# Composting Facilities Annual Report 2019

**Company/Municipality Name:**

**MI Corporate ID Number:**

**Compost Facility Contact:**

**Phone Number:** ( )

**Location Address:**

**Mailing Address:**

**Email:**

**County:**

**Area where compost activities are actively occurring:** _______ acres

**Total area of compost facility, including area not involved in composting:** _______ acres

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## Compostable Material Received and Distributed

<table>
<thead>
<tr>
<th>Category</th>
<th>Yards³</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquatic Plants</td>
<td></td>
</tr>
<tr>
<td>Biosolids</td>
<td></td>
</tr>
<tr>
<td>Compostable Products</td>
<td></td>
</tr>
<tr>
<td>Dead animals (farm)</td>
<td></td>
</tr>
<tr>
<td>Dead animals (non-farm)</td>
<td></td>
</tr>
<tr>
<td>Drywall</td>
<td></td>
</tr>
<tr>
<td>Food Processing Residue</td>
<td></td>
</tr>
<tr>
<td>Food Waste**</td>
<td></td>
</tr>
<tr>
<td>Fish Wastes</td>
<td></td>
</tr>
<tr>
<td>Other (describe)</td>
<td></td>
</tr>
</tbody>
</table>

**Total of ALL materials in Section 1:** _______ yds³

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**Number of cubic yards of yard clippings, finished compost and other compostable material removed from the site between October 1, 2018 and September 30, 2019:**

**Finished Compost:** _______ yds³

**Compostable Materials:** _______ yds³

**Residuals:** _______ yds³

**Total of ALL materials in Section 2:** _______ yds³

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**Number of cubic yards of yard clippings, finished compost and other compostable material remaining on-site at the end of September 30, 2019:**

**Finished Compost:** _______ yds³

**Compostable Materials:** _______ yds³

**Residuals:** _______ yds³

**Total of ALL materials in Section 3:** _______ yds³
Conversion Factor

If a conversion factor was used to convert tons of material to cubic yards, what conversion factor was used and for which material.

<table>
<thead>
<tr>
<th>Material:</th>
<th>Conversion Factor Calculation:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>yd³ = 1 ton</td>
</tr>
<tr>
<td></td>
<td>yd³ = 1 ton</td>
</tr>
</tbody>
</table>

*If conversions were done for more than two materials, attach a separate sheet with the additional conversion rates.

**Standard conversion is 2 cubic yards of food waste per wet ton.

Instructions for Submitting the Compost Facility Annual Reporting Form

**PLEASE COMPLETE ALL FIELDS. FORMS MISSING INFORMATION WILL BE CONSIDERED ADMINISTRATIVELY INCOMPLETE AND RETURNED.**

All EGLE registered composting facilities must submit annual reports that summarize the volume of yard clippings and other compostable materials that were composted during the state’s fiscal year (October 1 through September 30) on a form provided by EGLE. Reports must be submitted to EGLE by October 30. Keep a copy for your records. Submit reports to:

Mr. Aaron Hiday
Department of Environment, Great Lakes, and Energy
Materials Management Division
P.O. Box 30241
Lansing, Michigan 48909-7741

For questions, please contact the Compost Program Coordinator at 517-282-7546 or at HidayA@Michigan.gov

Definitions

**Compostable Materials:** Organic material that can be converted to finished compost.

**Finished Compost:** Organic matter that has undergone biological decomposition, has been stabilized to a degree that is beneficial to plant growth without creating a nuisance, and does not contain more than 1% by weight of foreign matter that will remain on a 4-millimeter screen. Finished compost should not contain more than a minimal amount of viable weed seeds.

**Michigan Corporate ID Number:** You must enter the nine-digit corporate ID number (ID) assigned by the Department of Licensing and Regulatory Affairs Corporation Division. This is NOT your tax ID number. If you do not have a corporate ID number, you must register under your own name and write “sole proprietor” in the Michigan Corporate ID Number space. NOTE: Municipally owned facilities do not have a corporate ID number. Please enter n/a or “Municipality” for these.

**Residuals:** Materials, organic and inorganic, that have been sorted/screened out of the compost with the intent to be landfilled or incinerated.

**Yard Clippings:** Leaves, grass clippings, vegetable or other garden debris, shrubbery, or brush and tree trimmings less than 4 feet in length and 2 inches in diameter. Yard clippings do not include stumps, agricultural wastes, animal waste, roots, sewage sludge, or garbage.

Composting Facility Owner/Operator

I, the undersigned owner or operator or authorized agent, swear and affirm, under penalty of law that the information contained on this form, to the best of my knowledge and belief, is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment.

PRINT NAME: ________________________ DATE: ________________________

SIGNATURE: ________________________