that an offender is in need of mental health treatment, a mental health management plan shall be developed and implemented pending the offender's removal from SAI. A prisoner in need of mental health treatment shall be transferred to a facility where mental health treatment can be obtained as soon as possible. In the case of a probationer, the probationer shall be terminated from SAI and returned to the custody of authorities from the sentencing court for appropriate follow-up and care as soon as possible. Generally, this shall be done no later than 48 hours after the determination is made.
- BB. If an offender misses more than five calendar days of program participation for medical reasons, including appropriate medical clearance, as verified by appropriate health care staff, the period of placement in SAI shall be increased by the number of days missed up to a maximum of 20 calendar days. However, the total number of days an offender may be in SAI, including days missed due to medical reasons, shall not exceed 120 calendar days. An offender who is medically unable to participate in SAI for more than 25 calendar days shall be terminated from SAI.

#### DISCIPLINARY PROCESS

- CC. Offenders in SAI shall be subject to a progressive disciplinary system developed by the JCS Warden and approved by the CFA Deputy Director or designee. For prisoners, the disciplinary process set forth in PD 03.03.105 "Prisoner Discipline" is required to be used to determine whether the rules of behavior established for SAI have been violated only when other disciplinary measures have been exhausted, the prisoner's behavior may result in termination from SAI or constitutes a non-bondable major misconduct charge as identified in PD 03.03.105, for substance abuse in accordance with Paragraph KK, and as otherwise required under the progressive disciplinary system.

#### TERMINATION FROM THE PROGRAM

- DD. Offenders who voluntarily terminate from SAI, or are terminated for rule violations or for not meeting the eligibility criteria set forth in Paragraphs G or H, shall be reclassified to an appropriate CFA institution or, for probationers, returned to the jurisdiction of the sentencing court. Staff shall ensure that offenders who voluntarily terminate participation either read or have read to them the SAI Voluntary Termination form (CAJ-264) or Probationer Voluntary Termination form (CFJ-308), as appropriate, and that they understand the consequences of voluntarily terminating their participation before signing the form.
- EE. If the prisoner was terminated from SAI due to a finding of guilt on a major misconduct, the JCS Warden shall determine whether earned good time or disciplinary credits shall be forfeited in accordance with PD 03.01.100 "Good Time Credits" and PD 03.01.101 "Disciplinary Credits". Any forfeitures shall be done as soon as possible.
- FF. The Crime Victim Services Section shall provide victim notification in accordance with PD 01.06.120 "Victim Notification" whenever a prisoner is terminated from SAI and is therefore no longer eligible for an SAI parole.

#### GRIEVANCE PROCESS

- GG. SAI staff shall discuss specific problems and complaints with probationers. If the problem cannot be resolved, the probationer may contact the sentencing court. Prisoners shall follow PD 03.02.130 "Prisoner/Parolee Grievances" to resolve grievances.

DOCUMENT TYPE POLICY DIRECTIVE	EFFECTIVE DATE 12/21/09	NUMBER 05.01.142	PAGE 7 OF 9
-----------------------------------	----------------------------	---------------------	-------------

## SEARCHES

HH. Prisoners and their possessions, living area, and work area are subject to search at any time, as set forth in PD 04.04.110 "Search and Arrest in Correctional Facilities". Probationers are subject to search in the same manner as prisoners.

## USE OF FORCE

II. SAI staff may use force against an offender in compliance with PD 04.05.110 "Use of Force", except as modified below:

1. Staff may give orders in a loud voice and demand immediate response and compliance.
2. Staff may place their hands on an offender if necessary.
3. Staff may physically move, place, or position an offender during intake, drill, and physical fitness training if necessary.

## CRITICAL INCIDENTS

JJ. Critical incidents at SAI shall be reported as required for CFA institutions pursuant to PD 01.05.120 "Critical Incident Reporting".

## SUBSTANCE ABUSE TESTING

KK. Offenders are subject to regular and random substance abuse testing as directed by staff. A prisoner who refuses to be tested or tests positive shall be charged with major misconduct for substance abuse. Probationers who refuse to be tested or test positive shall be subject to discipline in accordance with the progressive disciplinary system developed pursuant to Paragraph CC.

## PAROLE PROCESS FOR PRISONERS

LL. SAI staff shall interview each prisoner at an interval determined by the JCS Warden for purposes of completing a report detailing the prisoner's parole plans. At a minimum, the report shall contain the following:

1. The prisoner's plan for living arrangements including the address, telephone number, and complete names of each person residing at the residences of the prisoner's first two proposed placements in the community.
2. Potential employment.
3. Any need for additional training and educational services.
4. A substance abuse assessment, including the need for any substance abuse services in the community.
5. The anticipated date of completion of SAI.
6. Whether residential placement is available in the geographic area of the prisoner's proposed planned placement.

MM. The completed report and any recommendations for special conditions of parole shall be sent to the Field Services Section in the Office of the Parole and Commutation Board for processing. The Field Services Section shall ensure that a pre-parole investigation is conducted by an FOA field agent consistent with the requirements set forth in PD 06.05.104 "Parole Process". The FOA field agent may

DOCUMENT TYPE POLICY DIRECTIVE	EFFECTIVE DATE 12/21/09	NUMBER 05.01.142	PAGE 8 OF 9
-----------------------------------	----------------------------	---------------------	-------------

recommend additional special conditions of parole, including residential placement. The FOA field agent also shall recommend whether a parole loan is required as set forth in PD 06.02.120 "Parole Loans".

- NN. Prior to the issuance of the Parole and Commutation Board Order for Parole (CAX-119), the Field Services Section shall verify through the Department's computerized database (e.g., CMIS; OMNI) that the prisoner does not have any documented detainers, pending felony charges, or felony suspect information. If a detainer, pending felony charge, or felony suspect information is found, the Field Services Section shall refer the case to the SAI Parole/Probation Manager. The SAI Parole/Probation Manager or designee shall contact the issuing agency to confirm the current status of the detainer, felony charge, or felony suspect information. If not cleared, the prisoner shall be terminated from SAI.
- OO. Upon successful completion of SAI, the JCS Warden shall ensure the following:
1. That the prisoner has provided a DNA sample. If a sample has not been provided, the prisoner shall be referred to appropriate staff to collect the sample. A DNA Sample - Collection record shall be completed indicating the prisoner's compliance with or refusal to provide the sample. If the prisoner refuses to provide the sample, the JCS Warden or designee shall immediately notify the Parole and Commutation Board. In such cases, the prisoner shall not be released on parole. The JCS Warden shall ensure that the Parole and Commutation Board is notified if the sample is subsequently taken.
  2. That arrangements are made for transportation of the prisoner.
  3. That dress out clothing is provided as required by PD 04.07.110 "State-Issued Items and Cell/Room Furnishings".
  4. That any parole loan issued is processed as set forth in PD 06.02.120 "Parole Loans".
  5. That the prisoner has read or has had read to him/her the Prisoner Pre-Release Notice (CSJ-290) and that it has been signed by the prisoner and witnessed by staff.
  6. That verification is obtained through the Department's computerized database and LEIN within 24 hours prior to parole release that the prisoner does not have a personal protection order, pending charge, detainer, or felony suspect information. If a personal protection order is found, the JCS Warden shall consult with the CFA Deputy Director to determine appropriate action to be taken. If a detainer, pending felony charge, or felony suspect information is found and not cleared, the prisoner shall be terminated from SAI and reclassified to an appropriate CFA institution. The prisoner also may be terminated from SAI and reclassified for a verified pending misdemeanor charge that is not cleared, with approval of the JCS Warden or designee.
- PP. Prisoners who have successfully completed SAI shall be placed on parole for not less than 18 months or the balance of the minimum sentence, whichever is greater. However, the parole period shall not extend beyond the prisoner's maximum release date, less applicable credits. The Parole Release Section shall ensure that the prisoner's Parole and Commutation Board Order for Parole (CAX-119) is processed and sent to SAI in a timely manner.
- QQ. The Parole and Commutation Board Order for Parole shall indicate whether residential placement is required prior to release on parole in the community. Prisoners on parole in the community shall be supervised in accordance with Department policy and standards issued by the FOA Deputy Director. The prisoner may be placed on electronic monitoring while on parole in accordance with PD 06.03.105 "Electronic Monitoring of Offenders". Parole may be revoked for a violation of parole as set forth in PD 06.06.100 "Parole Violation Process". If parole is revoked before expiration of the minimum sentence less applicable credits, the Parole and Commutation Board shall order at a minimum forfeiture of all credits accumulated during SAI participation. A prisoner whose parole is revoked shall not be eligible for re-parole until the minimum sentence less applicable credits has been served.

DOCUMENT TYPE POLICY DIRECTIVE	EFFECTIVE DATE 12/21/09	NUMBER 05.01.142	PAGE 9 OF 9
-----------------------------------	----------------------------	---------------------	-------------

### RELEASE OF PROBATIONERS

RR. Probationers shall be placed on probation in the community in accordance with the applicable order of probation.

### REQUIRED REPORTS

SS. The JCS Warden shall ensure that a report documenting each probationer's progress in SAI and, if appropriate, a recommendation for residential placement is submitted to the appropriate court and field staff 30 calendar days after placement in SAI. The JCS Warden also shall ensure that a final report is submitted to the appropriate court and field staff documenting whether the probationer successfully completed SAI and whether the probationer provided a DNA sample at least five calendar days before the probationer's expected release date.

TT. The JCS Warden shall ensure reports on the impact of the operation of SAI that are required by MCL 791.234a and the Annual Appropriations Act are prepared and forwarded in a timely manner through the appropriate chain of command to the Administrative Assistant to the Director and the Bureau of Fiscal Management, Operations Support Administration, for submission to the legislature, legislative committees and agencies, and the Department of Management and Budget, as required.

### PROCEDURES

UU. Wardens and the FOA Deputy Director shall ensure that procedures are developed as necessary to implement requirements set forth in this policy directive; this shall be completed within 60 calendar days after the effective date of the policy directive. This requirement includes ensuring that their existing procedures are revised or rescinded, as appropriate, if inconsistent with policy requirements or no longer needed. Facility procedures shall not conflict with procedures issued by the Director.

### AUDIT ELEMENTS

VV. A Primary Audit Elements List has been developed and is available on the Department's Document Access System to assist with self audit of this policy pursuant to PD 01.05.100 "Self Audit of Policies and Procedures".

### ATTACHMENTS

WW. This policy includes the following attachments:

1. Attachment A - Ineligible Offenses for Probationers
2. Attachment B - Ineligible Offenses for Prisoners

APPROVED: PLC 12/15/09

**ATTACHMENT A**

**INELIGIBLE OFFENSES FOR PROBATIONERS**

Probationers servng a sentence for an offense listed below, or for an attempt to commit that offense, are not eligible for SAI.

<u>MCL</u>	<u>OFFENSE</u>
750.72	Burning a dwelling house
750.73	Burning of other real property
750.75	Burning of insured property
750 145c	Child sexually abusive material
750.520b	First degree criminal sexual conduct
750.520c	Second degree criminal sexual conduct
750.520d	Third degree criminal sexual conduct
750.520g	Assault with intent to commit criminal sexual conduct

DOCUMENT TYPE PD ATTACHMENT	EFFECTIVE DATE 12/21/09	NUMBER 05.01.142B	PAGE 1 OF 2
--------------------------------	----------------------------	----------------------	-------------

## ATTACHMENT B

### INELIGIBLE OFFENSES FOR PRISONERS

Prisoners who have served or are serving a sentence for an offense listed below, or for an attempt, conspiracy or solicitation to commit that offense, are not eligible for SAI.

<u>MCL</u>	<u>OFFENSE</u>
257.625 (4) or (5)	Person under the influence of intoxicating liquor or controlled substance, driving on highway or parking area prohibited (NOTE: Only if offense occurred on or after 01/01/92)
750.10a	Sexually delinquent person
750.11	Taking a woman and compelling her to marry
750.49	Animals; fighting, baiting, or shooting; dogs trained for fighting
750.72	Burning a dwelling house
750.73	Burning of other real property
750.75	Burning of insured property
750.80	Setting fire to mines and mining material
750.83	Assault with intent to commit murder
750.86	Assault to with intent to maim
750.89	Assault with intent to rob and steal; armed
750.91	Attempt to murder
750.112	Burglary with explosives
750.136	Cruelty to children
750.136b (1), (2), (3) or (4)	Child abuse
750.145a	Accosting, enticing or soliciting child for immoral purposes
750.145b	Accosting, enticing or soliciting child for immoral purposes
750.145c	Child sexually abusive activity or material
750.157b	Solicitation of murder or other felony
750.158	Crime against nature or sodomy
750.193	Breaking prison; escape
750.195	Jail; escape
750.207	Placing explosives with intent to destroy
750.213	Malicious threats to extort money
750.260	Counterfeiting and possession of coins
750.316	First degree murder
750.317	Second degree murder
750.319	Death as a result of fighting a duel
750.321	Manslaughter
750.327	Death due to explosives
750.328	Death due to explosives, placed with intent to destroy building or object
750.329	Death, firearm pointed intentionally, but without malice
750.333	Incest
750.335a	Indecent exposure
750.336	Indecent liberties with a child
750.338	Gross indecency between male persons
750.338a	Gross indecency between female persons
750.338b	Gross indecency between male and female persons
750.339	Debauchery by females of males under 15
750.340	Debauchery by males of males under 15
750.341	Carnal knowledge of state ward
750.342	Carnal knowledge of female state ward
750.349	Kidnaping
750.349a	Prisoner taking another as a hostage

**ATTACHMENT B - continued**

**INELIGIBLE OFFENSES FOR PRISONERS**

<u>MCL</u>	<u>OFFENSE</u>
750.350	Kidnaping child under 14
750.397	Mayhem
750.422	Perjury committed in courts
750.436	Poisoning food, drink, medicine, wells, etc.
750.448	Soliciting and accosting
750.455	Pandering
750.511	Railroads; attempt to wreck or endanger safety of passengers
750.520	Rape
750.520b	First degree criminal sexual conduct
750.520c	Second degree criminal sexual conduct
750.520d	Third degree criminal sexual conduct
750.520e	Fourth degree criminal sexual conduct
750.520f	Second or subsequent offenses
750.520g	Assault with intent to commit criminal sexual conduct
750.529	Robbery; aggravated assault
750.529a	Carjacking
750.531	Bank, safe and vault robbery
750.544	Treason
752.542	Incitement to riot

A prisoner who has served or is serving a habitual offender sentence pursuant to MCL 769.10, 769.11, or 769.12 also is ineligible.