



D E P A R T M E N T O F

Management & Budget

ANNUAL TRAVEL REPORT 2009

Prepared for:
Senate Committee on
Appropriations
And
House Committee on
Appropriations

December 21, 2009

**Department of Management and Budget
Annual Travel Report
Fiscal Year 2009**

EXECUTIVE SUMMARY

The Department of Management and Budget, in accordance with Section 217(3) of Public Act 431 of 1984 and Section 216(2) of Public Act 128 of 2009, has prepared this Annual Travel Report.

During FY2009, the department expended \$10,892 for out-of-state travel, of which \$801 was charged to the General Fund. The following pages detail those trips, as required by statute. Total expenditures for out-of-state travel for FY2008 were \$26,523.

Total DMB expenditures for in-state travel were \$229,171 during FY2009.

Any questions regarding this information may be directed to Ron Foss, Director of DMB-Financial Services Fiscal Management, at 335-7015. Copies of this report are available at the DMB web site www.Michigan.gov/dmb/.

Department of Management and Budget
Out-of-State Travel Report
Fiscal Year 2009

Travel Dates		Employee Name	Destination	Purpose for Travel	Auth. Code	Source of Funds				Total Cost
Begin	End					GF/GP	Restricted	Federal	Other	
10/06/2008	10/07/2008	MCGROARTY, MICHAEL	WASHINGTON, DC	EDUCATION INFORMATION MANAGEMENT ADVISORY CONSORTIUM. PARTICIPATION NECESSARY TO COLLABORATE IN PLANNING OF FEDERAL EDUCATION DATA EXCHANGE NETWORK REPORTING INITIATIVES AND REQUIREMENTS AND TO ENSURE CEPI'S DECISION SUPPORT SYSTEM DESIGN MEETS CURRENT AS WELL AS FUTURE NEEDS TO AVOID COSTLY RETROFIT EXPENSES. TRAVEL 100% FEDERALLY FUNDED.	C, E, F	\$ -	\$ -	\$ 21.04	\$ -	\$ 21.04
11/09/2008	11/10/2008	WILSON, ROSE	WASHINGTON, DC	GOVERNING MAGAZINE PUBLIC OFFICIAL OF THE YEAR EVENT TO REPRESENT DMB AND IDENTIFY NEW IDEAS FOR PUBLIC SECTOR LEADERSHIP AND MANAGEMENT AND SHARE INFORMATION WITH OTHER STATES. PARTICIPATION NECESSARY TO SECURE SPECIALIZED TRAINING NOT AVAILABLE IN MICHIGAN. AIRFARE WAS PAID IN FISCAL YEAR 2008.	E	\$ 151.72	\$ 337.69	\$ -	\$ -	\$ 489.41
11/12/2008	11/14/2008	MCGROARTY, MICHAEL	WASHINGTON, DC	US DEPARTMENT OF EDUCATION LONGITUDINAL STATEWIDE DATA SYSTEM GRANTEE MEETING. PARTICIPATION NECESSARY TO COMPLY WITH FEDERAL REQUIREMENTS. WILL PRODUCE BUDGETARY SAVINGS BY LEVERAGING KNOWLEDGE GAINED FROM OTHER GRANTEE STATES. TRAVEL 100% FEDERALLY FUNDED.	C, D, F	\$ -	\$ -	\$ 883.95	\$ -	\$ 883.95
11/12/2008	11/14/2008	ROPP, MARGARET	WASHINGTON, DC	US DEPARTMENT OF EDUCATION LONGITUDINAL STATEWIDE DATA SYSTEM GRANTEE MEETING. PARTICIPATION NECESSARY TO COMPLY WITH FEDERAL REQUIREMENTS. WILL PRODUCE BUDGETARY SAVINGS BY LEVERAGING KNOWLEDGE GAINED FROM OTHER GRANTEE STATES. TRAVEL 100% FEDERALLY FUNDED.	C, D, F	\$ -	\$ -	\$ 904.14	\$ -	\$ 904.14
12/13/2008	12/18/2008	JENKINS, STEVEN	LAS VEGAS, NV	INTERNATIONAL ASSOCIATION OF FAIRS AND EXHIBITIONS. PARTICIPATION NECESSARY TO REGISTER ENTERTAINMENT FOR THE STATE FAIR WHICH WILL INCREASE ATTENDANCE AND IN RETURN INCREASE REVENUE. ALSO NECESSARY TO SECURE SPECIALIZED TRAINING NOT AVAILABLE IN MICHIGAN.	C, E	\$ -	\$ 535.40	\$ -	\$ -	\$ 535.40
01/25/2009	01/28/2009	STODDARD, PHILLIP	WASHINGTON, DC	NATIONAL COUNCIL ON TEACHER RETIREMENT MEETING. INCLUDES KEY OFFICIALS AND STAFF OF CONGRESS AND ADMINISTRATION DISCUSSING THE LEADING LEGISLATIVE AND REGULATORY ISSUES RELATED TO PENSION AND HEALTH CARE REFORM. PARTICIPATION NECESSARY TO SECURE SPECIALIZED TRAINING NOT AVAILABLE IN MICHIGAN AND TO PRODUCE BUDGETARY SAVINGS.	C, E	\$ -	\$ 1,163.24	\$ -	\$ -	\$ 1,163.24

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03/12/2009	03/13/2009	FRITZ, LESLEE	WASHINGTON, DC	NATIONAL GOVERNORS ASSOCIATION-WHITE HOUSE SPONSORED MEETING. PARTICIPATION NECESSARY TO SECURE AND PROTECT FEDERAL RESOURCES ASSOCIATED WITH THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009.	C, D, F	\$ -	\$ -	\$ 566.21	\$ -	\$ 566.21
03/12/2009	03/13/2009	SHOEMAKER, LISA	WASHINGTON, DC	NATIONAL GOVERNORS ASSOCIATION-WHITE HOUSE SPONSORED MEETING. PARTICIPATION NECESSARY TO SECURE AND PROTECT FEDERAL RESOURCES ASSOCIATED WITH THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009.	C, D	\$ 648.92	\$ 216.31	\$ -	\$ -	\$ 865.22
04/28/2009	04/29/2009	FRITZ, LESLEE	WASHINGTON, DC	NATIONAL GOVERNORS ASSOCIATION MEETING TO DISCUSS THE AMERICAN RECOVERY AND REINVESTMENT ACT. PARTICIPATION NECESSARY TO SECURE AND PROTECT FEDERAL RESOURCES ASSOCIATED WITH THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009.	C, D, F	\$ -	\$ -	\$ 470.42	\$ -	\$ 470.42
07/26/2009	07/31/2009	HOWELL, THOMAS	BETHESDA, MD	US DEPT OF ED, NATIONAL CENTER FOR EDUCATION STATISTICS DATA CONFERENCE. PARTICIPATION NECESSARY TO COMPLY WITH FEDERAL REQUIREMENTS. ENSURES CONTINUED RECEIPT OF FEDERAL FUNDS. TRAVEL IS 100% FEDERALLY FUNDED.	D, F	\$ -	\$ -	\$ 1,267.70	\$ -	\$ 1,267.70
07/28/2009	07/31/2009	JONES, CAROL	BETHESDA, MD	US DEPT OF ED, NATIONAL CENTER FOR EDUCATION STATISTICS DATA CONFERENCE. PARTICIPATION NECESSARY TO COMPLY WITH FEDERAL REQUIREMENTS. ENSURES CONTINUED RECEIPT OF FEDERAL FUNDS. TRAVEL IS 100% FEDERALLY FUNDED.	D, F	\$ -	\$ -	\$ 791.61	\$ -	\$ 791.61
07/28/2009	07/29/2009	FRITZ, LESLEE	DES MOINES, IA	STATE RECOVERY COORDINATOR CONFERENCE SPONSORED BY THE CENTER FOR STATE INNOVATION. PARTICIPATION NECESSARY TO ENSURE PROPER ADMINISTRATION AND REPORTING OF AMERICAN RECOVERY AND REINVESTMENT ACT FUNDS.	C, D, F	\$ -	\$ -	\$ 614.84	\$ -	\$ 614.84
07/31/2009	08/05/2009	STODDARD, PHILLIP	SAVANNAH, GA	NATIONAL ASSOCIATION OF STATE RETIREMENT ADMINISTRATORS ANNUAL CONFERENCE TO GAIN PEER INSIGHT ON COSTS OF RUNNING RETIREMENT PLANS, SECURITY, IMPROVING PROCESSES, AND BEST PRACTICES. PARTICIPATION NECESSARY TO SECURE SPECIALIZED TRAINING NOT AVAILABLE IN MICHIGAN AND TO PRODUCE BUDGETARY SAVINGS.	C, E	\$ -	\$ 1,739.52	\$ -	\$ -	\$ 1,739.52

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09/23/2009	09/25/2009	STODDARD, PHILLIP	WASHINGTON, DC	NATIONAL PUBLIC SECTOR HEALTH CARE ROUNDTABLE CONFERENCE TO OBTAIN INFORMATION REGARDING PENDING FEDERAL LEGISLATION THAT COULD SIGNIFICANTLY IMPACT THE COST, QUALITY, AND AVAILABILITY OF HEALTH CARE SERVICES. PARTICIPATION NECESSARY TO SECURE SPECIALIZED TRAINING NOT AVAILABLE IN MICHIGAN AND TO PROVIDE BUDGETARY SAVINGS BY MAXIMIZING FEDERAL FUNDS.	C, E	\$ -	\$ 579.18	\$ -	\$ -	\$ 579.18

Authorization Codes

Total Out-of-State Travel **\$ 10,891.88**

- (A) Required by legal mandate or court order or for law enforcement purposes.
- (B) Necessary to protect the health or safety of Michigan citizens or visitors or to assist other states in similar circumstances.
- (C) Necessary to produce budgetary savings or to increase state revenues, including protecting existing federal funds or securing additional federal funds.
- (D) Necessary to comply with federal requirements.
- (E) Necessary to secure specialized training for staff that is not available within this state.
- (F) Financed entirely by federal or non-state funds.
- (G) State Budget Director Authorized Exemption.