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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING



ISMAEL AHMED  
DIRECTOR

October 18, 2010

The Honorable Bill Hardiman, Chair  
Senate Appropriations Subcommittee on DHS  
Michigan State Senate  
Lansing, MI 48933

The Honorable Dudley Spade, Chair  
House Appropriations Subcommittee on DHS  
Michigan House of Representatives  
Lansing, MI 48933

Dear Senator Hardiman and Representative Spade:

Section 273(1) of 2009 Public Act No. 129 requires the Department of Human Services (DHS) to report policy changes made to implement provisions of enacted legislation including the DHS budget act. Attached is the report for policy released in September 2010.

The report contains the bulletin number of the policy release as well as the effective date, subject and summary of the policy.

If you have any questions about the attached material, please contact Judith Galant, online manual coordinator, at (517) 241-7084.

Sincerely,

*Susan Kargas*  
for

Ismael Ahmed

Attachment

C: DHS Senate and House Appropriations Subcommittee  
Senate and House Fiscal Agencies  
Senate and House Policy Offices  
State Budget Office

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**FINANCIAL ASSISTANCE PROGRAMS**

<b>BPB 2010-014</b>	Bridges Policy Bulletin.
<b>EFFECTIVE</b>	September 1, 2010.
<b>Issued</b>	July 28, 2010.
<b>SUBJECTS</b>	<ol style="list-style-type: none"><li>1. Identity verification.</li><li>2. Filipino veterans equity compensation fund.</li><li>3. TANF-funded subsidized employment income.</li><li>4. Expedited processing.</li><li>5. Reinstatements.</li><li>6. Supplemental Security Income.</li><li>7. DHS PUB-859, Domestic Violence Waivers Information Brochure.</li></ol>
<b>1) Identity Verification</b>	<b>BEM 221 and BEM 225</b> <b>All Types of Assistance (TOA)</b>  Acceptable verifications updated to include the Social Security Administration (SSA) cross match in Bridges.
<b>2) Filipino Veterans Equity Compensation Fund</b>	<b>All Types of Assistance (TOA)</b> <b>BEM 503</b>  The American Recovery and Reinvestment Act of 2009 created the Filipino Veterans Equity Compensation Fund. These one-time payments of up to \$15,000 are awarded to certain veterans and spouses of veterans who served in the military of the Government of the Commonwealth of the Philippines during World War II. Bridges excludes the payments as income and assets.
<b>3) TANF-Funded Subsidized Employment Income</b>	<b>FIP, CDC and FAP</b> <b>BEM 501</b>  All TANF-funded subsidized employment income in the form of wages, regardless of the source of TANF funding, is countable earned income.
<b>4) Expedited Processing</b>	<b>FAP</b> <b>BAM 117</b>  For pending FAP expedited service applications, determination of fault for not meeting standard of promptness must be made at six day intervals after the date of application. When the client is at fault for a delay in processing, the standard of promptness (SOP) is extended to 29 days after the date of application.

When the client is denied expedited service but appears eligible for food assistance benefits, the SOP is extended to 29 days.

**5) Reinstatements      BAM 205**

Local offices can reinstate cases for up to 12 months prior to the ongoing month. Other reinstatements must be processed by DHS exceptions

**6) SSI                      BAM 600 and BEM 660**

State Supplemental Security Income (SSI) payments are made for only those months the recipient received a regular monthly federal benefit. This is shown on SOLQ as a recurring payment dated the first of the month. **State SSI payments are not issued for retroactive or supplemental federal benefits.**

**7) DHS PUB-859,  
Domestic Violence  
Waivers  
Informational  
Brochure****All Types of Assistance (TOA)****BAM 116, BEM 200, BEM 212, BEM 213, BEM 226**

It is no longer required to provide DHS-PUB-859, Domestic Violence Waivers Informational Brochure, when clients apply for assistance. The information in the brochure is now added to the DHS-1605, Notice of Case Action.

**OFFICE OF CHILD SUPPORT**

Excerpt from OCS Memorandum 2010-024 introducing revisions to Michigan IV-D Child Support Manual 6.06

**MEMORANDUM**            2010-024.

**EFFECTIVE**              September 30, 2010.

**SUBJECT**                **Medical Support**

**PURPOSE**              The purpose of this IV-D Memorandum is to announce modifications to Section 6.06, Medical Support of the Michigan IV-D Child Support Manual. Section 6.06 has been updated to:

- Incorporate recent changes to the Michigan Child Support Enforcement System (MiCSES) National Medical Support Notice (NMSN) form as announced in IV-D Memorandum 2010-023, Revisions to the National Medical Support Notice (NMSN) (FEN302).
- Include changes related to the Michigan Medical Support Enforcement (MiMSE) program processes.

- Announce the change in the volume and frequency of the data exchange with the MiCSES Medical Interface (MINT) effective October 2010.
- Include federal reporting policy regarding medical support.
- Provide an updated Parent Health Care Coverage Explanation Sheet (FEN303).

**DISCUSSION****Revisions to the NMSN in MiCSES**

Recent changes to the NMSN (FEN302) and the Addendum to the National Medical Support Notice (NMSN) (FEN302A) in MiCSES have been incorporated into Section 6.06. These changes include the following:

- Removal of the option for IV-D users to edit the children's information prior to form generation.
- Removal of the family violence suppression for employees' and children's information.
- Identification of the issuing agency's address on the NMSN Part B when family violence is indicated and an alternate address for the custodial party (CP) does not exist.
- Removal of the NMSN instructions when the FEN302 is generated from the Letter to Employer Regarding Failure to Respond (LERFR) minor activity located in the Insurance Enforcement (NMSN) major activity on the Enforcement Processor (ENFP) screen.
- A new revision date to reflect the updated version.

**Changes to the MiMSE Program Processes**

The MiMSE program processes have been updated to accurately reflect and accommodate the handling of NMSNs. It is no longer necessary for FOC staff to sort NMSNs before sending them to the MiMSE unit. However, FOC staff must continue to include all of the documents that identify the case and obligated party that were sent with the NMSN response and send them to MiMSE. Any NMSNs forwarded to MiMSE that have incomplete information and have family violence indicated on any party on the case will be returned to the FOC for processing since FOC staff are more familiar with specific case conditions and MiMSE staff are not trained to handle family violence situations.

Section 6.06 has been updated to incorporate guidelines for MiMSE staff sharing of IV-D case data with employers and/or plan administrators to enforce the court order. The section updates also include MiMSE

staff entering the insurer's name onto the Member Dependent Insurance (MDIN) screen and directions for requesting an addition or update to an insurance carrier or NMSN address on the Other Party Information (OTHP) screen.

### **Changes to the MiCSES MINT Interface**

To obtain more accurate and timely information, the MiCSES MINT interface will be increasing the volume of obligors and the frequency of the data transmission beginning in October 2010 to incorporate the entire obligated party population each month.

### **Federal Reporting of Medical Insurance Information**

Federal reporting policy that was previously published within obsoleted Action Transmittal (AT) 2006-065, Federal Reporting Changes Regarding Medical Support With the Michigan Child Support Enforcement System (MiCSES) 4.1 Release, has been incorporated into this publication of Section 6.06. This policy clarifies the medical support reporting process and requirements.