Volunteer Interview

Name of Local Council_____________
City_____________________________

Prospective Volunteer Name_______________________________

NON-DIRECTIVE INTERVIEW QUESTIONS

1. What attracted you to our agency? What would make you consider volunteering for the CAN Council?

2. When you’re working on a project, what most energizes you and why?

3. Tell me about your past volunteer experiences? What do you enjoy the most?

4. What do you know about the CAN Council?

5. If you could define the perfect volunteer job for you, what would it be?

6. What are three descriptive words that a past employer/reference would use to describe you?
Volunteer Interview

Prospective Volunteer Name _________________________________

7. What makes you uncomfortable, annoyed or stressed?

8. What skills, talents and strength do you have to contribute?

9. How would you feel or handle hearing a child disclose of sexual or physical abuse?

10. What do you hope to gain from this experience?

11. What non-salary thing make you feel rewarded for a job well done?

12. Why should I choose you for this position?
Volunteer Interview

Prospective Volunteer Name_______________________________

13. Do you prefer working alone on a project or as part of a group?

14. What can I tell you about our agency?

15. Other?

Comment:______________________________________________________________
______________________________________________________________________
______________________________________________________________________
______________________________________________________________________
______________________________________________________________________
______________________________________________________________________
______________________________________________________________________
Volunteer Interview Results

Prospective Volunteer Name______________________________________________________

MATCH WITH VOLUNTEER POSITIONS
Discuss potential volunteer positions and check match of interests, qualifications, and availability.

To be completed after interview

INTERVIEWER ASSESSMENT

Appearance:

□ Poised, neat
□ Acceptable
□ Non Acceptable

Comment:_______________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Reactions to Questions:

□ Helpful, interested, volunteered information
□ Evasive
□ Confused
□ Answers questions

Comment:_______________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Disposition:

□ Outgoing, pleasant, confident
□ Reserved
□ Withdrawn, moody
□ Suspicious, antagonistic

Comment:_______________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
Volunteer Interview Results

Prospective Volunteer Name_______________________________

Interpersonal Skills:

- □ Adept at dealing with others
- □ Relatively at ease with others
- □ Uncomfortable

Comment:________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Physical Restrictions: □ Yes □ No

Comment:________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

RECOMMENDED ACTION

- □ Consider for following positions:
  1._______________________________________________________________
  ______
  2._______________________________________________________________
  ______

Comment:________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

CTF and/or other logos placed across bottom of sheet
Volunteer Interview Results

Prospective Volunteer Name_______________________________

☐ Schedule for second interview with:

Program:

Comment:______________________________________________________________

______________________________________________________________________

______________________________________________________________________

______________________________________________________________________

☐ Hold in reserve for position of:

1._______________________________________________________________

2._______________________________________________________________

Comment:______________________________________________________________

______________________________________________________________________

______________________________________________________________________

______________________________________________________________________

☐ Investigate further:

Comment:______________________________________________________________

______________________________________________________________________

______________________________________________________________________

______________________________________________________________________

☐ Not suitable for agency at this time:

Comment:______________________________________________________________

______________________________________________________________________

______________________________________________________________________

______________________________________________________________________