



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING

RICK SNYDER  
GOVERNOR

MAURA D. CORRIGAN  
DIRECTOR

December 19, 2014

The Honorable Bruce Caswell, Chair  
Senate Appropriations Subcommittee on DHS  
Michigan State Senate  
Lansing, MI 48933

The Honorable Peter MacGregor, Chair  
House Appropriations Subcommittee on DHS  
Michigan House of Representatives  
Lansing, MI 48933

Dear Senator Caswell and Representative MacGregor:

Section 214 of 2014 Public Act 252 requires the Department of Human Services (DHS) to report the number of full-time equated (FTE) positions in pay status by type of staff on a bimonthly basis. Attached is the report for the first reporting period reflecting data for the pay period ending November 22, 2014.

The report contains two sections: 1) program offices and central administration; and 2) local office staff. The first section provides an FTE count by organizational unit. The FTE count for local office staff, however, is grouped by worker category.

If you have any questions about the attached material, please contact Amanda Bright McClanahan, director of the Budget and Grant Management Division, at (517) 373-7904.

Sincerely,

A handwritten signature in blue ink that reads "Susan Kangas".

Susan Kangas  
Chief Financial Officer

Attachments

Cc: Senate and House Fiscal Agencies  
Senate and House Policy Offices  
State Budget Director

**Department of Human Services FTE (Full Time Equated) Report**  
**Pay Period Ending 11/22/14**

<b>PROGRAM OFFICES AND CENTRAL ADMINISTRATION</b>	<b>Number of FTE's</b>	<b>Limited-Term FTE's</b>
<i>Director/Chief Deputy Director</i>	14.9	2.0
<i>Office of Communications</i>	7.0	0.0
<i>Legislative Services</i>	5.0	0.0
<i>Office of Family Advocacy</i>	3.0	1.0
<i>Interagency Collaboration</i>	3.0	0.0
<i>Legal Affairs</i>	15.0	2.0
<i>Children's Services</i>	15.0	5.0
Bureau of Child Welfare	75.8	4.0
SACWIS Project	50.0	22.0
Child Welfare Urban Field Operations		
CW UFO Administration	74.0	0.0
CPS Centralized Intake	162.9	42.2
Child Welfare Program & Adoption Subsidy Division	34.0	2.0
Bureau of CW Funding, Contracting & Juvenile Programs	165.3	8.1
Continuous Quality Improvement Division	26.0	0.0
<i>Bureau of Children &amp; Adult Licensing</i>	202.0	1.0
<i>Data Management Unit</i>	7.0	0.0
<i>Bureau of Technology &amp; Project Services</i>	68.0	0.0
<i>Organizational Services</i>		
Organizational Services Administration	8.0	0.0
Occupancy Services	4.0	0.0
Emergency Management	2.0	0.0
On-boarding	7.0	0.0
BSC Human Resources	19.0	0.0
Surplus Management	2.0	0.0
Trades Unit	12.0	0.0
Forms and Mail Management	6.0	0.0
<i>Office of Workforce Development &amp; Training</i>	56.7	0.0
<i>Financial Services</i>		
Chief Financial Officer	3.0	3.0
Budget and Grant Management Division	12.0	0.0
Accounting	110.2	0.0
Office of Contracts and Purchasing	19.7	0.0
<i>Fraud and Recoupment</i>		
Fraud and Recoupment Administration	3.0	3.0
Office of Inspector General	126.1	0.0
Recoupment and Debt Collection	53.4	0.0
<i>Bureau of Child Support</i>	183.9	0.0
<i>Office of Quality Assurance and Internal Controls</i>	34.3	0.0
<i>Community Services Division</i>		
Bureau of Community Action	14.0	2.0
Michigan Community Service Commission	12.4	0.0
Domestic Violence	16.7	2.0
<i>Field Services</i>		
FOA Director's Office	45.7	5.0
Refugee Services	6.0	0.0
Office of Adult Services	7.0	0.0
Migrant & Native American Affairs	3.0	0.0
Disability Determination	559.3	1.0
Contact Center	21.0	0.0
	<b>2,275.3</b>	<b>105.3</b>

**Department of Human Services FTE (Full Time Equated) Report**  
**Pay Period Ending 11/22/14**

<b>LOCAL OFFICE STAFF</b>	<b>Number of FTE's</b>	<b>Limited-Term FTE's</b>
<i>Family Independence Specialists</i>		
Family Independence Specialists	527.3	0.0
<i>Eligibility Specialists</i>		
Eligibility Specialists	2,670.0	120.0
<i>JET Coordinators</i>	46.0	0.0
<i>Adult Service Workers</i>	410.3	5.0
<i>Juvenile Justice Workers</i>	26.3	0.0
<i>Family &amp; Children Services Workers</i>		
Child Protective Services Workers	1,284.3	108.1
Direct Care Workers	835.8	76.1
Title IV-E Workers	68.3	1.0
Permanency Planning Conference Coordinators	49.0	1.0
Health Liaisons	24.0	0.0
Education Planners	14.0	0.0
<i>Other Children's Services Workers</i>		
Preventive Services Workers	4.0	1.0
<i>Other Workers</i>		
Community Resource Coordinators	43.5	1.0
Indian Outreach Workers	8.0	0.0
Donated Funds Positions	124.0	10.0
Child Protection/Community Partners	2.3	2.3
SSI Advocacy	7.0	0.0
Migrant Services Program	30.0	0.0
<i>Administrative Support Position</i>		
Administrative Support Workers	1,111.7	65.3
<i>First Line Supervisors</i>		
CW First Line Supervisors	515.0	5.0
Non-CW First Line Supervisors	390.6	2.0
<i>Second Line Supervisors</i>		
CW Second Line/PT	54.2	1.0
Non-CW Second Line/PT	43.8	0.0
County District Managers	27.0	1.0
<i>Michigan Rehabilitation Services</i>	443.1	2.0
<i>Field Management &amp; Administration</i>		
BSC Administration	73.0	0.0
County Directors	36.0	2.0
	<b>8,868.5</b>	<b>403.8</b>
 Department of Human Services Total FTE	 <b>11,143.8</b>	 <b>509.1</b>

Excluded FTE's resulting from overtime or on-call time

Data Source "MIDB/MAIN Business Objects HR DCDS Payroll Universe"