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NPDES Pesticide General Permits Application Guidance and Requirements

Except for Permittees and pesticide application activities identified in Table 1-1, any Operator with eligible discharges is automatically authorized to discharge and is not required to apply for and obtain a COC issued under this general permit. Permittees with eligible discharges identified in Table 1-1 are authorized under this permit consistent with the requirements in that table.

TABLE 1-1: The following Permittees are required to apply for and obtain an individual Certificate of Coverage:

Which Permittees must submit an Application	For Which Pesticide Application Activities
Any state of federal agency for which pest management for land stewardship is an integral part of the organization's operations	All pest control activities resulting in a discharge to Waters of the State of Michigan
Irrigation and weed control districts, or similar pest control districts	All pest control activities resulting in a discharge to Waters of the State of Michigan
Local governments or other entities that exceed an applicable <i>annual treatment area threshold</i>	Pesticide treatments if total more than the applicable General Permit annual treatment area threshold during a calendar year.

When should you file your permit application:

Permittees that are required to submit an application should attempt to do so as far in advance of your first pesticide application for the upcoming calendar year to allow the Department sufficient to process your request and issue your Certificate of Coverage. Permittees should consider the timing of pesticide applications when applying to ensure they will have the necessary authorization(s) prior to performing any pesticide applications that will result in a discharge to waters of the state of Michigan.

New Uses and Modifications:

- Although state statute provides the Department 180 days from receipt of complete application to process each request, the Department understands that it is not reasonable to expect that all Operators will know that far in advance whether or not they will need permit coverage; therefore, The Department will make every effort to issue Certificates of Coverage **within 30 days** of receipt of a complete application.

Reissuances:

- State statute requires applications for reissuance be received no less than 180 days before expiration of the applicable General Permit.

Declared Pest Emergency

- When the application of pesticides occurs as a result of a Declared Pest Emergency (Part II.A of the applicable General Permit) such that an application for coverage under one of the General Permits is required, said application is due within 30 days of the noted activity.

If you have questions about whether you need to submit an application or questions about completing the application, please contact Darrin McCullough at mcculloughd@michigan.gov or 517-284-5596

INSTRUCTIONS FOR COMPLETING THE APPLICATION

1. MiWaters:

- Establish your personal account in MiWaters
- Either generate your own site for NEW USE or accept the invitation from the Department to join the SITE as an Administrator
- Make sure you select the SITE wishing to apply for and obtain a Certificate of Coverage under one of the NPDES Pesticide General Permits.
- Click App, Requests, Reports
- Click Start New Form
- Search for "NPDES Pesticide Discharge Application-NEW USE
- Click Begin Submission

2. Applicant Information Section

- a. Provide the Intended Permittee's mailing address, telephone number, fax number (optional), name and e-mail address. Correspondence will be sent to this address. **The Applicant should be the name of your organization seeking authorization to discharge pesticides.**

3. Pesticide Applicators Business License Information

- a. Indicate if your organization has a Pesticide Applicators Business License
 - i. If yes, provide your PABL number
 - ii. If no, please explain. (Not all entities will require a PABL)

4. Contact Information

- a. **Please provide contact information for an Annual Permit Billing Contact and Permit Contact.**
 - i. This section is repeatable and can include multiple contacts

5. Pesticide Use and Product Information

- a. Please answer the prompts in this section to describe your pesticide use pattern and provide information on the pesticide products proposed for use by your organization
 - i. For multiple products, please use the attachment feature and upload a table or other document which lists the pesticide product and USEPA Pesticide Registration Number

6. Site/Pest Management Area Information

- a. Please follow the prompts to describe your Pest Management Area (PMA).
 - i. A PMA can be for the entire state, specific areas of the state, specific counties, and even specific waterbodies
- b. Please provide an address for the PMA. If applying for multiple areas or statewide coverage, please provide the address for your organization's primary Michigan office location.

7. Additional Information

- a. Please answer the questions regarding treatment season and size of the waters affected by your pesticide use. If applying for statewide or multiple area coverage, please estimate the number of acres with the potential to be affected by your pesticide use.

8. Certify and Submit

- a. The application requires a \$75 application fee to be paid before your request is processed
- b. Payment can be made directly from your MiWaters Account by simply following the prompts for payment or:
- c. Payment can be made by mail by printing the provide payment voucher and sending to the address provided on the payment voucher.

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3. PESTICIDE USE PATTERN:

- Indicate the pesticide use pattern to be covered.

4. APPLICATOR INFORMATION:

- Provide the mailing address, telephone number, fax number (optional), name and e-mail address for all applicators contracted to perform work under the applicable certificate of coverage.

5. PEST MANAGEMENT AREA:

- A pest management area is the area of land, including any water, for which you have responsibility and are authorized to conduct pest management activities as covered by this permit (e.g., **If you are a governmental entity your pest management area is the area of responsibility (state, county, local), if you are a mosquito control district or similar entity, your pest management area is the total area of the district**). The Pest Management Area(s) may be as large as the entire state or as small as a single waterbody and could include contiguous and non-contiguous sites. You must complete a item 5 for each pest management area. If you are submitting an application for only one area, enter "1" of "1." If you are submitting applications for multiple pest management areas, enter the number for the application for which you are requesting coverage. Enter the name of the pest management area. Attach a map of the pest management area or describe the location of the pest management are in the space provided.
- Indicate whether pesticide application will occur on Indian County Lands, and if so, provide the name of the reservation, if applicable.
- Indicate if the permit coverage is being requested for all Waters of the State of Michigan within the pest management area or if the permit coverage is being requested to specific Waters of the State of Michigan within the pest management area. If specific waters are being requested, write the names of the waterbodies. If permit coverage is being requested for all waters of the State of Michigan within the pest management area except for specific waterbodies, name those specific waterbodies in the space provided. EPA's Water Locator Tool can help you identify the closest receiving water to your facility (<http://cfpub.epa.gov/surf/locate/index.cfm>)
- Indicate if permit coverage is being requested to discharge to a Tier 3 (Outstanding State Resource Water) Water of the United States. If yes, write the name(s) of the Tier 3 water(s) in the space provided. Describe and demonstrate why it is necessary to apply the pesticide discharge to protect the water quality, environment, and/or public health and that any such discharge will not degrade water quality or will degrade water quality only on a short-term or temporary basis. The Department may require any Operator to apply for and obtain an individual NPDES permit.
- Verify that waters within the pest management area are either not impaired by substances which are either active ingredients in the pesticide planned for use or degrades of such active ingredients, OR that evidence shows that the target waters in question are no longer impaired.

6. ADDITION INFORMATION REQUIREMENTS:

- If your pesticide application is for Nuisance Animal Pest Control or Fish Reclamation, you must also provide the information required under item 6. of the application.
- This category of application has an application submittal deadline of December 15th for pesticide applications to be performed the following calendar year.

7. APPLICATION CERTIFICATION:

- The application must be signed by the permittee or a duly authorized representative of the permittee
- If the signatory is a person other than those persons listed in the application, but is authorized to sign the application, documentation of that authorization must be provided with the application.