



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING



MAURA D. CORRIGAN  
DIRECTOR

March 30, 2012

The Honorable Bruce Caswell, Chair  
Senate Appropriations Subcommittee on DHS  
Michigan State Senate  
720 Farnum Building  
Lansing, Michigan 48933

The Honorable David Agema, Chair  
House Appropriations Subcommittee on DHS  
Michigan House of Representatives  
N1093 House Office Building  
Lansing, Michigan 48933

Dear Senator Caswell and Representative Agema:

Section 214(2) of 2011 Public Act No. 63 requires the Department of Human Services (DHS) to report the number of full-time equated (FTE) positions in pay status by type of staff on a bimonthly basis. Attached is the report for the pay period ending March 17, 2012.

The report contains two sections: 1) program offices and central administration and 2) local office staff. The first two sections provide an FTE count by organizational unit. The FTE count for local office staff is grouped by worker category.

If you have any questions about the attached material, please contact Amanda Bright McClanahan, Director, Budget Division, at 241-9056.

Sincerely,

Susan Kangas  
Chief Financial Officer

Attachments

C: Senate and House Appropriations Subcommittee on DHS  
Senate and House Fiscal Agencies  
Senate and House Policy Offices  
State Budget Office

**Department of Human Services FTE (Full Time Equated) Report**  
**Pay Period Ending 03/17/2012**

<b>PROGRAM OFFICES AND CENTRAL ADMINISTRATION</b>	<b>Number of FTE's</b>	<b>Limited-Term FTE's</b>
<i>Director/Chief Deputy Director</i>	11.7	2.0
<i>Office of Communications</i>	6.7	0.5
<i>Legislative Services</i>	3.2	0.0
<i>Office of Family Advocacy</i>	3.0	1.0
<i>Legal Services</i>		
Legal Affairs	7.0	4.0
Diversity Programs	3.0	0.0
<i>Children's Services</i>	15.4	6.1
Bureau of Child Welfare	69.1	27.1
Child Welfare Urban Field Operations	145.9	8.2
Bureau of CW Funding, Contracting & Juvenile Programs	216.8	22.2
Continuous Quality Improvement Division	13.0	0.0
<i>Bureau of Children &amp; Adult Licensing</i>	206.6	0.0
<i>Technology &amp; Information Management</i>		
OTIM: Director/Tech. Finance & Proj. Mgmt/Security	18.0	0.0
OTIM: Technology Coordination & Support	18.0	1.0
OTIM: Bridges	10.0	1.0
OTIM: Child Welfare Data Management Unit	6.0	0.0
<i>SACWIS Project</i>	23.1	14.0
<i>Organizational Services</i>		
Organizational Services Administration	2.0	0.0
Occupancy Services	9.0	0.0
Emergency Management	2.0	0.0
On-boarding	3.0	0.0
Staffing Standards & Allocations	9.0	0.0
FOA Central Admin	0.0	0.0
<i>Financial Services</i>		
Chief Administrative Officer	3.0	3.0
Budget Division	7.0	0.0
Accounting	79.4	0.0
<i>Strategic Services</i>		
Strategic Planning	59.7	12.0
Logistics & Rate Setting	30.0	0.0
Bureau of Community Action	27.6	15.6
Michigan Community Service Commission	11.0	1.0
Interagency & Community Services	11.0	0.0
<i>Center for Transformation</i>	7.0	0.0
<i>Policy &amp; Compliance</i>		
Policy & Compliance Administration	2.4	0.0
Office of Family Program Policy Services	33.0	2.0
Disability Determination	508.7	1.0
Bureau of Child Support	170.7	0.0
Office of Inspector General	110.0	0.0
Office of Monitoring & Internal Controls	5.8	0.0
<i>Quality &amp; Adult Services</i>		
Financial & Quality Services Administration	2.0	2.0
Office of Quality Assurance	37.9	0.0
Office of Adult Services	7.0	0.0
Contact Center	21.0	5.0
Poverty Unit		
Domestic Violence	13.2	1.0
Campaign to End Homelessness	0.0	0.0
<i>Field Services</i>		
FOA Director's Office	5.4	2.0
	<b>1,954.3</b>	<b>131.7</b>

**Department of Human Services FTE (Full Time Equated) Report**  
**Pay Period Ending 03/17/2012**

<b>LOCAL OFFICE STAFF</b>	<b>Number of FTE's</b>	<b>Limited-Term FTE's</b>
<i>Family Independent Specialists</i>		
Family Independent Specialists	616.3	1.0
NON-LRA FRC's	7.0	0.0
Refugee Assistance Positions	0.0	0.0
<i>Eligibility Specialists</i>		
Eligibility Specialists	2,868.3	279.7
Recoupment Specialists	45.0	0.0
MA Error Reduction Workers	0.0	0.0
Self Serve Processing Centers	0.0	0.0
Crawley ES Positions	0.0	0.0
<i>JET Coordinators</i>		
JET Coordinators	45.2	2.0
<i>Adult Service Workers</i>		
Adult Service Workers	368.7	8.0
<i>Juvenile Justice Workers</i>		
Juvenile Justice Workers	32.7	1.0
<i>Family &amp; Children Services Workers</i>		
Child Protective Services Workers	1,276.0	16.0
Direct Care Workers	892.3	14.0
Title IV-E Workers	51.0	0.0
Permanency Planning Conference Coordinators	43.8	3.0
Health Liaisons	23.0	0.0
Education Planners	11.5	0.0
Permanency Resource Staff	27.0	0.0
Private Agency/Foster Care Safety Monitors	0.0	0.0
<i>Other Children's Services Workers</i>		
Preventative Services Workers	7.0	0.0
<i>Other Workers</i>		
Community Resource Coordinators	50.4	3.0
Indian Outreach Workers	12.0	0.0
Donated Funds Positions	150.3	67.3
Child Protection/Community Partners	13.1	11.6
Strong Families/Safe Children	0.0	0.0
SSI Advocacy	7.5	0.0
Migrant Services Program	24.5	1.0
Healthy Kids/Plan First	11.8	0.0
MiCAP	4.0	0.0
<i>Administrative Support Position</i>		
Administrative Support Workers	1,115.7	54.1
<i>First Line Supervisors</i>		
CW First Line Supervisors	485.5	3.0
Non-CW First Line Supervisors	551.0	36.0
<i>Second Line Supervisors</i>		
CW Second Line/PT	58.0	6.3
Non CW Second Line/PT	103.5	6.7
<i>Field Management &amp; Administration</i>		
County Directors/District Mgrs & Related Admin		
WC-Central Administration	9.0	0.0
County Directors	38.0	4.0
County District Managers	28.0	1.0
Public Assistance	29.0	2.0
Local Office Related Admin.	5.0	0.0
	<b>9,011.1</b>	<b>520.7</b>
	<b>10,965.4</b>	<b>652.4</b>

Excluded FTE's resulting from overtime or on-call time  
 Data Source "MiDB/MAIN Business Objects HR DCDS Payroll Universe"