EGLE | MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

REQUEST FOR WATER ANALYSIS

Complete all parts of this form legibly in ink to ensure your sample is accepted for testing.

Date Collected	Time Collected	☐ AM ☐ PM	Sample Collector's Name

☐ **Do NOT test my sample(s) unless all requirements of the Safe Drinking Water Act are met. If you do not check this box, your sample will be tested. Only samples and results meeting all requirements of the Safe Drinking Water Act will be accepted for compliance by the State of Michigan. All other results may be used for informational value only.**

SAMPLE COLLECTION INFORMATION

Does this sample contain chlorine?
☐ Yes
☐ No

0 – Single Family Dwelling
1 – Type 1 (25 or more residents year round)
2 – Type 2 (25 or more persons 60 days or more per year)
3 – Type 3 (All other public supplies)
8 – Swimming Pool/Spa
9 – Other
Enter Selection ☐

0 – Routine monitoring
1 – Real Estate Transaction
2 – Repeat Sample
3 – Repair/New Well
5 – Water Quality Problem
9 – Other
Enter Selection ☐

1 – Public System Well
2 – Public System Surface Water
3 – Untreated Public Distribution
4 – Treated Public Distribution
5 – Untreated Private Well
6 – Treated/Softened Private Well
7 – Pressure Tank/Plant Tap
9 – Other
Enter Selection ☐

WSSN or Pool ID	Water Supply/Owner/ Business Name			
Address		City	State	Zip
County	Township	Section	Well/ Source Number	Site Code/ Permit Number

Sampling Point ☐ Kitchen Sink ☐ Bathroom Sink ☐ Other (List here):

REPORT RESULTS TO

Name		Phone Number		
Address		City	State	Zip
Send Report to E-mail				

BILLING INFORMATION

☐ **Check here if billing name/address is same as report results to name/address.**

Billing Address		Billing Name		
		City	State	Zip
EGLE Drinking Water Lab Acct #	Check # (payable to State of Michigan)	Amount		

TESTING INFORMATION

Check	Test Code	Unit Number	Test Description	Fee
☐	B	30	Total Coliform/E. coli	**$16.00**
☐	NN*	32	Nitrate and Nitrite	**$17.00**
☐	R*	32	Automated Partial Chemistry	**$18.00**
☐	CAS	36ME	Arsenic	**$18.00**
☐	CCUB	36CC	Lead/Copper for corrosion (first draw sample)	**$26.00**
☐	CPB	36ME	Lead	**$18.00**
☐	CXVO*	36VO	Volatile Organic Compounds	**$100.00**
☐	CXTM* CXHA*	36VO 36HA	Disinfection Byproducts Rule (TTHM & Haloacetic Acids)	**$175.00**
☐	CXPT*	36PT	Pesticides	**$125.00**
☐	CXHB*	36HB	Herbicides	**$120.00**
☐	CXLP*	36LP	Carbamates	**$125.00**
			Enter additional test code, sample container and fee from Testing Fee Schedule here	**$**
				$
				$
			Total of all fees	**$**

Test Request Instructions

1. Check box for test code request.
2. Check container label to ensure correct sample container. **Only EGLE containers are accepted.**
3. Enter additional test code, sample container and fee. See Testing Fee schedule, Form EQP2301.
4. Add total of all fees.
5. **Sample units 30, 32 and 33 MUST be dropped off at the laboratory by Friday 3:30PM**
6. **See reverse side for sample collection instructions.**

*** This test code requires thermal preservation and should be returned to the laboratory within 24 hours.**

*****FOR LAB USE ONLY*****

Sample Receipt Temperature: °C

Received on Ice within 24 hours: ☐ Yes ☐ No

Submit White Copy With Sample - Keep Yellow Copy For Your Records

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REQUEST FOR WATER ANALYSIS INSTRUCTIONS

1 Follow These General Sample Collection Instructions for collecting your sample(s)

- Select a clean cold water tap and remove attachments such as aerators prior to sample collection unless otherwise specified.
- Do not open the sample container until immediately prior to sample collection.
- Do not touch the inside of the sample container or container cap.
- Do not rinse the sample container with sample.
- Freeze ice packs if provided for a minimum of 24 hours prior to sample collection, and refrigerate samples requiring temperature preservation for a minimum of 1 hour prior to returning samples to the laboratory.
- Return samples with this completed form to the Michigan EGLE Drinking Water laboratory within 24 hours of collection where possible using any provided frozen ice packs and cooler. Additional ice may be required to meet temperature preservation requirements where samples are not received by the laboratory within 24 hours of collection. Some samples have shorter testing hold times and must be returned to the laboratory sooner.

2 Follow These Specific Sample Container Collection Instructions for collecting your sample(s)

30, 36ME, 32*, 33*, 36AC*, 36CN*, 36HA*, 36HB*, 36LP*, 36PT*

- These sample containers may contain a chemical preservative in liquid, powder or tablet form indicated on the container label. Use caution when collecting samples. * These sample containers require temperature preservation and should be returned to the laboratory within 24 hours.

1. Turn the cold water tap on full flow and allow the water to run for ten minutes.
2. Reduce the flow to avoid splashing, and remove the sample container cap.
3. Carefully fill the container to the base of the neck or the fill line on the sample container if indicated, and replace the sample container cap. **Unit 30** fill the container between the **100 mL and MAX fill** lines on the sample container and replace the sample container cap. Return within 24 hours.

36TO*, 36EN*

- These sample containers contain a chemical preservative in liquid or powder form indicated on the container label. Use caution when collecting samples. *These sample containers require temperature preservation and should be returned to the laboratory within 24 hours.

1. Turn the cold water tap on full flow and allow the water to run for ten minutes.
2. Reduce the flow to avoid splashing and remove the sample container cap.
3. Carefully fill the vial until water rounds at the top, and replace the sample container cap.
4. Invert the vial. If any air is present in the vial, remove the sample container cap, carefully add additional sample until water rounds at the top, and replace the sample container cap. Repeat this step if necessary until no air is present in the vial.

36VO*, 36VO-NP*, 36VO-MEE*

- These sample containers may contain a chemical preservative in powder form indicated on the container label. Use caution when collecting samples. *These sample containers require temperature preservation and should be returned to the laboratory within 24 hours.

1. Turn the cold water tap on full flow and allow the water to run for ten minutes.
2. Reduce the flow to avoid splashing and remove the sample container cap.
3. Carefully fill the vial half full and add 4 drops of preservative from the provided dropper bottle. Continue filling the vial until water rounds at the top and replace the sample container cap.
4. Invert the vial. If any air is present in the vial, remove the sample container cap, carefully add additional sample until water rounds at the top, and replace the sample container cap. Repeat this step if necessary until no air is present in the vial.

36CNa*

- This sample container contains a chemical preservative and also includes a dilute preservative to be added. Use caution when collecting samples. *These sample containers require temperature preservation and should be returned to the laboratory within 24 hours.

1. Turn the cold water tap on full flow and allow the water to run for ten minutes.
2. Reduce the flow to avoid splashing and remove the sample container cap.
3. Carefully fill the container to approximately one inch below the top. Cap and invert to mix.
4. Remove the sample container cap, carefully add the included dilute preservative from the dropper bottle, replace the sample container cap, and invert to mix.

36CC

- These sample containers do not contain a chemical preservative.
- Allow the water to sit undisturbed for at least six hours. Do not flush the sample tap prior to sample collection. Do not remove attachments such as aerators.

1. Remove the sample container cap and place the sample container directly under the sample tap.
2. Turn the water on full flow, carefully fill the container to the base of the neck, and replace the sample container cap.

3 Return Your Sample(s) and completed form(s)to the Michigan EGLE Drinking Water Laboratory using one of the methods below:

Sample Drop Off

You must call in advance to drop your samples off. Call 517-335-8184

Michigan EGLE Drinking Water Laboratory
3350 N. Martin Luther King Jr. Blvd.
Lansing, MI 48906

Monday – Thursday 8:00AM to 4:30PM
Friday - 8:00AM - 3:30PM

UPS – FedEx

Michigan EGLE Drinking Water Laboratory
3350 N. Martin Luther King Jr. Blvd
Lansing, MI 48906

Ship Monday – Thursday to receive by Friday

USPS / US Mail

Michigan EGLE Drinking Water Laboratory P.O. Box 30270
Lansing, MI 48909

Mail Monday – Wednesday to receive by Friday

Closed Weekends and Holidays

4 Sample Testing and Your Results

- Please allow up to **3-10 business days** for your sample test result(s).
- Call your Local County Health Department for an interpretation of your sample test result(s). See your sample test report for your Local County Health Department contact information. Results will be sent to the Health Department for the County entered on the front of this form.
- For additional information visit the Michigan EGLE Drinking Water Laboratory at **michigan.gov/eglelab**