



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING

RICK SNYDER  
GOVERNOR

MAURA D. CORRIGAN  
DIRECTOR

February 4, 2014

The Honorable Bruce Caswell, Chair  
Senate Appropriations Subcommittee on DHS  
Michigan State Senate  
Lansing, MI 48933

The Honorable Peter MacGregor, Chair  
House Appropriations Subcommittee on DHS  
Michigan House of Representatives  
Lansing, MI 48933

Dear Senator Caswell and Representative MacGregor:

Section 214 of 2013 Public Act 59 requires the Department of Human Services (DHS) to report the number of full-time equated (FTE) positions in pay status by type of staff on a bimonthly basis. Attached is the report for the second reporting period reflecting data for the pay period ending January 18, 2014.

The report contains two sections: 1) program offices and central administration; and 2) local office staff. The first section provides an FTE count by organizational unit. The FTE count for local office staff, however, is grouped by worker category.

If you have any questions about the attached material, please contact Amanda Bright McClanahan, director of the Budget and Grant Management Division, at (517) 373-7904.

Sincerely,

A handwritten signature in cursive script that reads "Susan Kangas".

Susan Kangas  
Chief Financial Officer

Attachments

Cc: Senate and House Fiscal Agencies  
Senate and House Policy Offices  
State Budget Director

**Department of Human Services FTE (Full Time Equated) Report**  
**Pay Period Ending 01/18/14**

<b>PROGRAM OFFICES AND CENTRAL ADMINISTRATION</b>	<b>Number of FTE's</b>	<b>Limited-Term FTE's</b>
<i>Director/Chief Deputy Director</i>	8.5	2.0
<i>Office of Communications</i>	5.0	0.0
<i>Legislative Services</i>	5.0	1.0
<i>Office of Family Advocacy</i>	3.0	2.0
<i>Interagency Collaboration</i>	4.0	0.0
<i>Children's Legal Services</i>	9.0	3.0
<i>Policy and Field Legal Services</i>	11.0	1.0
<i>Office of Family Program Policy Services</i>	2.0	0.0
<i>Diversity Programs</i>	1.0	0.0
<i>Children's Services</i>	15.7	5.7
Bureau of Child Welfare	81.9	3.1
Child Welfare Urban Field Operations		
CW UFO Administration	78.0	1.0
CPS Centralized Intake	145.0	34.0
Child Welfare Program & Adoption Subsidy Division	27.0	8.0
Office of Adult Services	9.0	0.0
Bureau of CW Funding, Contracting & Juvenile Programs	173.5	16.3
Continuous Quality Improvement Division	24.0	0.0
Bureau of Children & Adult Licensing	208.2	2.0
Data Management Unit	10.0	0.0
Technology & Information Management		
OTIM: Director/Tech. Finance & Proj. Mgmt/Security	12.0	0.0
OTIM: Technology Coordination & Support	17.5	1.1
OTIM: Bridges	28.0	0.0
OTIM: Child Welfare Data Management Unit	6.0	0.0
SACWIS Project	129.1	17.0
Organizational Services		
Organizational Services Administration	8.0	0.0
Occupancy Services	5.0	0.0
Emergency Management	3.0	0.0
On-boarding	4.0	0.0
BSC Human Resources	5.0	0.0
Trades Unit	9.0	1.0
Forms and Mail Management	5.8	0.0
Office of Workforce Development & Training	57.4	0.0
Financial Services		
Chief Financial Officer	4.0	3.0
Budget Division	9.0	0.0
Accounting	59.0	0.0
Grant Management	5.0	0.0
Staffing Standards & Allocations	2.0	1.0
Office of Contracts and Purchasing	22.8	0.0
Fraud and Recoupment		
Fraud and Recoupment Administration	3.3	3.0
Office of Inspector General	123.0	0.0
Recoupment and Debt Collection	9.0	0.0
Bureau of Child Support	177.5	0.0
Office of Quality Assurance	32.7	0.0
Office of Monitoring & Internal Controls	5.8	0.0
Community Services Division		
Bureau of Community Action	12.0	0.0
Michigan Community Service Commission	13.0	1.0
Domestic Violence	15.6	2.0
Field Services		
FOA Director's Office	7.9	4.0
Refugee Services	7.0	0.0
Migrant & Native American Affairs	3.0	0.0
Disability Determination	485.9	1.0
Contact Center	15.5	0.0
	<b>2,123.6</b>	<b>113.2</b>

**Department of Human Services FTE (Full Time Equated) Report**  
**Pay Period Ending 01/18/14**

<b>LOCAL OFFICE STAFF</b>	<b>Number of FTE's</b>	<b>Limited-Term FTE's</b>
<i>Family Independence Specialists</i>		
Family Independence Specialists	439.3	1.0
NON-LRA FRC's	0.0	0.0
<i>Eligibility Specialists</i>		
Eligibility Specialists	2,952.3	147.7
Recoupment Specialists	46.0	1.0
<i>JET Coordinators</i>	46.0	0.0
<i>Adult Service Workers</i>	415.7	7.0
<i>Juvenile Justice Workers</i>	27.4	0.0
<i>Family &amp; Children Services Workers</i>		
Child Protective Services Workers	1,274.5	20.0
Direct Care Workers	868.0	20.0
Title IV-E Workers	73.6	1.0
Permanency Planning Conference Coordinators	60.0	1.0
Health Liaisons	22.0	0.0
Education Planners	13.5	0.0
<i>Other Children's Services Workers</i>		
Preventive Services Workers	4.0	0.0
<i>Other Workers</i>		
Community Resource Coordinators	49.6	1.0
Indian Outreach Workers	10.0	0.0
Donated Funds Positions	134.1	61.1
Child Protection/Community Partners	5.0	4.0
Strong Families/Safe Children	0.0	0.0
SSI Advocacy	7.6	0.0
Migrant Services Program	18.0	0.0
<i>Administrative Support Position</i>		
Administrative Support Workers	1,121.4	60.0
<i>First Line Supervisors</i>		
CW First Line Supervisors	526.1	5.0
Non-CW First Line Supervisors	464.7	4.0
<i>Second Line Supervisors</i>		
CW Second Line/PT	62.6	5.0
Non-CW Second Line/PT	142.7	2.0
<i>Michigan Rehabilitation Services</i>	459.2	1.0
<i>Field Management &amp; Administration</i>		
County Directors/District Mgrs & Related Admin.		
WC-Central Administration	7.0	0.0
County Directors	41.0	0.0
County District Managers	28.0	0.0
Public Assistance	23.0	2.0
Local Office Related Admin.	5.0	0.0
	<b>9,347.3</b>	<b>343.8</b>
 Department of Human Services Total FTE	 <b>11,470.9</b>	 <b>457.0</b>