



DEPARTMENT OF ENVIRONMENTAL QUALITY
POLICY AND PROCEDURES

**SUBJECT: ON-SITE SEWAGE TREATMENT MANAGEMENT PROGRAM
MINIMUM PROGRAM REQUIREMENTS (MPR),
MPR INDICATORS AND MPR GUIDE**

Number: 09-010

Date: February 8, 2006

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ISSUE:

The Michigan Department of Environmental Quality (MDEQ) is responsible for defining the minimum scope, quality, and administration for the delivery of required services for the On-Site Sewage Treatment Management Program as set forth under the Public Health Code, 1978 PA 368, as amended. Criteria established by the MDEQ in collaboration with local health departments compliment those for other required and allowable local public health services established by the Michigan Department of Community Health and the Michigan Department of Agriculture pursuant to adopted policy of those agencies. They are utilized to determine eligibility for state funding through periodic evaluations on the basis of observable evidence. The purpose of this policy is to establish the principles governing the development and formal adoption of said criteria by the MDEQ through MPRs, MPR Indicators (MPRI), and the MPR Guide (MPRG).

DEFINITIONS:

MPRs - are defined as objective criteria for meeting requirements of law, rule, department policy, or professionally accepted methods or practices for the purposes of ensuring the quality, availability, and effectiveness of services and activities. They are the basic level at which the provision of a service is considered viable and eligible for state funding and must allow evaluation on the basis of observable evidence. MPRs must include the appropriate legal or other citation detailing the source derivation as appropriate and shall be consistent with accepted practices and are to be developed or modified with local health department input.

MPRIs - relate to a specific MPR and measure compliance with the MPR (i.e., they are typically specific, observable, measurable, and outcome oriented). They detail *what* is to be accomplished, but do not include the means or method for accomplishment. Additionally, they should specify *who, when, how much, and how they will be measured*. MPRIs relate to the *end* and not the *means to that end*. If the source of indicator derivation (i.e., law, rule, department policy, etc.) is different than that cited in the MPR, the MDEQ shall cite the appropriate source. MPRIs shall be developed or modified with local health department input.

MPRG - provides the means, methods, procedures, or strategies required to meet the MPRI. Development of the MPRG shall be developed by each state agency program. The MPRG provides insight and instructions on how a local health department meets the indicator. The MPRG shall be developed or modified with local health department input.

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POLICY:

MPRs, MPRI's, and the MPRG shall be formally adopted by the MDEQ through a process that includes input from local health departments and their representative organizations.

The MDEQ will develop, review, and/or modify all MPRs, MPRI's, and the MPRG on an annual basis or as necessary utilizing a workgroup or advisory body. Local representatives to the workgroup or other advisory body shall be appointed by the Michigan Association for Local Public Health. State representatives to the workgroup shall be appointed by the MDEQ and shall include a representative from the MDEQ, Water Bureau, On-Site Wastewater Unit, and/or other state agency program representatives as required.

The MDEQ shall periodically review local health agencies as part of the Michigan Local Public Health Accreditation Program or other structured evaluation to assess their compliance with the approved MPRs. MDEQ program administrative oversight shall be provided by the On-Site Wastewater Unit, which shall conduct the compliance reviews and provide a written report to the local agency.

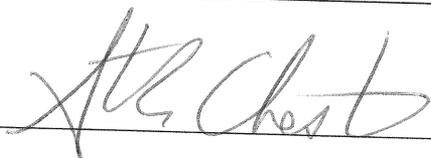
PROCEDURE:

Through an annual process, when changes are proposed to the MPRs, MPRI's, and the MPRG, the MDEQ shall convene a workgroup or advisory body comprising local stakeholders for the purpose of collaborating on proposed changes. Once agreed upon by stakeholders, the recommended changes shall be forwarded to the section chief of the Drinking Water and Environmental Health Section (DWEHS), Water Bureau, MDEQ. The section chief of the DWEHS shall review recommended MPRs, MPRI's, and the MPRG to assure changes are consistent with MDEQ policy and shall seek final approval from the MDEQ. Approved MPRs, MPRI's, and the MPRG shall be distributed to affected state/local stakeholders and made available on the MDEQ Web site.

REFERENCES:

Michigan Public Health Code, 1978 PA 368, as amended, Section 2472 (3).

Approved: _____



Date: _____

2-14-06