

MODIFICATIONS TO THE CHILD CARE FUND

CHANGED	DUE DATE	WHY THE CHANGE
15 % cap on indirect costs was removed	Retroactive to 10/01/2012	Counties requested the 15% cap be removed. County must show that costs are reasonable and equitable.
CCFMU will need both the written copies and electronic copies of Annual Plan and Budget documents by 10/1 of each year.	Close of business day on 10/1/2013	To have a completed budget by October 1 st .
Chart of Accounts with submission of Annual Plan and Budget	10/01/2013	To obtain an overview of expenditures and deposits to the CCF.
DHS 4471 Form on JJOLT	10/01/2013	To obtain more outcome data on In-Home Care Programming
DHS 4472 Form in JJOLT	10/01/2013	Deleted from JJOLT.
DHS 207/206b monthly reimbursement form	06/01/2013	A 'notes section' was added in JJOLT for the purpose of attaching a general ledger report for the 292 account, along with a case list for youth being billed for In-Home Care programs.
DHS 207/206b Monthly Expenditure Report	06/01/2013	Columns 2A and 2B were added for In-Home Care/Basic Grant sections. Headings for columns 3/3A and 2A and 2B were changed to read, "# of Youth Billed for fiscal year and Total # of Youth Billed this Month."
DHS 206b Monthly Reimbursement Form	06/01/2013	Counties with a DHS sub-account: DHS Directors are now required to approve the DHS 206b in JJOLT. The information on the DHS 206b form will be entered by the Recoupment and Reconciliation Unit, the local DHS office or the court. This decision will be made at the county level.
On-Site Fiscal/Program Reviews	As scheduled, dates may vary	Based on several factors some counties may be reviewed annually by an on-site review while other counties will be reviewed electronically via the monthly submission of documents. Counties selected for on-site reviews will be notified by a letter. Technical assistance will continue to be provided as before.
Entrance Interview	At review time	Questionnaire will focus on accounting practices and protocols within the county.
Compliance Improvement Plan	After a review	To ensure a protocol is established when non-compliance is found.