



OPERATOR TRAINING AND CERTIFICATION PROGRAM (OTCP)
 DRINKING WATER & ENVIRONMENTAL HEALTH SECTION
 OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
 DEPARTMENT OF ENVIRONMENTAL QUALITY

REQUEST TO PURCHASE DEQ-OTCU TRAINING MANUALS

This information is necessary under authority of Act 399, P.A. 1976 or Act 451, P.A. 1994, as amended, in order to obtain training manuals

SECTION ONE: REQUESTOR INFORMATION

Name & Organization: _____

Street Address (no PO Box): _____

City _____ State _____ Zip Code _____

SECTION TWO: DESCRIPTION OF MANUALS

QUANTITY	<u>Manuals</u>	PRICE
_____	Chemistry Manual for Operators, by Fountain	\$15.00 + \$0.90 tax ea. = _____
_____	Mathematics Manual for Operators, by Way	\$15.00 + \$0.90 tax ea. = _____
_____	Hydraulics Manual for Operators, by Brown	\$15.00 + \$0.90 tax ea. = _____

Total Enclosed \$ _____

*NOTE: If claiming tax exemption, a tax exempt form must be attached. To obtain Form 3372, Michigan Sales and Use Tax Certificate of Exemption, go to the Michigan Department of Treasury website:
<http://www.michigan.gov/treasury>*

SECTION THREE: INSTRUCTIONS FOR MANUAL REQUEST

PLEASE COMPLETE THE ABOVE INFORMATION. **ENCLOSE THIS REQUEST FORM WITH A CHECK OR MONEY ORDER PAYABLE TO: STATE OF MICHIGAN AND RETURN TO:**

CASHIER'S OFFICE
 DEPARTMENT OF ENVIRONMENTAL QUALITY
 PO BOX 30657
 LANSING, MI 48909-8157

UPON RECEIPT OF REMITTANCE THE OPERATOR TRAINING UNIT WILL FORWARD YOUR REQUEST.
 QUESTIONS? PLEASE CONTACT: Operator Training and Certification Program at 517-284-5424

Please Do Not Write Below - For DEQ Cashier's Use Only: OTCT (Taxable)
 OTCN (Non-Taxable)