

	<b>Air Quality Division Field Operations Section POLICY AND PROCEDURE</b>		DEPARTMENT OF ENVIRONMENTAL QUALITY
Original Effective Date: October 9, 1997 Revised Date: August 1, 2016 Reformatted Date:	Subject: Renewable Operating Permit Manual		Category: <input type="checkbox"/> Internal/Administrative <input checked="" type="checkbox"/> External/Non-Interpretive <input type="checkbox"/> External/Interpretive  Type: <input checked="" type="checkbox"/> Policy <input type="checkbox"/> Procedure <input type="checkbox"/> Policy and Procedure
	Program Name: Renewable Operating Permit Program		
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*A Department of Environmental Quality (DEQ) Policy and Procedure cannot establish regulatory requirements for parties outside of the DEQ. This document provides direction to DEQ staff regarding the implementation of rules and laws administered by the DEQ. It is merely explanatory; does not affect the rights of or procedures and practices available to the public; and does not have the force and effect of law. DEQ staff shall follow the directions contained in this document.*

**PURPOSE:**

Title V of the federal Clean Air Act requires the development of a Renewable Operating Permit (ROP) program for all major sources and certain non-major sources. The U.S. Environmental Protection Agency (USEPA) granted approval of Michigan's ROP program. Michigan's program implementation is decentralized with the Air Quality Division (AQD) district offices as the primary contacts.

In an effort to provide direction to staff issuing ROPs and ensure consistent quality, the AQD compiled procedures, guidance, and resource materials to be used by the permit writer to develop and issue an ROP. This guidance is available to the ROP sources and the public at the following link: <http://www.deq.state.mi.us/aps/downloads/rop/ROPbackground/ROP-Manual.shtml>.

**AUTHORITY:**

Title V of the Clean Air Act  
 Title 40 of the Code of Federal Regulations (CFR), Part 70  
 Part 55, Air Pollution Control, of the Natural Resources and Environmental Protection Act,  
 1994 PA 451, as amended.

**STAKEHOLDER INVOLVEMENT:**

Michigan's ROP program was streamlined in 2011 after extensive input from the USEPA, industry, and environmental group representation through a workgroup process. The components of the ROP Manual were updated during that process.

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**POLICY:**

Michigan's ROP program was developed under the requirements of the federal Clean Air Act Amendments of 1990. The program is intended to consolidate all applicable requirements for major sources of air pollution (and other subject sources) into one permit that is renewed every five years. Title V of the federal Clean Air Act and 40 CFR Part 70 require that the state program include appropriate monitoring, recordkeeping, and reporting in the renewable operating permit. The ROP Manual was created to assist AQD staff in writing an ROP to include all applicable requirements in the permit. The manual addresses all aspects of issuing a permit from determining administrative completeness of the application through technical review, developing the permit, and the public participation process.

The ROP Manual also includes a section addressing methods for determining compliance with an ROP after permit issuance. Changes made to a source during the term of the ROP are incorporated via permit modifications, which are also addressed in the ROP Manual.

DIVISION CHIEF APPROVAL:

  
Lynn Fiedler, Chief  
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Date

8/4/16