



Required Information for the Use of Offsets in a Non-Attainment New Source Review Application

Guidance

The following information will be used for the technical review of a Permit to Install application for the use of **Offsets in a Non-Attainment New Source Review Application**. This document is meant for informational purposes only and may not be all inclusive. The information requested below is in addition to the general requirements outlined in the AQD document "[Information for an Administratively Complete Permit to Install Application](#)", [Part 2 - Additional Supporting Information, Items A through F](#). Additional information may also be necessary to complete the technical review of any individual application. In the event a determination is made that new additional information is needed for a technical review, this document will be updated.

All referenced guidance documents are available on the Air Quality Division website at [AQD Permits to Install / New Source Review](#) or you may contact the Permit Section at 517-284-6803.

In addition to the information in the "[Information for an Administratively Complete Permit to Install Application](#)", [Part 2 - Additional Supporting Information, Items A through F](#), please also provide the following:

- A. General Information
 1. Applicant Name
 2. Facility State Registration Number (SRN)
 3. Application Number (If known)

- B. Project Information
 1. Specify type of offset needed: Volatile Organic Compounds (VOC) or Oxides of Nitrogen (NO_x)
 2. Allowed VOC and/or NO_x emissions requested in the application
 3. Amount of offsets required for the application (currently at a 1:1.1 ratio of what is requested to what must be offset)

- C. Offset Information
 1. List of facility/facilities where the offsets are from, including:
 - a) SRN
 - b) County
 - c) Amount
 - d) Basis for the offset (i.e. shutdown, federally enforceable restrictions, etc.)
 - e) Necessary action(s) that must be taken (i.e. voiding of a PTI, issuing of a new PTI, etc.)
 - f) Date by which the offsets will be made enforceable
 - g) Documentation supporting the offset amounts (Michigan Air Emission Reporting System (MAERS) Data, Continuous Emissions Monitoring System (CEMS) Data, Stack Test Data, etc.)
 - h) A narrative showing that the proposed offsets have not been previously used by another program.
For example:
 - i. As part of a State Implementation Plan (SIP)
 - ii. A netting analysis
 - iii. A reduction required by a New Source Performance Standard or National Emission Standard for Hazardous Air Pollutants
 - iv. A consent order