



**EDUCATION AND TRAINING PROGRAMS  
DRINKING WATER  
CEC RENEWAL APPLICATION**

Authority 1976 PA 399, as amended and 1994 PA 451, as amended.

Failure to complete this application will result in denial of the requested training program.

**DO NOT WRITE IN THIS BOX**

Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	Code No:
Approval Date:	Exp. Date:
Category: <input type="checkbox"/> T <input type="checkbox"/> M <input type="checkbox"/> O	

**Course Renewals: The cost to renew an existing course is \$50 per course.**

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**I. APPLICANT INFORMATION**

Firm or Company Name	Contact Person	Telephone Number ( )	
Email Address	Website	Fax Number ( )	
Mailing Address	City	State	Zip

**II. PROGRAM INFORMATION –**

For each educational or training program renewal you are seeking, submit the following information.

Program Name:	
OTCU Course Number:	Approved CEC Amount:
Since the last approval/renewal, have there been changes in the course content, number of contact hours, or method of monitoring and verifying attendance: <input type="checkbox"/> YES <input type="checkbox"/> NO	
If YES, attach a course agenda and completely describe all changes made. (Attach additional pages if necessary)	

**COMPLETE THE ABOVE INFORMATION FOR EACH COURSE**

**PLEASE DO NOT PAY WASTEWATER FEES WITH DRINKING WATER COURSE FEES**

Renewal fee of: **\$50 for each course**

Complete Applications can be sent via email to [EGLE-OTCU-Training@Michigan.gov](mailto:EGLE-OTCU-Training@Michigan.gov) (please include payment verification), or to one of the following addresses:

<p>When paying online, go to: <a href="http://www.thepayplace.com/mi/deg/trainandcertify">www.thepayplace.com/mi/deg/trainandcertify</a>. Please mail a copy of the payment receipt, the ORIGINAL application, and all documentation to this address. <b>DO NOT MAIL CHECKS TO THIS ADDRESS:</b></p> <p><b>EGLE Drinking Water and Environmental Health Division Operator Training and Certification PO BOX 30817 Lansing, Michigan 48909-8311</b></p> <p>EQP3444 4/2020</p>	<p>To pay by check, please mail this application, all documentation, and appropriate fees of <b>\$50.00 for each course</b> to:</p> <p><b>Make checks Payable to: State of Michigan</b></p> <p><b>EGLE Office of Financial Management Revenue Control/Cashier's Office PO BOX 30657 Lansing, Michigan 48909-8157</b></p>	<p>For overnight or express delivery, please send check/credit card receipt, application, and all documentation to:</p> <p><b>Make checks payable to (if applicable): State of Michigan</b></p> <p><b>MDOT Accounting Service Center 425 West Ottawa Street Lansing, Michigan 48933</b></p> <p>For Cashier's Use Only: DWF</p>
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**If you are renewing multiple courses, use the multiple course renewal form on page 2 of this document. You must include an Education and Training Programs CEC Renewal Application for each course you are renewing.**



**Multiple Course Renewal Payment Form**  
**EDUCATION AND TRAINING PROGRAMS**  
**CEC RENEWAL APPLICATION**

Use this form if renewing more than one course.

<b>Firm or Company Name</b>	<b>Contact Person</b>	<b>Telephone Number</b> (    )	
<b>Email Address</b>	<b>Website</b>	<b>Fax Number</b> (    )	
<b>Mailing Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>

In addition to payment for courses being renewed, each course must have a copy of the Education and Training Programs CEC Renewal Application cover page. Please include the report that summarizes the course(s) that are expiring and indicate on this form the courses being renewed by circling "yes" and the courses being inactivated by circling "no."

**Total Number of Courses Renewing** \_\_\_\_\_ x \$50 per course = \$ \_\_\_\_\_

**PLEASE DO NOT PAY WASTEWATER FEES WITH DRINKING WATER COURSE FEES**

Return the completed application and renewal fee of: **\$50 for each course**

<p>When paying online, go to:  <a href="http://www.thepayplace.com/mi/deq/trainandcertify">www.thepayplace.com/mi/deq/trainandcertify</a>.          Please mail a copy of the payment receipt, the ORIGINAL application, and all documentation to this address.</p> <p><b>DO NOT MAIL CHECKS TO THIS ADDRESS:</b></p> <p><b>EGLE</b>  <b>Drinking Water and Environmental Health Division</b>  <b>Operator Training and Certification</b>  <b>PO BOX 30817</b>  <b>Lansing, Michigan 48909-8311</b></p>	<p>To pay by check, please mail this application, all documentation, and appropriate fees of <b>\$50.00 for each course renewing</b> to:</p> <p><b>Make checks Payable to:</b>  <b>State of Michigan</b></p> <p><b>EGLE</b>  <b>Office of Financial Management</b>  <b>Revenue Control/Cashier's Office</b>  <b>PO BOX 30657</b>  <b>Lansing, Michigan 48909-8157</b></p>	<p>For overnight or express delivery, please send check/credit card receipt, application, and all documentation to:</p> <p><b>Make checks payable to (if applicable):</b>  <b>State of Michigan</b></p> <p><b>MDOT Accounting Service Center</b>  <b>425 West Ottawa Street</b>  <b>Lansing, Michigan 48933</b></p> <hr/> <p>For Cashier's Use Only: DWF</p>
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If you have any questions regarding this renewal application, please call the Operator Training and Certification Unit at 517-284-5426 **before** submitting this form.