

Children's Trust Fund of Michigan



Children's Trust Fund
Protecting Michigan's Children

Board of Directors Regular Meeting

April 16, 2018, 1:30p.m. to 3:30p.m.

MSP Headquarters

7150 Harris Drive

Dimondale, MI 48821

Minutes

Members Present: Krista Beach, Sean Bertolino, Sarah Davis for Lynette Biery, William Dubas, Roxanna Duntley-Matos, Stan Hannah, Bill Hardiman, Lauren Rakolta, Alisande Shrewsbury, Randy Richardville, Sgt. Kim Vetter, David Zyble

Members Not Present: Kathy Trott

Public: N/A

Staff Present: Mike Foley, Emily Schuster-Wachsberger

1. Welcome and Call to Order: Randy Richardville

- a. The meeting was called to order by board chair, Randy Richardville at 1:37 PM.
- b. Mike Foley will be retiring from CTF on January 19, 2019. A preliminary transition plan discussion has begun at MDHHS and CTF. A CTF board ad hoc transition planning and hiring committee will be formed. Those interested in volunteering for that committee included; Sean Bertolino, Roxanna Duntley-Matos, Stan Hannah, Bill Hardiman and Randy Richardville. If others would like to participate, please contact Randy Richardville.

2. **Minutes:** Motion to approve the amended minutes from the December 13, 2017 board meeting was made by Sean Bertolino and seconded by Alisande Shrewsbury. The motion passed unanimously. The amended change was the addition of Kim Vetter's name to those in attendance.

3. Financial Report: Mike Foley

- a. Mike reported that there were no surprises in the first half fiscal year report. A proposed draft 2019 budget was presented. The CBCAP grant requires that a draft budget be included in its application. As in past years, that budget could be amended. Items that could impact the budget include:
 - i. A possible legislative proposal to fund ACE work in MI; and
 - ii. A possible state general funds for CTF based upon the current initiative taken by the Saginaw Local Council, Michigan's Children and others.
 - iii. A motion to approve the draft budget was made by David Zyble and seconded by Bill Hardiman. The motion passed unanimously.
- b. CTF is currently working to reduce its reserves which is currently \$2.1M. It anticipates starting fiscal year 2019 with \$1.2M.

4. Fund Development Committee: Randy Richardville and Mike Foley

- a. Overall, plans for the Pam Posthumus Signature Auction Event are going well and we are optimistic that this will be a great event. Current sponsorships are more than \$263K.

- i. Packets have been provided to all board members to help promote the event.
 - ii. CTF is still seeking live and silent auction items and/or packages.
- b. Randy noted that moving forward the board needs to explore other ways in which CTF can fundraise.

5. Director's Report: Mike Foley

- a. Mike presented an overview of the state CTF audit results. In response to those findings CTF is doing the following:
 - i. Recently purchased software will enable on-site reconciliation at the auction.
 - ii. Increased site visits of Direct Services (DS) grantees and in lieu of Local Council (LC) regional meetings in 2018 individual site visits are being planned. It was also noted that CTF does have a history of site visits with DS grantees and LCs when there are issues to be addressed.
 - iii. CTF already has detailed information regarding LC tier assignment requirements. However, future CTF LC strategic planning, including a funding discussion, would be fitting.
- b. CTF and the Dept. of Education, recently sponsored a showing of the Resilience movie. Over 140 people registered. Mike thanked Alisande Shrewsbury for her contribution to this successful event. CTF has access to additional licenses to show the movie. Roxanna Duntley-Matos inquired as to the movie's ability to have Spanish captions. Subsequent to the board meeting inquiries have been made to the production and distribution company about this capability. An answer is pending.
- c. CTF is currently in a re-chartering process with Prevent Child Abuse America (PCAA). PCAA will be coming to CTF the week of May 21st.
 - i. In preparation for that re-chartering visit, a board assessment has been sent to all board members to be completed and sent back to Alan Stokes (stokesa@michigan.gov) no later than 4/23/2018.
 - ii. At the re-chartering visit there will be an opportunity for board members to meet with PCAA.
- d. The Child Abuse Prevention Awareness Day Rally event will take place on Wednesday, April 25th at 11am at the Capitol Steps. Emily Schuster-Wachsberger expressed gratitude to the board's support in planning for this event, including those who participated (or their designees) in the board ad hoc planning committee. Special thanks went to board members Randy Richardville, Willie Dubas, Alisande Shrewsbury, Sgt. Kim Vetter and, Brenda Fink (who retired in February) of the MDHHS division of Maternal and Children's Health.
- e. There are current legislative initiatives which would enable CTF to access the state's general funding for prevention programming. See "3-a-i and ii" above.
- f. There was discussion about an option of changing the CTF board meeting location. Mark McDaniels, a former CTF board member, and Stan Hannah both offered to host alternative locations. Additional discussion is forthcoming.

6. Public Comment: N/A.

- 7. Adjourn:** A motion to adjourn was made by Alisande Shrewsbury and seconded by Willie Dubas with the motion being passed unanimously. Randy Richardville adjourned the meeting at 2:56 PM.