



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING

RICK SNYDER  
GOVERNOR

MAURA D. CORRIGAN  
DIRECTOR

September 24, 2013

The Honorable Bruce Caswell, Chair  
Senate Appropriations Subcommittee on DHS  
Michigan State Senate  
Lansing, MI 48933

The Honorable Peter MacGregor, Chair  
House Appropriations Subcommittee on DHS  
Michigan House of Representatives  
Lansing, MI 48933

Dear Senator Caswell and Representative MacGregor:

Section 214 of 2012 Public Act 200 requires the Department of Human Services (DHS) to report the number of full-time equated (FTE) positions in pay status by type of staff on a quarterly basis. Attached is the report for the pay period ending September 14, 2013.

The report contains two sections: 1) program offices and central administration; and 2) local office staff. The first section provides an FTE count by organizational unit. The FTE count for local office staff, however, is grouped by worker category.

If you have any questions about the attached material, please contact Amanda Bright McClanahan, director of Budget and Grants Management Division, at (517) 373-7904.

Sincerely,

A handwritten signature in blue ink that reads "Susan Kangas".

Susan Kangas  
Chief Financial Officer

Attachments

Cc: Senate and House Fiscal Agencies  
Senate and House Policy Office  
State Budget Director

**Department of Human Services FTE (Full Time Equated) Report**  
**Pay Period Ending 09/14/13**

<b>PROGRAM OFFICES AND CENTRAL ADMINISTRATION</b>	<b>Number of FTE's</b>	<b>Limited-Term FTE's</b>
<i>Director/Chief Deputy Director</i>	8.4	2.0
<i>Office of Communications</i>	6.0	1.0
<i>Legislative Services</i>	4.0	1.0
<i>Office of Family Advocacy</i>	3.0	2.0
<i>Interagency Collaboration</i>	4.0	0.0
<i>Legal Services</i>		
Legal Affairs	16.0	3.0
Diversity Programs	3.0	0.0
<i>Children's Services</i>	15.6	5.6
Bureau of Child Welfare	84.9	6.1
Child Welfare Urban Field Operations		
CW UFO Administration	68.0	1.0
CPS Centralized Intake	140.9	36.1
Child Welfare Program & Adoption Subsidy Division	27.0	9.0
Office of Adult Services	8.0	0.0
Bureau of CW Funding, Contracting & Juvenile Programs	181.7	16.0
Continuous Quality Improvement Division	24.0	0.0
<i>Bureau of Children &amp; Adult Licensing</i>	216.8	0.0
<i>Logistics &amp; Rate Setting</i>	29.0	0.0
<i>Center for Transformation</i>	11.0	0.0
<i>Technology &amp; Information Management</i>		
OTIM: Director/Tech. Finance & Proj. Mgmt/Security	12.0	0.0
OTIM: Technology Coordination & Support	17.1	1.0
OTIM: Bridges	25.0	4.0
OTIM: Child Welfare Data Management Unit	6.9	0.0
<i>SACWIS Project</i>	154.2	15.0
<i>Organizational Services</i>		
Organizational Services Administration	6.0	0.0
Occupancy Services	16.3	1.0
Emergency Management	3.0	0.0
On-boarding	10.0	0.0
<i>Office of Workforce Development &amp; Training</i>	56.5	0.0
<i>Financial Services</i>		
Chief Administrative Officer	4.0	3.0
Budget Division	9.0	0.0
Accounting	59.0	0.0
Grants Management	3.0	0.0
Staffing Standards & Allocations	5.0	1.0
<i>Debt Collections &amp; Recoupment</i>	9.0	0.0
<i>Policy &amp; Compliance</i>		
Policy & Compliance Administration	4.3	3.0
Office of Family Program Policy Services	25.0	1.0
Disability Determination	489.9	1.0
Bureau of Child Support	178.3	4.0
Office of Quality Assurance	34.9	0.0
Office of Inspector General	121.0	0.0
Office of Monitoring & Internal Controls	6.6	0.0
<i>Community Services Division</i>		
Bureau of Community Action	12.0	0.0
Michigan Community Service Commission	10.0	0.0
Interagency & Community Services	10.0	0.0
Domestic Violence	14.6	1.0
<i>Field Services</i>		
FOA Director's Office	8.6	4.0
Contact Center	17.5	0.0
	<b>2,180.0</b>	<b>121.8</b>

Excluded FTE's resulting from overtime or on-call time

Data Source "MiDB/MAIN Business Objects HR DCDS Payroll Universe"

**Department of Human Services FTE (Full Time Equated) Report**  
**Pay Period Ending 09/14/13**

<b>LOCAL OFFICE STAFF</b>	<b>Number of FTE's</b>	<b>Limited-Term FTE's</b>
<i>Family Independence Specialists</i>		
Family Independence Specialists	445.7	2.0
NON-LRA FRC's	10.0	0.0
Refugee Assistance Positions	0.0	0.0
<i>Eligibility Specialists</i>		
Eligibility Specialists	3,005.0	242.3
Recoupment Specialists	46.0	1.0
MA Error Reduction Workers	0.0	0.0
Self Serve Processing Centers	0.0	0.0
Crawley ES Positions	0.0	0.0
<i>JET Coordinators</i>	46.0	0.0
<i>Adult Service Workers</i>	397.9	7.0
<i>Juvenile Justice Workers</i>	28.2	1.0
<i>Family &amp; Children Services Workers</i>		
Child Protective Services Workers	1,326.6	21.5
Direct Care Workers	906.2	19.0
Title IV-E Workers	65.0	1.0
Permanency Planning Conference Coordinators	62.0	1.0
Health Liaisons	21.0	0.0
Education Planners	15.0	0.0
Permanency Resource Staff	0.0	0.0
Private Agency/Foster Care Safety Monitors	0.0	0.0
<i>Other Children's Services Workers</i>		
Preventive Services Workers	6.0	1.0
<i>Other Workers</i>		
Community Resource Coordinators	47.7	1.0
Indian Outreach Workers	9.9	0.0
Donated Funds Positions	137.9	79.9
Child Protection/Community Partners	10.4	7.8
Strong Families/Safe Children	0.0	0.0
SSI Advocacy	8.0	0.0
Migrant Services Program	37.0	1.0
Healthy Kids/Plan First	0.0	0.0
MiCAP	0.0	0.0
<i>Administrative Support Position</i>		
Administrative Support Workers	1,145.3	63.0
<i>First Line Supervisors</i>		
CW First Line Supervisors	532.7	5.0
Non-CW First Line Supervisors	485.2	12.0
<i>Second Line Supervisors</i>		
CW Second Line/PT	70.6	3.0
Non-CW Second Line/PT	141.1	1.0
<i>Michigan Rehabilitation Services</i>		
	458.4	1.0
<i>Field Management &amp; Administration</i>		
County Directors/District Mgrs & Related Admin.		
WC-Central Administration	7.0	0.0
County Directors	41.0	0.0
County District Managers	28.0	0.0
Public Assistance	26.0	2.0
Local Office Related Admin.	5.0	0.0
	<b>9,571.8</b>	<b>473.5</b>
	<b>11,751.8</b>	<b>595.3</b>

Excluded FTE's resulting from overtime or on-call time

Data Source "MiDB/MAIN Business Objects HR DCDS Payroll Universe"