

# APPLICATION FOR AUTHENTICATED/APOSTILLED COPY—MICHIGAN DIVORCE RECORD

Michigan Department of Health and Human Services

**INFORMATION ABOUT AUTHENTICATED CERTIFICATES:** Authenticated (exemplified or containing an apostille) records are typically required by foreign governments for an adoption, work visas, marriage in a foreign country, or establishing residency. You must **specify which country** requires the document. **Applying the apostille at the Secretary of State's Office of the Great Seal takes an additional 2-3 weeks after processing is complete at Vital Records.**

## PART 1 - APPLICANT'S INFORMATION

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone w/area code: \_\_\_\_\_ Other Phone w/area code: \_\_\_\_\_

By signing this application, I understand that I am agreeing to pay for a search of the State of Michigan Vital Records with the information that I provided. This does not guarantee that a record will be found.

## PART 2 - CERTIFICATION OF INFORMATION PROVIDED

► Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PART 3 - PURPOSE FOR REQUESTING THE RECORD

## PART 4 - SPECIFY COUNTRY OF USE

**PART 5 - INFORMATION NEEDED TO SEARCH FOR RECORD**

If the exact date of divorce is unknown, please indicate the year you want searched. If you need additional years searched, please see the payment box for fee information.

The State of Michigan will only have the record of divorce. If you need the actual divorce judgment, you will need to contact the court that finalized the divorce.

**Date of Divorce or Annulment**

\_\_\_\_\_

(mm/dd/yyyy)

<b>Full Name</b> (at time of divorce or annulment)	<input type="checkbox"/> Male <input type="checkbox"/> Female	First	Middle	Last
<b>Full Name</b> (at time of divorce or annulment)	<input type="checkbox"/> Male <input type="checkbox"/> Female	First	Middle	Last
<b>County</b> where divorce or annulment was granted				

## PART 6 - FEES Includes one certified copy or no-find letter

<b>Base Fee:</b> <i>Includes One Year Search</i>	\$42.00	\$ 42.00
Additional Copies (Each) _____ x \$26.00		\$
Additional Years Search, # yrs _____ x \$12.00 (when exact year unknown) Years you want searched: _____		\$
Expedited "RUSH" Service (additional)	\$25.00	\$
<b>Payment to "State of Michigan" TOTAL</b>		<b>\$</b>

For Accounting Use Only

**Is your request complete?**

## REQUESTING A MICHIGAN DIVORCE RECORD

The Michigan Vital Records office has records of divorces that occurred in Michigan and were filed with the state since 1897. Occasionally, some records were not filed with the state.

Divorce records are not restricted documents in Michigan. Anyone can request that a search be conducted if the application is completed and signed, and submitted with the required fee paid.

### APPLYING IN PERSON

**LOCATION:**

South Grand Building, 1st Floor  
333 S Grand Avenue  
Lansing MI 48933 (corner of Grand & Kalamazoo)

**LOBBY HOURS:** 8:00 am - 5:00 pm M-F except for recognized state holidays.

**DIRECTIONS:** Visit our website at:

[www.michigan.gov/vitalrecords](http://www.michigan.gov/vitalrecords) or call 517-335-8666.

**SAME DAY SERVICE:** Orders at our counter must be placed by 3:00 pm in order to receive same-day service. Additional "rush" fee of \$12.00 is required for same-day service and you must allow up to a 2 hour waiting period for the order to be processed. Genealogy requests may take longer.

**PAYMENT:** A money order, credit card or cash can be used at our front counter. A personal check can also be used if NOT same-day service. Make checks and money orders payable to "State of Michigan".

[www.michigan.gov/vitalrecords](http://www.michigan.gov/vitalrecords)  
517-335-8666

The Michigan Department of Health and Human Services (MDHHS) does not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, genetic information, sex, sexual orientation, gender identity or expression, political beliefs or disability.

### PROCESSING TIMES FOR MAIL REQUESTS

**REGULAR SEARCH:** The processing time for a regular request will be approximately 5 weeks, depending on the volume of requests received.

**EXPEDITED (RUSH) SEARCH:** The processing time for a "rush" request will be approximately 2 weeks, depending on the volume of requests received.

**APOSTILLES:** Applying the apostille at the Secretary of State's Office of the Great Seal for any request takes an additional 2-3 weeks after processing in Vital Records is completed. If you request just a certified copy from the Vital Records office, you can go in person (five blocks) and have the apostille applied same-day.

**ADDITIONAL INFORMATION:** If you find that the processing times listed do not meet your needs, please call our Eligibility Unit at 517-335-8666 and speak with a customer service representative. They may be able to offer additional help to meet your individual situation.

### MAIL APPLICATION TO

**REGULAR MAIL TO:**  
Vital Records Requests  
PO Box 30721  
Lansing MI 48909

**RUSH MAIL TO:**  
Vital Records RUSH  
PO Box 30721  
Lansing MI 48909