



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
LANSING



ISMAEL AHMED
DIRECTOR

October 29, 2010

NOTICE TO ALL CHILD CARE AIDES

Effective November 19, 2010, all Child Development and Care payments will be issued and mailed directly to the provider. **Parents will not receive payment for any pay periods after this date.**

Important changes:

- In early 2011, you will receive a Form 1099-MISC with all payments made in 2010. These payments will be reported to the Internal Revenue Service.
- You will now be eligible for electronic funds transfer or EFT, the direct deposit of payments into your bank account.
 - EFT eliminates the possibility of lost or stolen payments.
 - Information about how to sign up for direct deposit can be found at www.michigan.gov/childcare or by calling 1-888-734-9749.

Requirements that will not change:

- You will continue to be required to bill for care provided and parents must report the hours their children were in your care.
 - If you do not bill or the parent does not report, payment will be delayed.
- You must report all address changes and new adult household members within 10 days.
 - Incorrect addresses will delay DHS payment and can result in provider disenrollment.

If you have questions about the information included in this notice, please call the CDC Central Reconciliation Unit at 1-888-734-9749. Thank you.

Department of Human Services (DHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to a DHS office in your area.