



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING

RICK SNYDER  
GOVERNOR

NICK LYON  
INTERIM DIRECTOR

February 20, 2015

The Honorable Peter MacGregor, Chair  
Senate Appropriations Subcommittee on DHS  
Michigan State Senate  
Lansing, MI 48933

The Honorable Earl Poleski, Chair  
House Appropriations Subcommittee on DHS  
Michigan House of Representatives  
Lansing, MI 48933

Dear Senator MacGregor and Representative Poleski:

Section 214 of 2014 Public Act 252 requires the Department of Human Services (DHS) to report the number of full-time equated (FTE) positions in pay status by type of staff on bi-monthly basis. Attached is the report reflecting data for the pay period ending January 31, 2015.

The report contains two sections: 1) program offices and central administration; and 2) local office staff. The first section provides an FTE count by organizational unit. The FTE count for local office staff, however, is grouped by worker category.

If you have any questions about the attached material, please contact Amanda Bright McClanahan, director of the Budget and Grant Management Division, at (517) 373-7904.

Sincerely,

A handwritten signature in blue ink that reads "Susan Kangas".

Susan Kangas  
Chief Financial Officer

Attachments

Cc: Senate and House Fiscal Agencies  
Senate and House Policy Offices  
State Budget Director

**Department of Human Services FTE (Full Time Equated) Report**  
**Pay Period Ending 1/31/15**

<b>PROGRAM OFFICES AND CENTRAL ADMINISTRATION</b>	<b>Number of FTEs</b>	<b>Limited-Term FTEs</b>
<i>Director/Chief Deputy Director</i>	9.7	1.0
<i>Office of Communications</i>	7.0	0.0
<i>Legislative Services</i>	5.0	0.0
<i>Office of Family Advocacy</i>	3.0	0.0
<i>Interagency Collaboration</i>	3.0	0.0
<i>Legal Affairs</i>	15.0	2.0
<i>Children's Services</i>	15.0	5.0
Bureau of Child Welfare	76.9	4.0
SACWIS Project	49.0	22.0
Child Welfare Urban Field Operations		
CW UFO Administration	76.0	0.0
CPS Centralized Intake	159.8	41.3
Child Welfare Program & Adoption Subsidy Division	36.0	2.0
Bureau of CW Funding, Contracting & Juvenile Programs	161.8	8.0
Continuous Quality Improvement Division	28.0	0.0
<i>Bureau of Children &amp; Adult Licensing</i>	196.0	2.0
<i>Data Management Unit</i>	7.0	0.0
<i>Bureau of Technology &amp; Project Services</i>	66.0	0.0
<i>Organizational Services</i>		
Organizational Services Administration	8.0	0.0
Occupancy Services	4.0	0.0
Emergency Management	2.0	0.0
On-boarding	7.0	0.0
BSC Human Resources	19.0	0.0
Surplus Management	2.0	0.0
Trades Unit	12.0	0.0
Forms and Mail Management	6.0	0.0
<i>Office of Workforce Development &amp; Training</i>	58.6	0.0
<i>Financial Services</i>		
Chief Financial Officer	3.0	3.0
Budget and Grant Management Division	13.0	0.0
Accounting	107.8	0.0
Office of Contracts and Purchasing	21.9	0.0
<i>Fraud and Recoupment</i>		
Fraud and Recoupment Administration	2.0	2.0
Office of Inspector General	119.4	0.0
Recoupment and Debt Collection	53.7	0.0
<i>Bureau of Child Support</i>	182.9	0.0
<i>Office of Quality Assurance and Internal Controls</i>	32.5	0.0
<i>Community Services Division</i>		
Bureau of Community Action	13.0	2.0
Michigan Community Service Commission	12.4	0.0
Domestic Violence	17.6	2.0
<i>Field Services</i>		
FOA Director's Office	44.5	5.0
Refugee Services	6.0	0.0
Office of Adult Services	7.0	0.0
Migrant & Native American Affairs	3.0	0.0
Disability Determination	548.5	0.0
Contact Center	22.0	0.0
	<b>2,243.0</b>	<b>101.3</b>

**Department of Human Services FTE (Full Time Equated) Report**  
**Pay Period Ending 1/31/15**

<b>LOCAL OFFICE STAFF</b>	<b>Number of FTEs</b>	<b>Limited-Term FTEs</b>
<i>Family Independence Specialists</i>		
Family Independence Specialists	518.4	1.0
<i>Eligibility Specialists</i>		
Eligibility Specialists	2,614.1	92.2
<i>JET Coordinators</i>	45.0	0.0
<i>Adult Service Workers</i>	419.4	4.0
<i>Juvenile Justice Workers</i>	27.7	0.0
<i>Family &amp; Children Services Workers</i>		
Child Protective Services Workers	1,275.3	144.2
Direct Care Workers	823.0	75.5
Title IV-E Workers	70.2	1.0
Permanency Planning Conference Coordinators	45.5	1.0
Health Liaisons	23.0	0.0
Education Planners	12.9	0.0
<i>Other Children's Services Workers</i>		
Preventive Services Workers	4.0	1.0
<i>Other Workers</i>		
Community Resource Coordinators	45.0	1.0
Indian Outreach Workers	9.0	0.0
Donated Funds Positions	124.4	10.9
Child Protection/Community Partners	2.3	2.3
SSI Advocacy	7.0	0.0
Migrant Services Program	18.0	0.0
<i>Administrative Support Position</i>		
Administrative Support Workers	1,095.5	61.8
<i>First Line Supervisors</i>		
CW First Line Supervisors	508.8	4.0
Non-CW First Line Supervisors	380.6	1.0
<i>Second Line Supervisors</i>		
CW Second Line/PT	54.3	1.0
Non-CW Second Line/PT	41.7	0.0
County District Managers	27.0	1.0
<i>Michigan Rehabilitation Services</i>	439.1	2.0
<i>Field Management &amp; Administration</i>		
BSC Administration	73.0	0.0
County Directors	35.0	2.0
Other (UAW)	9.0	0.0
	<b>8,748.2</b>	<b>406.9</b>
 Department of Human Services Total FTEs	 <b>10,991.2</b>	 <b>508.2</b>