



**LEAD AND COPPER REPORT AND  
CONSUMER NOTICE FOR COMMUNITY WATER SUPPLY  
Form B – Supplies WITHOUT Lead Service Lines**

*Issued under authority of the Michigan Safe Drinking Water Act, 1976 PA 399,  
as amended (Act 399), MCL 325.1001 et seq., and the Administrative Rules.*

*Failure to submit this information is a violation of Act 399 and may subject the water supply to enforcement penalties.*

Administrative Rule R 325.10710d requires water supplies to report lead and copper monitoring information within ten days after the end of the monitoring period. This form may be used to meet this requirement. Form instructions are available on pages 5 – 8. Submit the information to the appropriate Michigan Department of Environment, Great Lakes, and Energy (EGLE) district office.

- 1. Supply Name: \_\_\_\_\_
- 2. County: \_\_\_\_\_ 3. WSSN: \_\_\_\_\_
- 4. Population: \_\_\_\_\_ 5. Monitoring Period: From: \_\_\_\_\_ To: \_\_\_\_\_
- 6. Minimum # of Samples Required: \_\_\_\_\_ 7. # of Samples Taken: \_\_\_\_\_
- 8. Name of Certified Laboratory: \_\_\_\_\_

9. SAMPLE CRITERIA:

This form is for water supplies collecting ALL lead and copper samples from sites WITHOUT lead service lines. If samples are collected at sites with lead service lines, use Form A.		
Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Are ALL samples from sites WITHOUT lead service lines? If no, STOP and use Form A to allow for reporting of 1 <sup>st</sup> and 5 <sup>th</sup> liter results.
<input type="checkbox"/>	<input type="checkbox"/>	Did you prioritize sample collection according to the following: <ul style="list-style-type: none"> <li>• Tier 1 sites must be used unless insufficient Tier 1 sites available.</li> <li>• If insufficient Tier 1 sites available, then Tier 2 sites must be used.</li> <li>• If insufficient Tier 2 sites, then Tier 3 sites must be used.</li> <li>• If no Tier 1, 2, or 3 sites are available, sites must be representative of plumbing materials typically found throughout the water system.</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	Were the same sampling sites used as in the previous monitoring period? <b>If no, explain</b> (attach additional pages if needed):
Comments:		

For more information see *Instructions* item 11 "Tier and Sample Category" at the end of the document.

10. SIGNATURE:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_



**CONSUMER NOTICE OF LEAD AND COPPER RESULTS  
REQUIREMENTS AND CERTIFICATION**

Each community water supply must deliver a Consumer Notice of Lead and Copper Results (Consumer Notice) to the occupants at each location sampled within 30 days of learning the sample results as required under R 325.10410(5) of the administrative rules promulgated under the Michigan Safe Drinking Water Act, 1976 PA 399, as amended. Failure to deliver the Consumer Notice to each location on time will result in a reporting violation.

**Instructions:**

- A. Use the Consumer Notice template (next page) or another form approved by EGLE.
- B. Complete one Consumer Notice for each home or building that was sampled. **MAKE SURE UNITS ARE CORRECT BEFORE DISTRIBUTING TO CONSUMERS.**

Note: 1 mg/L = 1 ppm = 1,000 ppb                      Example: 0.002 mg/L = 0.002 ppm = 2 ppb

- C. Mail or hand deliver each Consumer Notice to the corresponding home or building sampled.
- D. Water supplies have 90 days after the end of the monitoring period to submit a sample copy of the Consumer Notice along with the below certification verifying that the Consumer Notices have been distributed as required under R 325.10710d(f)(3) to the appropriate EGLE district office. When possible, EGLE encourages water supplies to send the sample notice and certification along with the Lead and Copper Report (pages 1 and 2 of this document), which is due within ten days after the end of the monitoring period. Please **COMPLETE** all forms accurately to avoid resubmittal.

**Certification:**

I hereby certify that the Consumer Notice of Lead and Copper Results (Consumer Notice) has been provided to persons served at each of the taps that were tested, including all the following information:

- Delivery was by mail, hand delivery, or another method approved by EGLE.
- Delivery was within 30 days of knowing the result.
- Consumer Notice includes required content:
  - The results of lead and copper tap monitoring for the site that was sampled.
  - An explanation of the health effects of lead and copper.
  - Steps consumers can take to reduce exposure to lead in drinking water.
  - Contact information for the public water supply.
  - The maximum contaminant level goal and the action level for lead and copper with the definitions explaining each.

*Please **initial** each line verifying that each requirement was completed:*

- \_\_\_\_\_ A Consumer Notice was sent to persons served at each of the taps that were tested.
- \_\_\_\_\_ Delivery was by mail, hand delivery, or another method approved by EGLE.
- \_\_\_\_\_ Each Consumer Notice was delivered to the resident within 30 days of knowing the results.
- \_\_\_\_\_ Each Consumer Notice included the required content as stated above.
- \_\_\_\_\_ A sample copy of a Consumer Notice sent to a resident is attached.

Signature

Title

Date

**CONSUMER NOTICE OF LEAD AND COPPER RESULTS IN DRINKING WATER**

Water Supply Name: \_\_\_\_\_  
 County: \_\_\_\_\_ WSSN: \_\_\_\_\_  
 Sample Location: \_\_\_\_\_ Date Sampled: \_\_\_\_\_

Thank you for participating in the lead and copper monitoring of drinking water. The sample represents the water you are likely to drink when turning on the tap. The levels of lead and copper found at your location are in the table below.

Contaminant	Action Level	Maximum Contaminant Level Goal	Your Result
Lead (ppb)	15	0	
Copper (ppb)	1300	1300	

**Action Level (AL):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.  
**Maximum Contaminant Level Goal (MCLG):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.  
**ppb:** Parts per billion or micrograms per liter.  
**ND:** Not detected.

To reduce exposure to lead and copper in drinking water:

- **Run your water to before drinking.** The more time water has been sitting in your home’s pipes, the more lead it may contain. Therefore, if your water has not been used for several hours, run the water before using it for drinking or cooking. This flushes lead-containing water from the pipes. Additional flushing may be required for homes that have been vacant or have a longer service line.
  - If you **do not** have a lead service line, run the water for 30 seconds to two minutes, or until it becomes cold or reaches a steady temperature.
  - If you **do** have a lead service line, run the water for at least five minutes to flush water from both the interior building plumbing and the lead service line.
- **Use cold water for drinking, cooking, and preparing baby formula.** Do not cook with or drink water from the hot water tap. Lead and copper dissolves more easily in hot water.
- **Do not boil water to remove lead and copper.** Boiling water will not reduce lead and copper levels.
- **Consider using a filter to reduce lead in drinking water.** Read the package to be sure the filter is NSF 53 certified to reduce lead or contact NSF International at 1-800-NSF-8010, or [www.nsf.org](http://www.nsf.org) for more information.
- **Consider purchasing bottled water.** The bottled water standard for lead is 5 ppb.
- **Identify older plumbing fixtures that likely contain lead.** Older faucets, fittings, and valves sold before 2014 may contain higher levels of lead, even if marked “lead-free.” Faucets, fittings, and valves sold after January 2014 are required to meet a more restrictive “lead-free” definition but may still contain up to 0.25 percent lead.
- **Clean your aerator.** As part of routine maintenance, the aerator should be removed at least every six months to rinse out any debris that may include particulate lead.
- **Get your child tested.** Contact your local health department or healthcare provider to find out how you can get your child tested for lead if you are concerned about exposure.

***Lead** can cause serious health and developmental problems. It can cause damage to the brain and kidneys, and it can interfere with the production of red blood cells that carry oxygen to all parts of your body. The greatest risk of lead exposure is to infants, young children, and pregnant women. Scientists have linked the effects of lead on the brain with lowered IQ in children. Adults with kidney problems and high blood pressure can be affected by low levels of lead more than healthy adults. Lead is stored in the bones, and it can be released later in life. During pregnancy, the child receives lead from the mother’s bones, which may affect brain development. Although other sources of lead exposure exist, such as lead paint, and lead contaminated dust, your water supply is contacting you to reduce your risk of exposure to lead in drinking water. If you have questions about other sources of lead exposure, please contact your local health department.*

***Copper** is an essential nutrient, but some people who drink water containing copper in excess of the action level over a relatively short amount of time could experience gastrointestinal distress. Some people who drink water containing copper in excess of the action level over many years could suffer liver or kidney damage. People with Wilson’s Disease should consult their personal doctor.*

The United States Environmental Protection Agency (U.S. EPA) estimates that 20 percent or more of human exposure to lead may come from drinking water. Infants who consume mostly mixed formula can receive 40 percent to 60 percent of their exposure to lead from drinking water.

For more information on reducing lead exposure around your home and the health effects of lead, visit the U.S. EPA’s website at [www.epa.gov/lead](http://www.epa.gov/lead), call the National Lead Information Center at 800-424-LEAD, or contact your health care provider.

For more information on copper, visit the United State Center for Disease Control’s website at [www.atsdr.cdc.gov/index.html](http://www.atsdr.cdc.gov/index.html), or contact your health provider.

For more information regarding your water supply, contact us at: \_\_\_\_\_.

**INSTRUCTIONS FOR COMPLETING THE LEAD AND COPPER REPORT FORMS**

1. SUPPLY NAME: Enter the name of the public water supply where sampling is being conducted.
2. COUNTY: Enter the name of the county in which the public water supply is located.
3. WSSN: Enter the 5-digit public water supply serial number (e.g., 01234 or 40999).
4. POPULATION: Enter the number of people served by the public water supply.
5. MONITORING PERIOD: Enter the beginning and end dates of the monitoring period during which the sampling took place (e.g., from 06/01/2019 to 09/30/2019).
6. MINIMUM # OF SAMPLES REQUIRED: This number is according to the rules based on population or set by EGLE for lead/copper tap sampling for this public water supply.
7. # OF SAMPLES TAKEN: Indicate the number of tap samples taken for lead and copper analysis during this monitoring period.
8. NAME OF CERTIFIED LABORATORY: Enter the name of the certified laboratory that performed the lead and copper analyses on samples taken during the monitoring period.
9. SAMPLE CRITERIA: Answer the questions accordingly and explain when necessary.
10. SIGNATURE: The authorized utility official enters their name, title, phone number, and then signs and dates.
11. TAP SAMPLING DATA: Enter the name of the public water supply and the WSSN.

Complete the remainder of the sheet as follows:

Sample Location: Enter the street address of the location where each lead and copper tap sample is taken.

Date: Enter the date the tap sample was collected.

Tier and Sample Category: Use the following numbers (Tiers) and letters (Categories) to designate the location criteria of the sample site:

Site	Sample Category	
Tier 1	A	Single family residence with a lead service line*.
	B	Single family residence with lead interior plumbing.
	C	Multiple family residence (MFR) with either a lead service line*, or lead plumbing. <u>Note</u> : Only serve as Tier 1 sites when MFR comprise at least 20 percent of the total service connections of the system.
Tier 2	D	Multi-family residences or other buildings with a lead service line*.
	E	Multi-family residences or other buildings with lead interior plumbing.
Tier 3	F	Single family residence with copper plumbing with lead solder installed before July 1988.
Other		If no Tier 1, 2, or 3 sites available, sample sites that use plumbing materials commonly found at other locations in the water supply.

\*If any samples are collected from sites with lead service lines, use Form A to report 1<sup>st</sup> and 5<sup>th</sup> liter results.

Service Line and Building Plumbing Materials: Designate the type of service line and building plumbing piping materials used at the location where the lead and copper tap sample was collected.

Material	
L	= Lead
CLS	= Copper with lead solder installed before July 1988
C	= Copper installed after July 1988
G	= Galvanized
P	= Plastic

\* If any samples are collected from sites with lead service lines, use Form A to report 1<sup>st</sup> and 5<sup>th</sup> liter results.

Tap Type: Designate whether the sample was collected from a kitchen tap (K) or bathroom tap (B). “Other” can only be used at non-residential sites (i.e. commercial or industrial buildings), and if used, provide additional information explaining why the sample should be used for compliance.

Lead: Enter the concentration of lead in mg/L (milligrams per liter) or µg/L (micrograms per liter) as reported by the certified lab. Check the box at the top of column that indicates the units reported.

Copper: Enter the concentration of copper in mg/L or µg/L as reported by the certified lab. Check the box at the top of column that indicates the units reported.

Lab Sample #: Enter the sample number or specific identification given by the certified lab.

**12. SEND ALL COMPLETED PAPERWORK TO THE CORRECT DISTRICT OFFICE:**

**District office locations and email addresses:**

<p><b>Cadillac District Office</b> 120 West Chapin Street Cadillac, Michigan 49601-2158 Fax: 231-775-4050 <b>Email:</b> EGLE-DWEH-Cadillac@Michigan.gov</p> <p><b>Grand Rapids District Office</b> State Office Building, 5th Floor 350 Ottawa Avenue NW, Unit 10 Grand Rapids, Michigan 49503-2341 Fax: 616-356-0202 <b>Email:</b> EGLE-DWEH-Grand-Rapids@Michigan.gov</p> <p><b>Jackson District Office</b> 301 East Louis Glick Highway Jackson, Michigan 49201-1556 Fax: 517-780-7855 <b>Email:</b> EGLE-DWEH-Jackson@Michigan.gov</p> <p><b>Kalamazoo District Office</b> 7953 Adobe Road Kalamazoo, Michigan 49009-5025 Fax: 269-567-3555 <b>Email:</b> EGLE-DWEH-Kalamazoo@Michigan.gov</p>	<p><b>Lansing District Office</b> Constitution Hall, 1st Floor, South 525 West Allegan, P.O. Box 30242 Lansing, Michigan 48909-7742 Fax: 517-241-3571 <b>Email:</b> EGLE-DWEH-Lansing@Michigan.gov</p> <p><b>Bay City District Office</b> 401 Ketchum Street, Suite B Bay City, Michigan 48708 Fax: 989-891-9237 <b>Email:</b> EGLE-DWEH-Bay-City@Michigan.gov</p> <p><b>Warren District Office</b> 27700 Donald Court Warren, Michigan 48092-2793 Fax: 586-751-4690 <b>Email:</b> EGLE-DWEH-Warren@Michigan.gov</p> <p><b>Marquette District Office</b> 1504 West Washington Street Marquette, Michigan 49855 Fax: 906-228-4940 <b>Email:</b> EGLE-DWEH-Maarquette@Michigan.gov</p>
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