

# STATE COMMUNITY CORRECTIONS BOARD MEETING

**August 16, 2007**

The Lansing Center, Lansing, MI

1 p.m. to 3:30 p.m.

## **APPROVED – April 17, 2008**

### **I. CALL TO ORDER – ROLL CALL**

**PRESENT:** John Phillips, Louis Dean, Bernard Parker (1:50 p.m.), Stuart Dunnings, Charles Brown, George Zulakis (1:20 p.m.), Dennis Schrantz, Bridgette Officer, and Larry Inman.

**ABSENT:** Alfred Butzbaugh, Inez Brown, Carl Solden and Dennis McMurray.

### **II. APPROVAL OF AGENDA:**

Larry Inman specified that agenda item VIII – CCAB Presentations would be given by Ottawa and Mason Counties. These presentations were originally scheduled for the April 19<sup>th</sup> Board meeting however, were not given. Also, agenda item IX – County Jail Services would not be given. Instead, OCC Manager Christine Curtis would be giving a Program Review report. And one change for agenda item X – State Community Corrections Board Meeting Schedule is for Calendar Year 2008 and not Fiscal Year. These changes were made.

Motion by Louis Dean, supported by Charles Brown, to approve the agenda as presented with changes.

VOTE: Motion passed unanimously.

### **III. BOARD MEMBER'S RE-APPOINTMENTS**

During the April 19<sup>th</sup> Board Meeting, Larry Inman discussed that four Board members were up for re-appointment. He is pleased to announce that Bernard Parker has been reappointed representing County Commissioners; Sheriff Charles Brown has been reappointed representing County Sheriffs; he has been reappointed representing the General Public and as Chairman of the Board; and Director Caruso has been reappointed as a statutory appointment. All these terms will expire March 31, 2011. Larry Inman thanked the Governor for her leadership and the appreciation for those appointments.

### **IV. APPROVAL OF April 19, 2007 MINUTES:**

Motion by Charles Brown, supported by Louis Dean, to approve the April 19, 2007 Minutes as written.

VOTE: Motion passed unanimously.

## **V. ADMINISTRATOR REPORT:**

Administrator Brzozowski gave a presentation on Prison Commitment data thru March 2007. This data was provided in the State Board packets (Statewide Dispositions – April 2006 thru March 2007; Statewide Dispositions – Four Quarters Ending March 2007; Statewide OUIL 3 Dispositions; Statewide Dispositions – Calendar Year 2006). He indicated that the individual county data would be completed and distributed to the CCAB Managers.

Administrator Brzozowski discussed Residential Services which is entering the third quarter of this fiscal year. The utilization rate is 97.7% with five CCABs that have a total ADP of 12 and have now fully expanded their funds; Branch, Mason, Midland, Osceola and Shiawassee Counties. He explained that by the end of August there will be another six CCABs; Allegan, Bay, Lenawee, Muskegon, Northwest and Oakland Counties will have fully expanded their award of funds. He indicated that due to the State's budget crisis, OCC is not able to reallocate unexpended funds from one county to another.

As discussed at the April meeting, OCC is entering into direct contracts with RS providers and thus, there will be more room for flexibility with reallocation of beds and funds. He updated the Board by informing them that ITBs went out to all the providers. All bids were received by providers but two, one went out of business and one decided not to place a bid. The bids were reviewed by the Office of Substance Abuse Services. All bids were accepted and information was provided to all CCAB Managers for their input with regard to bed allocation.

In October, the Office of Substance Abuse Services will be meeting with all the residential service vendors. CCAB Managers and RS providers will be invited to the meeting and there will be a session on the billing process and an answer/question session.

Administrator Brzozowski indicated that with the first six months of the fiscal year with Comprehensive Plans and Services state-wide, there was an increase in offenders utilizing programs by 6%. In the first six months there were over 22,000 offenders entered into programs. 61% of those had felonies, 39% had misdemeanors and the largest increases were with substance abuse and pretrial services.

The Fiscal Year 2008 Appropriation that has been proposed by the Governor is a continuation budget, the Comprehensive Plans and Services appropriation is \$12,533,000, the Drunk Driver Jail Reduction and Community Treatment Program is \$2,097,400 and Residential Services appropriation is \$16,925,500. The Appropriation is a continuation however, next year is Leap Year and, being there was no increase in the budget which will impact the residential services average daily population – there will be a reduction of approximately three beds.

The Comprehensive Plans and Services application reviews were included in the Board packets and covered 19 CCAB's (covering 19 counties) which are up for review. Twenty-nine CCAB's (covering 55 counties) are under multi-year contracts and have a continuation budget for next fiscal year. OCC staff has met with several CCAB Managers to address some of the proposals and have outlined contractual conditions within the proposals for next year.

## **CONSENT CALENDAR ITEMS – FY 2008 APPLICATION REVIEWS**

Chair Inman went through all the information included in the Board packets and gave a brief explanation. Because the beds are now being pooled together, the charts are different from previous years' data. He indicated that the 973.58 bed allocation for FY 2008 totaled \$16,925,000.

Administrator Brzozowski indicated that the only changes that have occurred based on utilization are a decrease in Kent County and an increase in Wayne County by 10 beds.

John Phillips questioned the 2008 award amount versus the 2008 recommended amount. The plan amount is what the County asked for and the recommended amount is what OCC has recommended. Administrator Brzozowski explained the reserved column as monies held until the County meets their contractual conditions. He also explained that no county received a reduction or an increase, that the budgets were a continuation from last year.

Chair Inman asked if there were any conflicts with Board members with reference to the county reviews and there were two: Stuart Dunnings: Ingham County; John Phillips: Washtenaw County.

No members of the public or the board wished to have any of the CCAB items pulled for further discussion.

Motion by Charles Brown, supported by George Zulakis, to approve the Comprehensive Plans and Services, Drunk Driver Treatment and Residential Services Programs for FY 2008 as presented by staff.

VOTE: Motion passed unanimously.

## **VI. BUDGET UPDATE**

Deputy Director Schrantz indicated that there are only six to eight working days left for the Legislature to finish the budget or we will be looking at a partial government shut down. He indicated that all of the Departments have been asked to prepare a partial government shut down priority list. Within MDOC, there are not a whole lot of things that can be shut down but there are items that can be reduced for at least a short period of time. He indicated that with every day that goes by, it becomes more difficult to understand how the Legislature will get the budget done and not face some type of partial government shut down without it affecting the quality of life.

## **VII. CCAB PRESENTATIONS**

Dave Schipper, Ottawa County CCAB Manager along with Mark Neutson, Director of Planning and Grants Department gave a presentation on evaluating programs and why they do it. Together they started working with evaluations of programs approximately four years ago to promote continual program improvement, build credibility with policy makers and to protect program funding. They identify administrative and operational issues that could be changed to improve outcomes, increase likelihood of meeting desired goals and objectives and improve total quality assurance and measuring outcome-based results. They described how they raise program awareness, reduce speculation about program effectiveness and prove whether the program is worth supporting. They then went through the evaluation process. Handouts were provided to the Board members as well as the public.

Kelly Sadler, Mason County CCAB Manager along with Abe French, OCC Grants Coordinator, gave a presentation on Cognitive Behavioral Programming. They discussed the cognitive behavioral principles of *Thinking Habits Drive Behavior*, *Thinking Habits Are Learned*, *Thinking Habits Can Be Changed*, and *Thinking Change Influences Behavior*. They discussed the vicious cycle of anti-social thinking, how cognitive programs fit, general responsivity continuum, cognitive program types, cognitive behavioral research, program integration and continuity, cognitive programs in community corrections, community corrections program overview and advantages of cognitive behavioral approaches. The general public and Board members received a handout.

Stuart Dunnings questioned if COG was given to inmates in prison. Mr. French indicated that a study was completed in a seven-week program on how it affected institutional behavior and offender management which showed that offenders disobeying a direct order was reduced by 22%, there were five fewer days spent in segregation, and there were 5% fewer violent misconducts.

George Zulakis asked the question about moving COG to the intermediate level so prisoners can get COG training before MPRI. Mr. French indicated that currently, COG participants get a minimum of one session per week and a maximum of three sessions per week but no more than two hours per meeting.

Stuart Dunnings questioned if any COG programs were offered at the juvenile level. Mr. French indicated that yes, programs that offer what the COG program does is offered at that level but does differ from facility to facility, county to county.

Mr. French offered a lot of research information should anyone be interested.

Kelly Saddler added that she is trained in MRT (*Moral Recognition Training*). With this, you can better manage offenders, it's less stressful, obtain personal growth and development and increase in job satisfaction for offenders. Ms. Saddler recommended the book *The Criminal Personality*.

Sheriff Brown asked if *Thinking for a Change* was offered in schools to start identifying children at an early age. Mr. French indicated that it has been tried with local school districts to no avail and there are no known significant efforts statewide.

Charles Brown asked if Mr. French knew of any programs for issues with abuse. Mr. French indicated that Ann Date and Marilyn VanDeeden who both deal with cognitive behaviors have written material. Mr. French will pass along the information. Sandi Hoppough indicated that MPRI is also handling issues of abuse.

Bridget Officer asked for clarification on the COG programming and Mr. French indicated that those offenders with the lower risk/lower need get the lesser programs and those with the higher risk/higher need get the longer term programs (these are the offenders in prisons heading into the community). He indicated that these programs shouldn't be considered therapy but should be more of a self-managed skill to help offenders monitor their thinking before they act. The programs are skilled based vs. therapy based. Mr. French indicated that a typical program lasts 30 to 40 sessions, 1-1/2 to 2 hour group meetings with assigned homework.

## **VIII. PROGRAM REVIEW**

OCC Manager Christine Curtis provided handouts to the general public and the Board members. She discussed the process in which the program descriptions located in the annual community corrections applications from the counties were approved. She indicated that information is gathered (program descriptions, who is delivering the program, who is the target population, criteria, expectancies of the program, review CCIS data to see if the current utilization is on track based on the approved program description, etc.) then the coordinator meets with the CCAB Manager and vendor of the program to determine if the program description, as it was written, is actually being delivered to the same population said to be, delivering the same services and under the same conditions. This process is not an audit; it is OCC's process to ensure that the programs the counties indicated they would implement in their community are actually being delivered the way outlined in the program description. A number of errors have been discovered during these program reviews, this review is a process evaluation. OCC has recommended that each county have an eligibility check list for the offenders in their programs.

## **IX. STATE COMMUNITY CORRECTIONS BOARD MEETING SCHEDULE – CY 2008**

Motion by George Zulakis and supported by John Phillips, to approve the State Community Corrections Board Meeting Schedule – CY 2008 as presented by staff.

VOTE: Motion passed unanimously.

## **X. PUBLIC COMMENT**

Andrew Veerheek, Kent County, addressed the movement of RS beds as Kent County lost beds for FY 2008. He asked for clarification should Kent County's utilization go up in FY 2008, that it will be easy to apply for and get the beds returned or to get an increase in beds. Administrator Brzozowski indicated that if there is availability, counties will have access to other residential providers where underutilization is present.

## **XII. OLD BUSINESS:**

No old business.

## **XIII. NEW BUSINESS:**

No new business.

## **XIV. ADJOURN**

Chair Inman moved to adjourn the meeting. Motion by Charles Brown, supported by Stuart Dunnings. Motion passed unanimously.

Meeting adjourned at 3:35 p.m.