



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF INSURANCE AND FINANCIAL SERVICES
LANSING

PATRICK M. McPHARLIN
DIRECTOR

CONSUMER FINANCE SECTION MICHIGAN RENEWAL CHECKLIST

Mortgage Loan Originator License

REQUIRED ITEMS

- Clear any license item deficiencies prior to requesting renewal.
- Request renewal through the Nationwide Multistate Licensing System & Registry (NMLS).
- Pay renewal fee through NMLS to DIFS.
- Mail original bond or continuation certificate extending expiration date to December 31 of the subsequent year.

Complete renewal package must be received by December 15 of current year.

Surrender Instructions

If you will not be renewing your license, please advise us in writing immediately.

Send renewals to one of the following:

Mail Delivery Address:
DIFS - Consumer Finance Licensing Unit
530 West Allegan St Floor 7
Lansing, MI 48909

Overnight Delivery Address (UPS or FedEx Only):
DIFS - Consumer Finance Licensing Unit
PO Box 30220
Lansing, MI 48933

Verify License Renewal/License

To verify your renewal/license, please visit our website at:

<http://difs.state.mi.us/locators?searchtype=Mortgage>

Questions

Any questions regarding the programs above can be sent to DIFS-CFRenewals@michigan.gov.