



## Viral Gastroenteritis Outbreak: Line List Guidelines

This line list is intended to serve as a case tracking tool in the event of a viral gastroenteritis/norovirus outbreak. While this tool can be adapted to meet the unique needs in each outbreak, the following are general guidelines:

- 1.) **Name/Contact Info:** Write the individual's name and phone number or e-mail address.
- 2.) **Location/Room Number:** If applicable, write the individual's location/room number (i.e. in the event of an outbreak in a nursing home, dormitory, apartment complex, assisted living center, camp, etc.)
- 3.) **DOB (Age):** Insert the individual's date of birth. If this is not available, the case's age may be inserted instead of the date of birth. However, the date of birth is preferred for identification purposes.
- 4.) **M/F:** Gender of the individual. Insert an 'M' for Male or an 'F' for Female.
- 5.) **Symptoms Onset Date/Time:** Insert the date and approximate time the individual began to feel ill. If a specific time is not available, use AM or PM as an estimation or include only the date and leave the time blank.
- 6.) **Symptoms Resolution Date/Time:** Write the date and approximate time the individual began to feel better. If an exact or approximate time is not available, use AM or PM as an estimation or include only the date and leave the time blank.
- 7.) **Medical Care Y/N :** Has the patient sought care for the illness from a clinic, urgent care center, ER, or other health care facility? Mark "Y" for yes or "N" for no. If this information is not available, leave the space blank.
- 8.) **Lab Y/N :** Has a stool sample been collected and sent for laboratory testing? If this information is not available, leave this space blank.
- 9.) **Symptoms:** Use the key at the bottom of the line list and check the box underneath the letter for each symptom the individual is experiencing or did experience during the illness.