



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING



ISMAEL AHMED  
DIRECTOR

March 26, 2009

The Honorable Bill Hardiman, Chair  
Senate Appropriations Subcommittee on DHS  
Michigan State Senate  
Lansing, Michigan 48933

The Honorable Dudley Spade, Chair  
House Appropriations Subcommittee on DHS  
Michigan House of Representatives  
Lansing, Michigan 48933

Dear Senator Hardiman and Representative Spade:

Section 214(2) of 2008 Public Act No. 248 (Enrolled House Bill No. 5814) requires the Department of Human Services to report the number of full-time equated (FTE) positions in pay status by type of staff on a bimonthly basis. Attached are the reports for September and November 2008, and January 2009.

The reports are broken down into three sections: 1) program offices and central administration, 2) direct service organizational units, and 3) local office staff. The first two sections provide an FTE count by organizational unit. The FTE count for local office staff is grouped by worker category.

If you have any questions about the attached material, please contact John Sorbet, chief administrative officer, at 373-7787.

Sincerely,

Ismael Ahmed

Attachments

- c: Senate and House Appropriations Subcommittee on DHS
- Senate and House Fiscal Agencies
- Senate and House Policy Offices
- State Budget Office

**Department of Human Services FTE (Full-Time Equated)  
Report**

**Pay Period Ended: 9/20/2008**

**PROGRAM OFFICES AND CENTRAL ADMINISTRATION**

Number  
of FTEs

Director/Deputy Director	13.9
Office of Communications	24.0
State Legislative & Liaison Service	2.5
Early Education & Care/Child Day Care	4.8
Bureau of Community Action & Economic Opportunity	15.0
Diversity Programs	4.0
Personnel	23.4
Labor Relations	11.5
Financial Quality & Technology Services	25.9
Volunteer Services	0.5
Refugee Services	8.0
Inspector General & Internal Controls	97.3
Quality Assurance	44.9
IT Project Financing	22.2
Bridges/DHS Staff Direct Charged	35.1
Legal Affairs	5.0
Family Advocacy	2.0
Michigan Community Service Commission	12.0
Children's Services Administration	6.0
Adoption Services	9.0
Children's Trust Fund	7.5
CPS/Family Preservation	14.5
Children's Purchased Services	12.0
Federal Compliance & Foster Care	23.0
ECIC - DHS Detailed Staff	2.0
Adult & Family Services Administration	5.0
Adult Services Program	6.0
Income Support Program	26.0
Domestic Violence & Marriage/Fatherhood Initiative	16.7
Youth Services	3.0
Chief Administrative Officer	3.0
Budget Division	9.0
Administrative Services	32.8
Accounting	62.6
Contracts & Rate Setting	24.0
Field Operations Central Administration	5.6
Field Training & Staff Development	49.0
Staffing Standards Program	8.0

**Sum: 676.4**

## **DIRECT SERVICE ORGANIZATIONAL UNITS**

Number  
of FTEs

Juvenile Justice	405.2
Child & Adult Licensing	205.4
Child Support	187.7
Disability Determination Services	516.9

**Sum: 1,315.3**

## **LOCAL OFFICE STAFF**

Number  
of FTEs

Family Independence Specialists	1,307.4
Eligibility Specialists	1,706.1
Recoupment Specialists	39.4
Healthy Kids Program	16.8
Outstationed Workers	58.8
First-line Supervision for FIS and ES	332.3
Administrative Support Workers	1,141.2
First-line Supervision for Administrative Support	96.2
Adult Service Workers	313.7
First-line Supervision for Adult Workers	31.7
Juvenile Justice Workers	50.7
Foster Care Workers	757.0
Children Protective Services Workers	752.6
Adoption Workers	67.9
Other Children Services Workers	151.1
Child Protection/Community Partnership	27.9
First-line Supervision for Children Services	262.1
Food Stamp Reinvestment Team	49.0
Community Resource Coordinators	59.8
Indian Outreach Workers	11.0
Donated Funds County Homemaker	16.1
Migrant Services Program	50.9
Second/Third-Line Supervision/Program Technical	172.5
County Dir/District Man/Regional Service Centers	130.2
JET Coordinator	24.0
Title IVE Services Specialist	34.9
Adoption Subsidy Unit	16.0
SSI Advocacy	9.0
Outreach Services Worker	50.0
Permanency Planning Specialists (Backlog Workers)	56.0
	21.0

**Sum: 7,813.3**

**Grand Total: 9,805.0**

**Department of Human Services FTE (Full-Time Equated)  
Report**

**Pay Period Ended: 11/29/2008**

**PROGRAM OFFICES AND CENTRAL ADMINISTRATION**

Number  
of FTEs

Director/Deputy Director	13.5
Office of Communications	22.9
State Legislative & Liaison Service	2.5
Early Education & Care/Child Day Care	17.8
Child Daycare Reconciliation Unit	4.0
ECIC - DHS Detailed Staff	2.0
Bureau of Community Action & Economic Opportunity	15.0
Diversity Programs	4.0
Financial Quality & Technology Services	8.9
Volunteer Services	0.5
Refugee Services	8.0
Inspector General & Internal Controls	98.2
Quality Assurance	33.9
IT Project Financing	21.1
Bridges/DHS Staff Direct Charged	34.1
Legal Affairs	5.0
Family Advocacy	2.0
Michigan Community Service Commission	12.0
Children's Services Administration	9.0
Adoption Services	9.0
Children's Trust Fund	7.7
CPS/Family Preservation	12.0
Youth Services	3.0
Children's Purchased Services	12.0
Child Welfare Training Unit	32.0
Federal Compliance & Foster Care	23.0
Adult & Family Services Administration	3.0
Adult Services Program	6.0
Income Support Program	26.0
Domestic Violence & Marriage/Fatherhood Initiative	15.2
Chief Administrative Officer	2.0
Budget Division	10.0
Administrative Services	32.7
Accounting	67.0
Contracts & Rate Setting	24.0
Field Operations Central Administration	4.5
Field Training & Staff Development	25.0
Staffing Standards Program	7.0

**Sum: 635.3**

**DIRECT SERVICE ORGANIZATIONAL UNITS**Number  
of FTEs

Juvenile Justice	411.7
Child & Adult Licensing	205.0
Child Support	188.4
Disability Determination Services	525.9
<b>Sum:</b>	<b>1,331.0</b>

**LOCAL OFFICE STAFF**Number  
of FTEs

Family Independence Specialists	1,250.9
Eligibility Specialists	1,780.7
First-line Supervision for FIS and ES	329.7
Recoupment Specialists	38.0
Healthy Kids Program	17.3
Outstationed Workers	60.7
Administrative Support Workers	1,187.2
First-line Supervision for Administrative Support	95.5
Adult Service Workers	318.8
First-line Supervision for Adult Workers	32.0
Juvenile Justice Workers	50.2
Foster Care Workers	763.9
Children Protective Services Workers	764.2
Adoption Workers	62.4
Other Children Services Workers	150.0
Child Protection/Community Partnership	26.9
First-line Supervision for Children Services	262.3
Food Stamp Reinvestment Team	11.0
Community Resource Coordinators	60.8
Indian Outreach Workers	11.0
Donated Funds County Homemaker	17.1
Migrant Services Program	41.6
Second/Third-Line Supervision/Program Technical	181.5
County Dir/District Man/Regional Service Centers	132.7
JET Coordinator	46.0
Title IVE Services Specialist	52.2
Adoption Subsidy Unit	16.9
SSI Advocacy	8.0
Outreach Services Worker	52.0
Permanency Planning Specialists (Backlog Workers)	57.0
<b>Sum:</b>	<b>7,878.5</b>

**Grand Total: 9,844.7**

**Department of Human Services FTE (Full-Time Equated)  
Report**

**Pay Period Ended: 1/24/2009**

**PROGRAM OFFICES AND CENTRAL ADMINISTRATION**

Number  
of FTEs

Director/Deputy Director	13.5
Office of Communications	22.7
State Legislative & Liaison Service	2.5
Early Education & Care/Child Day Care	19.9
Child Daycare Reconciliation Unit	18.0
ECIC - DHS Detailed Staff	2.0
Bureau of Community Action & Economic Opportunity	15.0
Diversity Programs	4.0
Financial Quality & Technology Services	7.9
Volunteer Services	0.5
Refugee Services	8.0
Migrant Services	2.0
Inspector General & Internal Controls	99.7
Quality Assurance	36.5
IT Project Financing	21.0
Bridges/DHS Staff Direct Charged	33.0
Legal Affairs	5.0
Family Advocacy	2.0
Michigan Community Service Commission	13.0
Children's Services Administration	13.0
Adoption Services	10.0
Children's Trust Fund	8.1
CPS/Family Preservation	12.2
Youth Services	3.0
Children's Purchased Services	14.7
Child Welfare Training Unit	32.4
Federal Compliance & Foster Care	26.5
Adult & Family Services Administration	3.0
Adult Services Program	6.0
Income Support Program	26.9
Domestic Violence & Marriage/Fatherhood Initiative	15.9
Chief Administrative Officer	2.0
Budget Division	10.0
Administrative Services	31.7
Accounting	67.6
Contracts & Rate Setting	24.0
Field Operations Central Administration	4.5
Field Training & Staff Development	28.3
Staffing Standards Program	6.0

**Sum: 672.0**

**DIRECT SERVICE ORGANIZATIONAL UNITS**Number  
of FTEs

Juvenile Justice	389.1
Child & Adult Licensing	207.4
Child Support	185.8
Disability Determination Services	525.2
<b>Sum:</b>	<b>1,307.5</b>

**LOCAL OFFICE STAFF**Number  
of FTEs

Family Independence Specialists	1,225.3
Eligibility Specialists	1,816.5
First-line Supervision for FIS and ES	347.7
Recoupment Specialists	38.0
Healthy Kids Program	17.4
Outstationed Workers	59.8
Administrative Support Workers	1,219.1
First-line Supervision for Administrative Support	94.5
Adult Service Workers	321.6
First-line Supervision for Adult Workers	31.0
Juvenile Justice Workers	50.4
Foster Care Workers	814.7
Children Protective Services Workers	799.8
Adoption Workers	59.7
Other Children Services Workers	135.9
Child Protection/Community Partnership	24.9
First-line Supervision for Children Services	269.1
Food Stamp Reinvestment Team	10.0
Community Resource Coordinators	61.8
Indian Outreach Workers	12.0
Donated Funds County Homemaker	19.1
Migrant Services Program	17.4
Second/Third-Line Supervision/Program Technical	176.0
County Dir/District Man/Regional Service Centers	130.7
JET Coordinator	42.0
Title IVE Services Specialist	58.7
Adoption Subsidy Unit	15.9
SSI Advocacy	9.0
Outreach Services Worker	52.0
Permanency Planning Specialists (Backlog Workers)	44.1
MiCAP Unit	17.0
<b>Sum:</b>	<b>7,991.0</b>

**Grand Total: 9,970.5**