# APPLICATION FOR A CERTIFIED COPY—MICHIGAN DIVORCE RECORD

Michigan Department of Health and Human Services

**REQUESTING A MICHIGAN DIVORCE RECORD:** The Michigan Vital Records office has records of divorces that occurred in Michigan and were **filed** with the state since **1897**. Occasionally, some records were not filed with the state. Anyone is eligible to request a copy of a Michigan divorce or annulment record if the application is completed and signed and the required fee is paid.

## PART 1 - APPLICANT'S INFORMATION

Applicant's Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone w/area code: _____ Other Phone w/area code: _____

By signing this application, I understand that I am agreeing to pay for a search of the State of Michigan Vital Records with the information that I provided. This does not guarantee that a record will be found.

## PART 2 - CERTIFICATION OF INFORMATION PROVIDED

► **Applicant's Signature:** _____ **Date:** _____

## PART 3 - PURPOSE FOR REQUESTING THE RECORD

## PART 4 - INFORMATION NEEDED TO SEARCH FOR RECORD

If the exact date of divorce is unknown, please indicate the year you want searched. If you need additional years searched, please see the payment box for fee information.

The State of Michigan will only have the record of divorce. If you need the actual divorce judgment, you will need to contact the court that finalized the divorce.

**Date of Divorce or Annulment**

_____

**(mm/dd/yyyy)**

| | | | | |
|---|---|---|---|---|
| **Full Name** (at time of divorce or annulment) | ☐ Male<br>☐ Female | First | Middle | Last |
| **Full Name** (at time of divorce or annulment) | ☐ Male<br>☐ Female | First | Middle | Last |
| **County** where divorce or annulment was granted | | | | |

## PART 5 - FEES Includes one certified copy or no-find letter

| | | |
|---|---|---|
| ***Base Fee:***<br>***Includes One Year Search*** | $34.00 | $ |
| Additional Copies (Each) | _____ x $16.00 | $ |
| Additional Years Search, # yrs<br>(when exact year unknown)<br>Years you want searched: _____ _____ _____ | _____ x $12.00 | $ |
| Expedited "RUSH" Service (additional) | $12.00 | $ |
| **Payment to "State of Michigan"** | **TOTAL** | $ |

For Accounting Use Only

**Is your request complete?**

## APPLYING IN PERSON

**LOCATION:**
South Grand Building, 1st Floor
333 S Grand Avenue
Lansing MI 48933 (corner of Grand & Kalamazoo)

**LOBBY HOURS:** 8:00 am - 5:00 pm M-F except for recognized state holidays.

**DIRECTIONS:** Visit our website at: www.michigan.gov/vitalrecords or call 517-335-8666.

**SAME DAY SERVICE:** Orders at our counter must be placed by 3:00 pm in order to receive same-day service. Additional "rush" fee of $12.00 is required for same-day service and you must allow up to a 2 hour waiting period for the order to be processed. Genealogy requests may take longer.

**PAYMENT:** A money order, credit card or cash can be used at our front counter. A personal check can also be used if NOT same-day service. Make checks and money orders payable to "State of Michigan".

The Michigan Department of Health and Human Services (MDHHS) does not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, genetic information, sex, sexual orientation, gender identity or expression, political beliefs or disability.

## PROCESSING TIMES FOR MAIL REQUESTS

**REGULAR SEARCH:** The processing time for a regular request will be approximately 5 weeks, depending on the volume of requests received.

**EXPEDITED (RUSH) SEARCH:** The processing time for a "rush" request will be approximately 2 weeks, depending on the volume of requests received.

**ADDITIONAL INFORMATION:** If you find that the processing times listed do not meet your needs, please call our Eligibility Unit at 517-335-8666 and speak with a customer service representative. They may be able to offer additional help to meet your individual situation.

## MAIL APPLICATION TO

**REGULAR MAIL TO:**
**Vital Records Requests**
**PO Box 30721**
**Lansing MI 48909**

**RUSH MAIL TO:**
**Vital Records RUSH**
**PO Box 30721**
**Lansing MI 48909**

**www.michigan.gov/vitalrecords**
**517-335-8666**