



COUNTY DRAIN PROJECTS REQUEST FOR COORDINATION FORM UNDER PART 301

The Michigan Department of Environmental Quality (MDEQ), Water Resources Division (WRD) has established a voluntary process for coordinating with staff prior to submitting permit applications for anticipated County Drain projects. This form may be submitted annually by a County Drain Commissioner, Drainage Board, or by the Michigan Department of Agriculture and Rural Development (MDARD) on behalf of an Intercounty Drainage Board, to inform the MDEQ of the known County Drain Project locations planned for the year along with the anticipated date of application submittal for each project location. One form may be submitted for each County or Intercounty Drainage Board showing multiple project locations. Prior to commencement of a project, a separate permit application must be submitted for each project location.

If the MDEQ receives a Request for Coordination Form by January 20 of any given year for that year's drain activities, they shall respond to the request by the following March 1. GP categories do not apply to projects that are associated with sensitive natural resources; thus, and as workload permits, the MDEQ will screen for such resources as part of this Request for Coordination. Request for Coordination Forms should be sent directly to the MDEQ district office in which the projects occur (Refer to the MDEQ Land/Water Interface Permitting Staff Map for District contact information at www.mi.gov/jointpermit "who to contact" for address and/or phone number). Drainage Districts that cross MDEQ District boundaries should be sent to the MDEQ District containing the primary work effort.

Drain Commissioner or Michigan Department of Agriculture and Rural Development Information

County or Intercounty Drainage Board:		
Contact Person:		
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		

Project(s) Information

Attach a list of the known County Drain project locations planned for the year. For each project location, provide the following information (use one Request Form with attached additional sheets for multiple locations in a County):

- Provide a vicinity map of the proposed project location(s) highlighting the portion of drain to be worked on, and include all streets, roads, intersections, highways, or cross-roads near the project. One map can be submitted showing all proposed projects for the County if the streets, intersections, highways, etc. are legible.
- Provide the following location information:
Name of County Drain where activities will be performed _____
Date Drain was established or MDEQ Issued Permit No. _____
Drainage Districts affected _____
Project Name or other identifier (i.e., petition) _____
Location: County (if not identified above) _____ Town _____ Range _____ Section(s) _____
Length of drain to be worked on at this location _____
Anticipated date of Application submittal _____ Anticipated date of Project start _____
- Provide a general list of proposed activities for each location, if known (e.g., clear span bridge, culvert replacement, riprap, etc.): _____

I certify that the information contained on this form is true and accurate. I understand that there are penalties for submitting false information and that any finding issued pursuant to this request may be revoked if information on this form is untrue.

Drain Commissioner's or MDARD Printed Name	Drain Commissioner's or MDARD Signature	Date
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