

Top 10 Inspection Tips

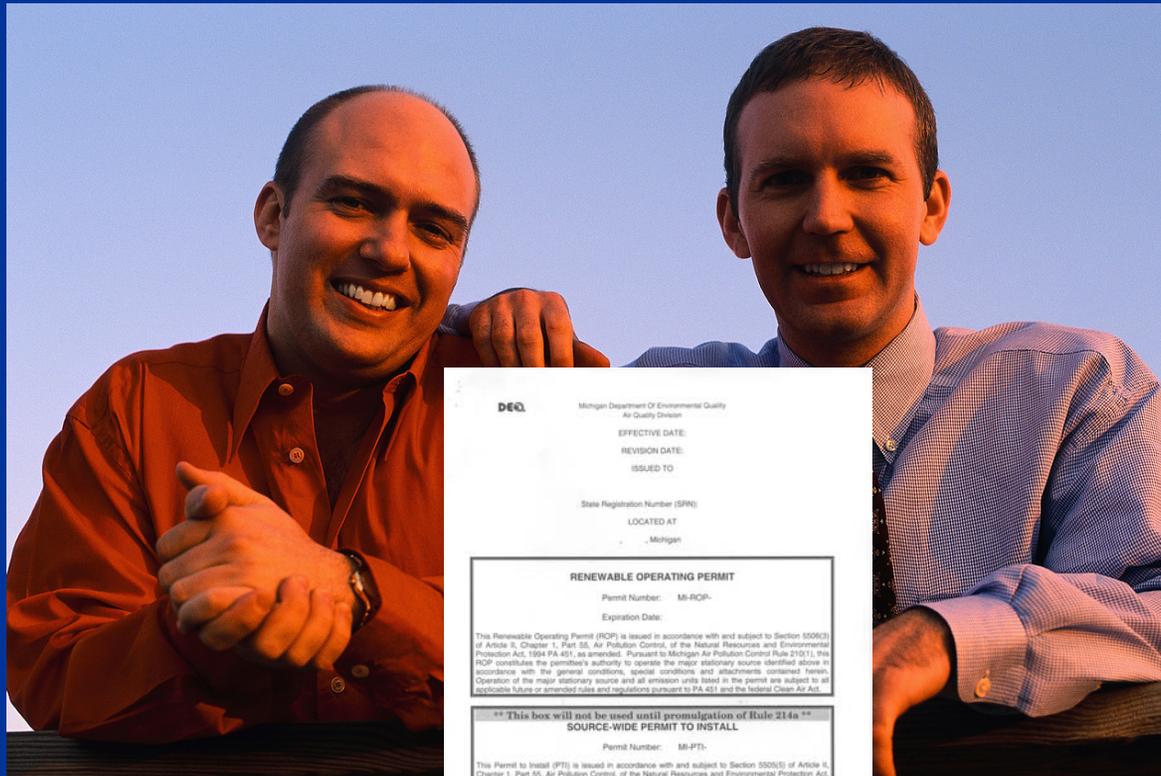
1. Conduct a thorough review of your facility to identify:

- Wastewater streams, and the destination of the wastewater
- Waste streams (solid waste, liquid industrial waste, hazardous waste)
- Processes that emit air contaminants



Top 10 Inspection Tips

2. Know Your Permit! Understand requirements.



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3. Establish Procedures

- Monitoring procedures
- Recordkeeping practices
- Reporting schedules
- Internal review process



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4. Practice Good Record Keeping!

- Keep them organized
- Develop a retention schedule per requirement



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5. Know the Reporting Deadlines.

(Don't miss reporting deadlines)



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6. Don't Recreate Records or falsify data.

I don't have data for that day. Let's just fill it in now.

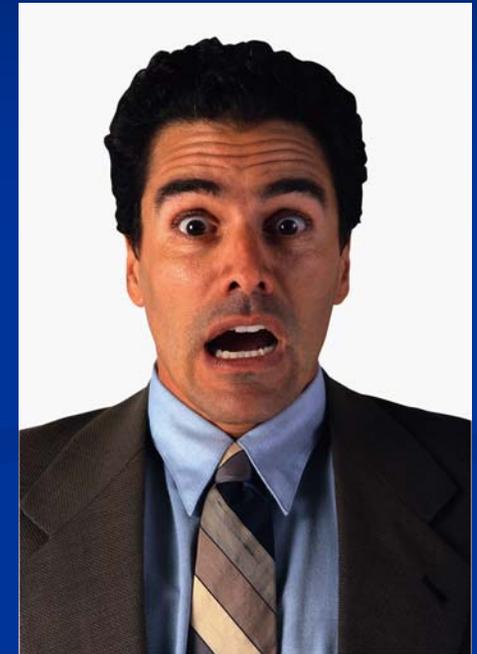


I'm not certifying that! We need to report it.

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7. Take immediate action to correct violations.

Don't wait until you get caught!



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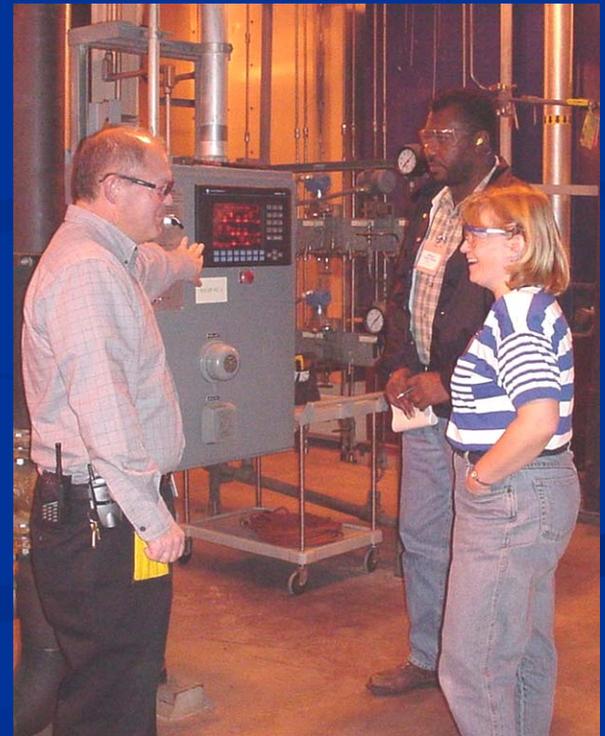
8. Do not ignore correspondence from the DEQ.



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9. Communicate with your Inspector(s)

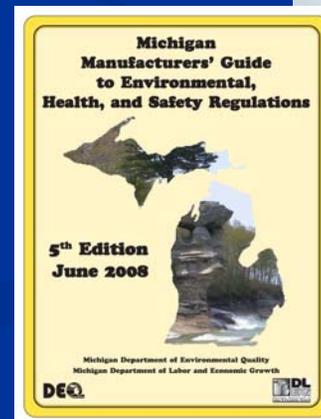
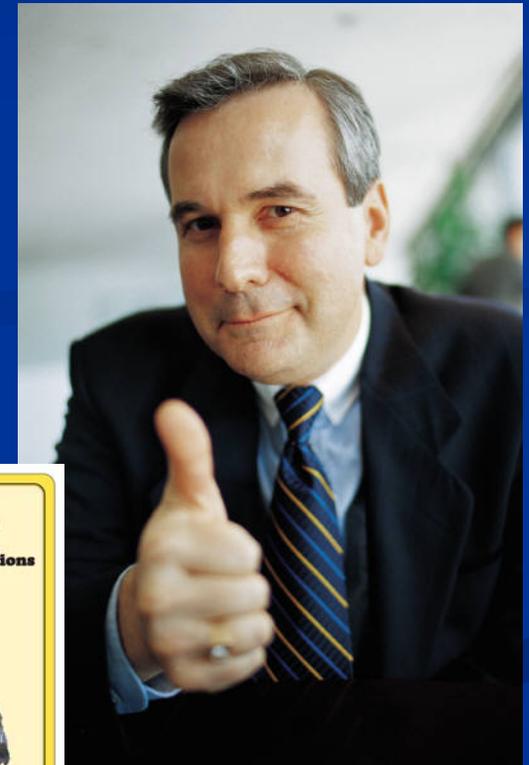
- Ask for a business card when they visit
- Ask questions



Top 10 Inspection Tips

10. Educate Yourself

- Understand Terminology
- Read MDEQ Education materials
- Attend MDEQ Workshops
- Keep up on Rules



Question and Answer Session