



Instructions for Payment of Registration Fees

The fees for Type II Level 5 Drinking Water Training Workshops are:

- **\$35.00 per attendee** (Make Checks Payable to: State of Michigan)
- **Payment by credit card can now be done online at the following Web site:** www.thepayplace.com/mi/deq/trainandcertify; select "Class Registration" and go through the process.

Individuals will be charged for the training workshops they are signing up for.

Be very specific in what training you are signing up for. No refunds of fees will be given if cancelling within five business days of the training date.

After completing this registration form it can be sent to us various ways dependent upon payment type. If paid by credit card through online processing, you can send the form to us via e-mail, fax, or mail. By e-mail to schmidts@michigan.gov, fax to 517-241-1328, or mail to the appropriate address listed below.

If paying by check please mail it to the appropriate address listed below.

IF YOU ARE MAILING THE FORM, YOU MUST SEND COMPLETED REGISTRATION FORM AND FEE PAYMENT/CREDIT CARD RECEIPT, MUST BE MAILED TO THE FOLLOWING ADDRESSES DEPENDENT ON PAYMENT TYPE.

<p>When paying online, please mail a copy of the payment receipt, the ORIGINAL application, and all documentation to this address.</p> <p>DO NOT MAIL CHECKS TO THIS ADDRESS:</p> <p>MDEQ Office of Drinking Water and Municipal Assistance Operator Training and Certification PO BOX 30241 Lansing, Michigan 48909-7741</p>	<p>To pay by check, please mail this application, all documentation, and appropriate fees to:</p> <p>Make checks Payable to: State of Michigan</p> <p>MDEQ Office of Financial Management Revenue Control/Cashier's Office PO BOX 30657 Lansing, Michigan 48909-8157</p>	<p>For overnight or express delivery, please send check, application, and all documentation to:</p> <p>Make checks payable to: State of Michigan</p> <p>MDOT Accounting Service Center 425 West Ottawa Street Lansing, Michigan 48933</p>
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FAXED, COPIED, OR E-MAILED REGISTRATIONS WILL BE ACCEPTED.

ADDITIONAL REGISTRATION FORMS MAY BE DOWNLOADED AT:

<http://www.michigan.gov/deqoperatortraining>

You may receive acknowledgment from the Department of Environmental Quality of **receipt of your registration** by enclosing a **SELF-ADDRESSED, STAMPED POSTCARD** with your registration. We will date stamp the card and mail it back to you.

ALL TRAINEES MUST HAVE THE REGISTRATION FORM TO US WITHIN 14 DAYS PRIOR TO THE TRAINING DATES.

DO NOT INCLUDE THIS PAGE WITH YOUR SUBMITTED REGISTRATION FORM



**Registration Form for
Type II Level 5 Workshops**

GENERAL INFORMATION - Provide complete contact information and indicate which training workshop you will be attending. **The form must be received not less than 14 days prior to the announced training date.**

This training has been developed for operators and owners of noncommunity public drinking water supplies (Level 5 certification) across the State of Michigan. You will not want to miss this training! The main topic will cover the Revised Total Coliform Rule (which will have a tremendous impact on noncommunity water systems) and how you can begin to prepare for when the rule comes into effect in 2016. Other topics include: A case study, water quality sampling techniques, laboratory issues, a sanitary survey exercise, and watersheds.

TYPE, PRINT, OR WRITE LEGIBLY

NAME: (First)		(Middle Initial)	(Last)	Operator ID: (If Known)	
ADDRESS: (Number and Street)		(Apartment Number)	CITY:	STATE:	ZIP CODE:
E-MAIL ADDRESS:			HOME PHONE NUMBER: ()	BUSINESS PHONE NUMBER: ()	

CERTIFICATION OF TRAINEE:

I certify that I have read and understand the instruction for payment of training fees and I am responsible for a registration fee of **\$35** for each exam applied for. I further understand there are **NO REFUNDS** if cancelling after **5 business days** prior to training.

SIGNATURE:	DATE:
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TRAINING LOCATIONS: I PREFER TO TAKE THE TRAINING AT

<input type="checkbox"/> <p>May 7th Sand Lake Public Library 88 Bass Lake Road Sand Lake, Michigan, 49343 (Registration limited to 30 participants)</p>
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Indicate the location of the workshop you will be attending.

It is recommended that you make a copy of the completed registration form for your records. A confirmation e-mail will be sent to the address listed above.

Submit completed registration form and workshop fee of: \$35

<p>When paying online, go to www.thepayplace.com/mi/deq/trainandcertify. Please mail a copy of the payment receipt, the ORIGINAL registration form to this address. DO NOT MAIL CHECKS TO THIS ADDRESS:</p> <p>MDEQ Office of Drinking Water and Municipal Assistance Operator Training and Certification PO BOX 30241 Lansing, Michigan 48909-7741</p> <p>EQP6551</p>	<p>To pay by check, please mail this application, all documentation and appropriate fees of \$35.00 to:</p> <p>Make checks Payable to: State of Michigan</p> <p>MDEQ Office of Financial Management Revenue Control/Cashier's Office PO BOX 30657 Lansing, Michigan 48909-8157</p>	<p>For overnight or express delivery, please send check/credit card receipt, application and all documentation to:</p> <p>Make checks payable to (if applicable): State of Michigan</p> <p>MDOT Accounting Service Center 425 West Ottawa Street Lansing, Michigan 48933</p> <p>For Cashier's Use Only: DWF</p>
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FOR OFFICE USE ONLY	
TRAINING LOCATION	
TRAINING DATE	
PAYMENT TYPE	