

Third Party Administrator (TPA) Jurat Page for Annual Renewal

❖ This symbol indicates that additional documentation may be required. On each attachment, enter name of TPA and Tax ID number (FEIN) in upper right corner.

Name of Third Party Administrator (TPA)				TPA Tax ID number (FEIN)			
TPA Mailing Address Line 1 <i>(can be a PO Box)</i>		<input type="checkbox"/> Address has not changed since last update or renewal		TPA Primary Office Address Line 1 <i>(must be a street address)</i>		<input type="checkbox"/> Address has not changed since last update or renewal	
Mailing Address Line 2				Primary Office Address Line 2, including floor or suite number			
City		State	ZIP Code	City		State	ZIP Code

Complete contact and organizational information below **only** if it has changed since the last update or renewal:

TPA Main Telephone number	TPA Main Fax number	Website address (if applicable)				
Name and Title of General Contact Person			Email Address of General Contact Person		Telephone number	

<p>TPA State of Domicile OR <input type="checkbox"/> Check box if state of domicile has not changed since last update or renewal</p> <p><input type="checkbox"/> Michigan ❖ If state of domicile changed since last update or renewal, attach new FIS 0860 Third Party Administrator Consent to Service form</p> <p><input type="checkbox"/> Other _____</p> <p>List any change to trade name you currently do or intend to do business under in Michigan.</p> <hr/> <p>❖ If any change to a trade name is listed above, attach copy of Assumed Name or dba filing.</p>	<p>TPA is organized as the following type of business: <i>(check only if there was a change since the last update or renewal)</i></p> <p><input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship</p> <p><input type="checkbox"/> Limited Liability Corporation (LLC) <input type="checkbox"/> Limited Liability Partnership (LLP)</p> <p>❖ As indicated below, attach appropriate documentation; attachments should be copies of documents that were certified by state of domicile.</p> <p>If incorporated, copy of certified Articles of Incorporation</p> <p>If not incorporated, copy of certified Articles of Organization, Partnership Agreement, business license filing, etc.</p>
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Attach a list of each of the following in relation to the TPA, **even if there were no changes since your last update or renewal**:

- ❖ Please attach a list as shown in the format below. List should include all of the following
 - ▶ ALL officers of the corporation, partners, or sole proprietor
 - ▶ ALL stockholders of 10% or more
 - ▶ ALL members of the Board of Directors of the corporation including Board of Trustees, Executive Committee, and any other governing body

Notify DIFS of any changes to the list within 30 days of such a change; indicate revisions since the previous notification with an asterisk (*). Attach an FIS 0862 Third Party Administrator Affiliation Statement for each addition to the list. Retain the updated list. It will be necessary to complete future TPA renewals.

List should be prepared using your office information system in the format shown here:

Name	Title or relationship to the TPA

- ❖ Each person and each corporate stockholder of 10% or more added since your last update or renewal report must complete an FIS 0862 Third Party Administrator Affiliation Statement. All FIS 0862 forms must be attached to the FIS 0865 Third Party Administrator Jurat Page for Annual Renewal.
- ❖ Submit a completed FIS 0850 Third Party Administrator Financial Statement with the completed FIS 0865 Third Party Administrator Jurat Page for Annual Renewal.

PA 218 of 1984 as amended requires submission and verification by Third Party Administrators requesting a renewal of their Michigan Certificate of Authority. Failure to properly complete this form or properly advise DIFS of changes in information given may result in denial or revocation of Certificate of Authority or other compliance action