

**Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes**

Notice to Veterans

In accordance with 2012 PA 311, any veteran providing satisfactory proof of separation from the armed forces of the United States under **“honorable”** or **“general under honorable conditions”** is exempt from registration, licensing and examination fees. For consideration, please attach a copy of either a **DD-214**, and/or **DD-215** to your application.

If you do not have a DD-214 or DD-215 in your possession, please contact the Michigan Veterans Affairs Agency at (517) 284-5298 for assistance.

The Plumbing Division may be contacted at (517) 241-9330 if you have any questions prior to submission.

Change in Master Plumber Representation
Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes / Plumbing Division
P.O. Box 30255, Lansing, MI 48909
517-241-9330
www.michigan.gov/bcc

Fee: \$30.00

Authority: 2002 PA 733 Completion: Mandatory Penalty: Licensee may not receive license renewal application	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
--	--

**THIS FORM IS FOR PLUMBING CONTRACTORS/AFFIDAVIT HOLDERS
CHANGING THEIR MASTER PLUMBER REPRESENTATION**

Section 21(6) of 2002 PA 733 states, "If a plumbing contractor is represented by a licensed master plumber who ceases to represent the plumbing contractor, the plumbing contractor has 30 days thereafter in which to designate another licensed master plumber as the representative of the plumbing contractor. The plumbing contractor shall notify the department in writing of the change."

Section 39 of 2002 PA 733 states, "An individual licensed under this act employed or acting as a plumbing inspector shall not engage in, or be directly or indirectly connected with, the plumbing business including, but not limited to, the furnishing of labor, materials, or appliances for the construction, alteration, or maintenance of a building or the preparation of plans or specifications for the construction, alteration, or maintenance of a building and shall not engage in any work that conflicts with his or her official duties."

Section 41(3) of 2002 PA 733 states, in part, "In those instances where business or industrial procedure requires the regular employment of a full-time licensed master plumber, a licensed master plumber shall be authorized to secure permits for installation of plumbing on the premises owned or occupied and used by the business provided the licensed master plumber physically supervises the plumbing work and represents only the business or industrial employer. An annual affidavit furnished by the department shall be signed by both the employer and the licensed master plumber and shall be kept on file in the department."

Instructions:

- Complete and sign application. Type or print in ink.
- **Return your current master plumber pocket and wall license with this application. Retain a copy of this application and a copy of your current master plumber license until new licenses are issued.**
- Enclose a check made payable to the **State of Michigan**.
- Mail completed application, required documents and payment to the address listed above.

Plumbing Contractor/Affidavit Holder Information

NAME (Last, First, Middle)	BUSINESS NAME	PLUMBING CONTRACTOR/AFFIDAVIT HOLDER LICENSE NUMBER	
HOME ADDRESS		TELEPHONE NUMBER (Include Area Code)	
CITY	STATE	ZIP CODE	COUNTY

Old Master Plumber Representation

NAME (Last, First, Middle)	BUSINESS NAME	MASTER PLUMBER LICENSE NUMBER 81-	
BUSINESS ADDRESS		TELEPHONE NUMBER (Include Area Code)	
CITY	STATE	ZIP CODE	COUNTY
SIGNATURE OF PAST MASTER PLUMBER			DATE

New Master Plumber Representation

NAME (Last, First, Middle)	BUSINESS NAME	MASTER PLUMBER LICENSE NUMBER 81-	
BUSINESS ADDRESS		TELEPHONE NUMBER (Include Area Code)	
CITY	STATE	ZIP CODE	COUNTY
SIGNATURE OF PENDING MASTER PLUMBER			DATE

Certification and Signature

I hereby certify the above information is true and accurate to the best of my knowledge.	
SIGNATURE OF PLUMBING CONTRACTOR/AFFIDAVIT HOLDER	DATE